SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

CHANDRAROOP DAKLE JAIN COLLEGE OF COMMERCE

AT POST TALUKA SHRIRAMPUR DIST - AHMEDNAGAR
413709
www.cdjcollege.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2019

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Rayat Shikshan Sanstha,the most progressive educational institute in the field of rural development of Maharshtra established in 1919 by Dr. Karmaveer Bhaurao Patil. "Education Through Self–help" which was Karmveer Pdama bhushan Bhaurao Patil's message and it became motto of Rayat Shikshan Sanstha. This message enhances and glorifies the dignity of labour with education and stands as a lighthouse for the future generations.

Chandraroop Dakale Jain College of Commerce, Shrirampur established in June 1962.The local traders and intelligentsia naturally felt the need of a college imparting commerce education. Sanstha took an appropriate initiative in June 1962 and established a **Single Faculty Commerce College** at Shrirampur. A local social worker and businessman Late Chandrabhan Roopchand Dakale generously donated a sum of 2 Lakh. With the financial help of the local people and the grants from University Grants Commission, the college is now fully developed. The college has beautiful premises, a well-developed campus with essential facilities with modern technology. The college complex is located on a 16-acre plot, with a fully built up space of 9529.6 Sq.m. It offers all modern amenities required for all around development of the students, such as a hostel for girls, library, reading hall, ladies room, seminar hall, audio visual library, computer and internet facility, gymnasium, playgrounds, vehicle parking, canteen, staff quarters etc. The solar energy and water harvesting plants fulfil the need of the premises.

Apart from B.Com (UG), M.Com (PG), BBA(CA), M.Phil. and Ph.D. Programmes, the college offers Career Oriented, Skill Oriented, computer and capability enhancement and development courses. There is a special provision for coaching to the students appearing for C.A. / C.S. Examinations. It is a matter of pride that numbers of our students have successfully completed their Chartered Account Practice. Many of our students are serving in different sectors of society such as trade and commerce, banking, industrial, Insurance, Higher Education, politics, civil services and the large number of alumni are occupying notable position in different fields. Today, the college has grown from strength to strength with outstanding results. The college has free Wi- Fi facility. A website of college can be visited at www.cdjcollege.com.

Vision

About the College: Chandraroop Dakale Jain College of Commerce, Shrirampur

Vision:

"To provide quality business education, accessible and affordable to the rural masses and to promote research and entrepreneurship for the development of rural areas."

Mission

Mission:

We aspire to carry forward the motto".Education Through Self Help" framed by of our great visionary founder Padambhushan Dr. Karmveer Bhaurao Patil .In conformity with this motto the college has framed its mission as:

"To enrich the commerce education in rural area by offering knowledge, skills and to provide affordable career oriented courses to motivate students for self-employment by inculcating among students the research oriented attitude and ethical social and responsible behaviour."

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Committed, proactive and encouraging management and administrative setup.

- **A Complete Commerce College** in rural area providing education from UG to Ph.D.

- Close association with students, parents, alumni, businessmen and traders.

- The research centre carries out Research on local issues.

- The College offers Strong Capability enhancement (Short-term Courses) and skill oriented courses.

- Student centric, eco- friendly campus and Well-equipped Gymkhana, Sport Section and Special Gymnasium for girl students.

- Strong research initiatives by providing seed money to students and faculty.

- Strong implementation of **"Earn and Learn scheme"** which bear fruits.

- Continuous Increase in the strength of girl students through merit and a **strong women empowerment cell**.

- **Well equipped computer laboratories** and competent faculty for BBA(CA) Program.

- Highly qualified faculty with good team spirit and teamwork.

- Active and effective placement cell.

Institutional Weakness

- Most of the students are from rural area and belong to first learner's generation.

- Limitations for recruitment as per Govt. rules and regulations.

- Most of the students belong to financially downtrodden families hence students are having financial

limitations.

- Corpus funds for the research need to be increased

- Alumni Association funds need to be increased

Institutional Opportunity

- More Govt. and NGO sponsored projects should be undertaken

- Participation in more interdisciplinary education.

- More international Industrial linkages and research projects could be undertaken

- Opportunity to convert down-drodden masses into the main stream of the society.

- Opportunity to increase higher education ratio of women in financial and corporate sector.

Institutional Challenge

- More placements in core companies.

- Networking and strengthening relationship with stakeholders.

- To cope up with rapidly changing socio-eco-political and technological scenario.

- Maintenance of expensive infrastructure.

- Students extreme dependability on social media platform

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college runs various programs like B.Com, B.B.A. (C.A.), M.Com, M.Phil and Ph.D. Apart from the regular commerce curriculum the College offers value added Certificate Courses, Short Term Courses and Career Oriented Courses. Savitribai Phule Pune University (SPPU), Pune has framed rules and regulations related to educational programs and activities to that college adheres very strictly. The Commerce curriculum is framed by the members of Board of Studies under the Commerce Faculty of SPPU and D.G. College Satara (An Autonomous College) The members conduct meetings to add their inputs and share the views of the members. Five faculty members from our college are representing the board of studies for effective curriculum designing.

A schedule of work is prepared following the academic calendar issued by the university and the college. At the commencement of every academic year the faculty members conduct departmental meetings where the yearly plan is prepared along with workload. The curriculum is designed and prescribed for the students by the members of the board of studies in case of value added courses. All the teachers maintain diary entitled 'Lesson Notes', in which the teaching plan, time table, schedule of work is prepared and maintained by the teachers regularly. Planning along with teaching inputs are recorded in the diary.

At PG (M.Com) level, college offers Choice Based Credit System (CBCS) and UG level (B.Com) elective courses. The faculty members conduct internal evaluation of the students and display their performance on the notice board. A well-planned academic calendar help faculty members and the management to frame various value added programs throughout the year so that the curriculum could be covered in stipulated time.

Apart from the regular syllabus framed by the university the college has introduced personal enhancement and development schemes such as competitive examinations conducted through Rayat Shikshan Sanstha's Karmveer Vidya Prabodhini, Soft skills Development Programmes, Innovative Programmes, Career oriented and short-term Courses.

Feedback on curriculum is collected from parents, alumni, students and is analysed. The feedback report is uploaded on the college website.

Teaching-learning and Evaluation

Teaching, Learning and Evaluation has given utmost importance. IQAC, prepares perspective plan for the academic year at the end of the academic year. The academic calendar is prepared by IQAC which mentions all the activities to be organised in the academic year. The calendar is published on the college website.

Average enrolment percentage ratio in comparison with the sanctioned posts of teachers' strength is 87.75%. The admission process is strictly followed as per the rules and regulations laid down by the university. As the students admitted are from different streams like science, arts and technical branches they need some special coaching as per their grasping power. The students having lower marks are admitted for bridge course. The Student Teachers ratio is 64 : 1. Student centric innovative and creative teaching methodologies are used for enhancing learning experiences. Average percentage of Full Time Teacher sanctioned posts during the last five years is 94.49%. Average percentage of Full Time Teachers who have completed their Ph.D. including non-grantable teachers during the last five years is 29.89%. Continuous Internal Evaluation (CIE) System is followed as per the norms of SPPU and the efforts are taken by college to introduce innovative practices in the evaluation system. All the rules of examination are displayed on notice boards and on website also. Vigilance committee is appointed during exam times. There is transparency in case of time bound results, revaluation and assessment.

Teaching and learning became more interactive and dynamic with greater participation of students. It is supported with various teaching aids such as demonstration apparatus; models, charts, slides and use of ICT.Teachers have developed their own e-resources in some subjects. The learning experience is enriched through activities such as Group Discussion, guest lectures, study tours, poster presentation, and various competitions organized by the college.

Programme Outcomes, Programme Specific Outcomes and Course Outcomes offered by the institute throughout the year are stated and displayed on the college website. The website is dynamic and frequently

updated.

Research, Innovations and Extension

The college has a Research Centre which offers M. Phil and Ph.D. programme in Commerce.The research departments take efforts to cultivate the research culture among the students in rural area and develop ethical and moral values among researchers. The research department creates awareness about IPR and Plagiarism among the faculty members and researchers. It help to checks the dissertation for plagiarism on the Turnitin Web Portal as per rules and the report is sent along with the dissertation. The Institution has awarded 21 Ph.D.'s and 33 M.Phil. Degrees to the research scholars during the last five years. Centre has 5 Recognized Guides. The college has made special provision of Seed Money to teachers and students to pursue research studies. 18 Seminars & Workshops are conducted at state and national level during the last five years. 55 research papers are published in the UGC listed Journals. The ratio of published books and research papers is 5.63.The institute provides incentives and felicitate the teachers who receive state and national awards and recognition.

College has a Centre for Innovation, Incubation and Entrepreneurship to guide and motivate students to start their own business or consultancy services. The Research Centre has collaboration with District (MCED) that provides Master Trainer and conducts training programs. An Intellectual Property Rights Cell is established on 20thJune 2013, in which the Seminars and Workshops are organized. Research Committee and IPR cell motivates the staff and research scholars to write research papers and prepare research projects. Research Centre provides incentives to the staff for participation and paper presentation.

The college has a contributory role to play in Extension Activities and such activities help to build consciousness among the students about the issues prevailing in the society. The NCC, Student Welfare Department, Women Empowerment centre and NSS units create rapport between neighbourhood community and the students.

Students have received various awards for participating in Republic Day Parade at Delhi. The parent institution has made collaborations and MoUs with different organizations at National and International level to create a closer contact with the work field.

Infrastructure and Learning Resources

The college is located on a piece of land of 16 acres. The built up area is around 9,529.6 Sq.m. The girl's hostel building is located on the premises. The college offers all modern amenities to students such as girl's Hostel having the facilities like a specious gymnasium hall with Wi-Fi and RO drinking water facility , Library, Reading hall, Ladies room, Seminar hall, Laboratories and secured Wi-Fi facilities in college campus , Gymnasium, Playground and staff quarters etc. A multipurpose Gymnasium hall having 200 seating capacity along with all amenities and one specious and well-furnished seminar hall is available in the premises.

The College is well equipped to facilitate all the teaching and learning processes efficiently. It includes 14 classrooms, 5 computer labs, 14 ICT based classrooms, a well-furnished commerce lab and an advanced digital language lab. The faculty members are computer savy and using Google Classroom tool for

delivering lectures and e-content to the students. The college has two playgrounds of 23,400 Sq. m.and 1500 Sq.m. area respectively. The well-equipped gymkhana building spread up in 490.89 sq.m. The college has organized 34 various inter-collegiate and inter zonal indoor and outdoor sport competitions.

The total expenditure incurred for infrastructure of the college for last five year is ₹ 3.72 Crore. The library is automated with barcode technology with the help of 'INFLIBNET SOUL' software. E-resources like Inflibnet, Shodhganga and Open Access E-resources made available for students on college website. VIdeo Lectures are also availabe on college library portal. A seprate arrangment made for students in "Knowledge Resource Centre" which is having 25 computers. Competitive examination centre is well equipped with books and magazines. Total budget allocated to library for last five years is ₹ 23.18 Lac.

The college has created adequate IT facilities on the campus. There are five computer labs with 232 computers. Student-computer ratio is 8:1. Internet leased line is available of 50 mbps in the college. College has made an agreement with various agencies for maintenance and utilization. Expenditure spent on maintenance of physical facilities and academic support facilities during the last five years is Rs. 102.55 Lakhs.

Student Support and Progression

Over the last five years 2,849 students out of 9,411 students are supported through scholarships and free-ships. Apart from this 476 students are also supported through the free-ships provided by the college and the university. The college provides free ship, scholarship, insurance, Earn and Learn scheme, book bank scheme to the needy students as per the government and university rules. The college conducts value added programmes and Capability Enhancement Programmes for students. The college has framed various academic and non-academic committees such as anti-ragging committee, women's grievances cell, Students Council. Progression and growth of students is continuously monitored by class teachers and through Parent Teachers Association. The College promotes and encourages students to participate in various sports and cultural activities. The college has organized 'Haemoglobin Check-up Camp' for girls students. The annual magazine 'Darshan' provides an opportunity to students to express themselves through their creative writing such as literary views and on social issues. Indoor and outdoor sport facilities are available in the college gymkhana.

The capability enhancement programs like Soft skills development program, career counselling, bridge courses, personal counselling, competitive examinations, Skill oriented courses help to develop the students various abilities. The competitive examination centre provides the library facilities and personal counselling. During last five years 839 students are benefited from vocational education and training. Placement Centre provides the necessary information to the students regarding job opportunities and placements. During the last five years 305 students have been placed in the different finance companies, BPO, IT sector and educational fields. Special guidance for Banking Examinations is also available in the college. Computer department organizes TeXpert 2K14 a district level competition to enhance and inculcate innovative skills amongst students.

Governance, Leadership and Management

The college follows the principle of decentralisation and participative management as all the stakeholders are involved in the decision making and actuating processes of the college through their active involvement in the various academic and non-academic committees.

The IQAC prepare the perspective plans to achieve the vision and mission of the college. At the commencement of each academic year, the IQAC makes action plans to implement the perspective plans.

Activities involved in such action plans are implemented based on the resolutions passed in the minutes of the meetings of respective bodies / cells and committees.

College has initiated many welfare measures and provide loan through Rayat Co-op. Bank for the permanent staff members. Facilities like- accidental insurance, accommodation, emergency advance, etc. are available.

College has well-functioning mechanisms for the performance appraisal and for ensuring the optimum utilization and mobilisation of resources.

Audit system of the college includes- internal audit twice in a year, external annual financial audit by authorised CA firm, government audit and audit by respective funding agencies.

Based on various IQAC initiatives and suggestions of the NAAC, college has made many post accreditation improvements like: e-governance, introduction of various skill based short term courses, use of ICT in teaching and learning, construction of new administrative block and new junior college building, renewed ISO certification, renovation of old buildings, conducted AAA audit, green audit, energy audit, gender audit, seed money to students and staff for research, financial support for attending seminars and conferences, installation of new CCTV cameras, new wall compound, parking shed, canteen, incubation centre, collaborations with Industries, online admission system, etc.

Institutional Values and Best Practices

The college has organized 40 gender equity promotion programmes and academic training and extension programmes through various departments including NSS and NCC during the last five years. College has created facilities for safety and security of girl students. Amenities like common room, counselling centre, placement centre, internet facilities etc. are provided to all the students. The current ratio of the girls' student is **51:49**. There is a separate women empowerment cell for girls' health and safety measures.

Electricity requirement of the college premises is 61.17%. The power requirement is met through renewable energy sources and LED bulbs is 90%. Scrap and Waste management is initiated by the College. The College has adopted a policy to maintain cleanliness on the campus. Waste disposable dustbins are kept on the campus area to distinguish biodegradable waste and non-disposable waste. Garden waste, kitchen and other waste are collected from different areas of campus and processed for vermin compost. The parent institute has MOU with the e-waste management firm for colleges. Rainwater is collected from rooftop of the buildings and is diverted through pipes to bore well recharge pits. Green Practices are being observed in the college such as no vehicle day, Plastic free campus and Paperless office.

Total expenditure on green initiatives and waste management excluding salary during the last five years is **Rs. 21,56,726.**

The resources available in the institution are : Braille script software, Railings, Ramps and wheel chair. The walker is also available for the Divyanjan. The Institutional Core values are displayed on the website of the college and exhibited through display boards on the campus.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	CHANDRAROOP DAKLE JAIN COLLEGE OF COMMERCE
Address	At Post Taluka Shrirampur Dist - Ahmednagar
City	SHRIRAMPUR
State	Maharashtra
Pin	413709
Website	www.cdjcollege.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Laxman Daji Bhor	02422-222245	9970846684	02422-24222 22245	iqaccdj@gmail.com
Associate Professor	Balasaheb Bhimaji Bawake	02422-226707	9423785907	-	bawakebb63@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	15-06-1962

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Maharashtra	Savitribai Phule Pune University	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	03-02-1971	[View Document](#)
12B of UGC	03-02-1971	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	At Post Taluka Shrirampur Dist - Ahmednagar	Rural	16	9529.6

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BCom,Commerce	36	HSC	English,Marathi	1508	1419
UG	BCA,Commerce	36	HSC	English	240	219
PG	MCom,Commerce	24	B.Com	English,Marathi	240	223
Doctoral (Ph.D)	PhD or DPhil,Commerce	36	M.Com	English,Marathi	3	3
Pre Doctoral (M.Phil)	MPhil,Commerce	24	M.Com	English,Marathi	20	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				8				7
Recruited	0	0	0	0	8	0	0	8	4	0	0	4
Yet to Recruit				0				0				3
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				18
Recruited	0	0	0	0	0	0	0	0	13	5	0	18
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				17
Recruited	10	0	0	10
Yet to Recruit				7
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	3	0	0	3
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	6	0	0	1	0	0	7
M.Phil.	0	0	0	1	0	0	0	0	0	1
PG	0	0	0	1	0	0	3	0	0	4

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	1	0	3
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	11	3	0	14

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	1	0	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	841	0	0	0	841
	Female	797	0	0	0	797
	Others	0	0	0	0	0
PG	Male	80	0	0	0	80
	Female	143	0	0	0	143
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	2	0	0	0	2
	Female	1	0	0	0	1
	Others	0	0	0	0	0
Diploma	Male	70	0	0	0	70
	Female	169	0	0	0	169
	Others	0	0	0	0	0
Certificate / Awareness	Male	841	0	0	0	841
	Female	797	0	0	0	797
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	121	120	155	174
	Female	106	98	89	72
	Others	0	0	0	0
ST	Male	23	20	23	22
	Female	16	17	12	9
	Others	0	0	0	0
OBC	Male	222	218	211	237
	Female	252	243	234	221
	Others	0	0	0	0
General	Male	461	517	535	528
	Female	480	460	459	447
	Others	0	0	0	0
Others	Male	101	98	104	121
	Female	86	80	78	76
	Others	0	0	0	0
Total		1868	1871	1900	1907

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 6

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	6	6	6

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1868	1871	1900	1907	1867

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1107	1097	1130	1129	1115

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
394	414	385	430	408

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
29	29	32	33	32

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
32	32	34	34	32

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 16

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
248.97	188.80	196.02	90.80	176.83

Number of computers

Response: 232

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college is affiliated to Savitribai Phule Pune University and strictly follows the Curriculum designed and prescribed by the university.

The faculty conducts the meeting under the guidance of heads of the support services departments and distribute the curriculum among the teachers at the commencement of every academic year. The faculty members are provided with a teacher's diary. In this diary, the teachers prepare yearly plan of teaching and daily classroom activities and the record of teaching methodology used in the classroom. The college calendar committee frames the academic programme as per the suggestions made by IQAC and CDC. There is flexibility in the implementation of the programmes. An academic calendar is made available on the website for the information of the students and stakeholders. The time table is prepared by following the Academic Calendar issued by the affiliating University. The college Students are made aware of academic plans through the college prospectus, Time table and website as well as by circulating notices in class rooms. Teachers plan their work in view of the abilities of students of slow and advance learners. Conducting tests, tutorials and assignments are prominent features of the academic plans of the college. The teachers prepare teaching plans neatly and meticulously through innovative and participative teaching methodologies. Regular tests, Home assignments, seminars, and examinations are the means through which the progress of the students is measured. In case of the syllabus is not covered within the stipulated period extra lectures are conducted to complete the syllabus. Apart from the regular syllabus framed by the university the college has introduced personal enhancement and development schemes such as Competitive examinations conducted through Rayat Shikshan Sanstha's Karmveer Vidya Prabodhini, Soft skills Development Programmes, Innovative Programmes, Career oriented and short-term Courses. In these programmes students are trained to cope up with the rapidly changing scenario and surrounding in the global economy. Students are exposed to various skills like Problem solving, Positive thinking, decision-making, creative thinking, self-awareness, interpersonal relations, stress management, communication skills, emotional intelligence etc. Special coaching to appear for Chartered Accountant, Company Secretary and ICWA. exam is also available in the college. The competitive examination center of the college under the guidance of IBPS conducts special coaching for students appearing for banking examinations. In place of dictation method teachers use interactive sessions with the help of ICT and make students to think independently. The interactive sessions become more effective and students come out with innovative ideas. The Head of the department and Principal monitors the overall progress of the students and the completion of the syllabus. Throughout the year students participate in curricular and extra-curricular activities and their performance displayed and notified to the students at the end of the academic year. The Head of the Department and principal observe and monitor that the curriculum delivered effectively and as per schedule. The feedback of students regarding curriculum helps to take remedial measures. All the above activities are planned in the academic calendar.

File Description	Document
Link for Additional Information	[View Document]

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 1

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	0

File Description	Document
Details of the certificate/Diploma programs	[View Document]

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 25.81

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	0	0	3

File Description	Document
Details of participation of teachers in various bodies	[View Document]
Any additional information	[View Document]

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 0

1.2.1.1 How many new courses are introduced within the last five years	
File Description	**Document**
Details of the new courses introduced	[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 83.33

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.	
Response: 5	
File Description	**Document**
Name of the programs in which CBCS is implemented	[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 62.77

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1679	1811	1056	764	589

File Description	**Document**
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The cross cutting issues related with the syllabus which include Gender, environment, sustainability of human values and professional ethics. The college is very sensitive towards various social issues and

makes the students aware of these. The specific committees and associations make aggregate efforts to make students aware about the issues related to gender discrimination either at home or in the outskirts. The overall atmosphere of the college is totally impartial and sociable for both genders, with a 3:2 ratio of boys and girls and always cherishes spontaneously amicable atmosphere. The Women Empowerment cell promotes gender equality through lectures and exhibitions on violence, domestic violence equality before law and self-defence training like exercises, Martial Art Judo Karate and Yoga etc. The college organises seminars, conferences and workshops based on the emotional, psychological, social, gender equality and economical development of girl students.The women empowerment centre organises Haemoglobin Check-up Camp specially for girls students to make them health conscious.Being a Complete Commerce College the Women Empowerment Cell provide guidance to the Self-Help Groups of women in the suburb. These current issues and problems are reflected in the syllabus of first year literature and language subjects.

Environment is the most important part of the curricula for creative alertness amongst the students under graduation. A compulsory course on environmental awareness taught to second year students of B.Com is the part of curricula. N.S.S. and N.C.C. promotes alertness about reaching effects of environment and protection of it. Campaigns like tree plantation, forestation, conservation of water reservoirs and earth, flora and fauna and other sustainable development programmes during their camps. The N.S.S. arranges these programs in each academic year during pre-winter with ovation in nearby villages such as Health Hygiene, tree plantation, road repairs, crematorium, plastic free zones etc. Human values and professional ethics - Human rights are taught at postgraduate classes as part of curriculum through the courses "Cyber Security" and "Human Rights". A paper on skill development, Cyber Security is included in Post Graduate classes and is a part of the curriculum. The college has enriched the teaching and learning process by using ICT, especially L.C.D projector, Smart boards, C.D., internal programs.

File Description	Document
Link for Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 22

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 22

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)
Brochure or any other document relating to value added courses.	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 87.79

1.3.3.1 Number of students undertaking field projects or internships

Response: 1640

File Description	Document
Institutional data in prescribed format	[View Document]

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
URL for stakeholder feedback report	[View Document]

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	[View Document]

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.02

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	1	0

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 87.75

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1868	1871	1900	1907	1867

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2129	2110	2173	2172	2144

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 81.9

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
927	894	906	932	909

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The college has students from varied backgrounds such as Urban and Rural areas. Students are enrolled from Maharashtra State Board Schools, CBSE Board schools and from different medium of languages such as English-Marathi-Hindi etc. A significant number of students are from rural areas.

Admission process in the college is strictly based on merit basis. The eligibility criteria for getting admission at first year of B.Com is the pass out candidate of HSC level from any stream of Science, Arts, Commerce and Vocational Courses. Due to diverse background, students are having varied competence levels.

Command over language, Competitive ability of latest technology, basic knowledge about various subjects are the determining aspects which help to find out advanced and slow learners. The basic assessment at the entry point for admission is the overall percentage of marks obtained by the student in the latest previous examination. The students having less than 45% score are included in the list of Slow Learners and more than 70% score are included in Advanced Learner's Course.

The College is in attempt to provide equal opportunities to all levels of learners. The college organizes orientation program for first year students at the commencement of the first session of the academic year. The need of slow learners and advanced learners are specially taken into consideration and special programs and separate coaching is organized by the college. Advanced learners are encouraged to participate in different programs organized in the college premises and out of the premises. Advance learners participate in the seminars, different levels of competitions at university level such as 'Avishkar'.

TeXpert is an event organized by BBA(CA) department every year which helps the students to acquire the knowledge of field work by getting involved in society when students raise funds for this programme. Advanced learners are provided with the coaching by the faculty members about competitive examinations, professional courses guidance from the concerned experts of CA, CS, CWA and also introduced with the entrance test pattern for MBA. Slow learners are motivated to join in the regular stream. They are encouraged by providing the extra coaching from the faculty members for the subjects such as Accountancy, Mathematics, Economics and English. PPT's and E-Books are provided to enhance the interest of slow learners in their studies. It proved to be helpful to all the students. Due to regular assessment students pay continuous attention and get proper guidance from the concerned faculty. Presentations help the students to improve soft skills, communication skills and presentation skills. It helps to minimize the stage phobia of the students. Library provides books, magazines and online resources. The reading section is available for all students during college working hours which help to improve the reading habit of the students. Books for competitive exams are also available. Separate section for girls help to pursue their goal for appearing competitive exams. Internet facility through free Wi-Fi zone is available on the college campus. It helps in boosting extra-curricular and practical knowledge of the students.

File Description	Document
Link for Additional Information	[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 64.41

File Description	Document
Any additional information	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.43

2.2.3.1 Number of differently abled students on rolls

Response: 8

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Majority faculty members are having a vast teaching experience at their disposal. It helps the college to understand the need of experiential learning, participative learning and problem-solving methodologies which are essential for the Teaching-Learning Process. The experiential learning skills cover the field visits, research work project preparation and industrial visits. Teachers have designed and devised innovative teaching plans and evaluation methods. Teachers design the topics for practical in such a way that it adds up to the practical knowledge. Students have to prepare a field visit report. To make teaching and learning more interesting and practical oriented, the mock interviews and GD sessions are included in the curriculum. As per the scope of the syllabus, the practicals are designed. The College has introduced various participative activities, which are conducted throughout the year including presentations, debates, quiz competitions, writing home assignments, conducting tutorials in class rooms, project writing etc. Project writing, preparing journals and appearing for the practical and oral examination is compulsory for every student as per the assigned schedule and are the old practices of the college to maintain the due record.The teachers use Innovative teaching practices such as PPT, ICT and google tools.Teachers with the use of ICT make teaching learning process more pragmatic interactive and participative. Students are made to learn the latest techniques and technologies. Seminars and Workshops are organized by the college on current issues in Commerce and Management, Economics and ICT. The final year UG and PG students are also included in these programs which help to boost their practical knowledge, current trends in society and improve their participative skills. The students every year participate in Avishkar Competition. In this Competition students from our college have won the prizes at university level. The BBA(CA) department organize TeXpert Event, in which the students from all over the district participate in this event and present 'C' Langugage Programming Skill, Apptitude, Add-Mad Show, Quiz Competition, Poster Presentation etc.These student centred program make students aware about the event management. Students are motivated and provided assistance to participate in various cultural competitions organized in other colleges such as face painting, quiz, extempore, Ad-Mad show etc. Organization of TeXpert is done with the help of the students, which make them aware of the event management skills. Innovative game zones are prepared for this workshop by the students with the guidance of faculty members. All these activities help to boost the morale of the team spirit and inculcate the social and soft skills among the students. PG students have to prepare research papers for each term and students are selected for preparing research projects on different topics.

Problem solving methodology includes research paper writing and project work, which boost up the students' confidence level, improves problem-solving capacity. Through the research paper and project, work students try to find the best possible solutions and try to bring them into practice. Other methodology include Simulation Techniques such as conducting Annual General Meetings of Virtual Company.

File Description	Document
Link for Additional Information	[View Document](#)

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 29

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 64.41

2.3.3.1 Number of mentors

Response: 29

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

It is always the practice of the teaching faculty to include the enhanced and Innovative teaching learning aids in various programs offered by the college to undergraduate and post graduate levels in Commerce.

The college has well equipped classrooms with the projector facilities and all the faculty members are using smart board facilities for the students in teaching and learning process. Introduction of these digitized classrooms has tremendously reduced the burden on students. Taking lengthy notes in writing, instead of soft copy provided through the lectures proves to be more effective and has enhanced their interest in learning experience. Teachers do use the PPT's as per need of the topic.Use of ICT helps teachers to have more and more involvement of the students in teaching–learning process. Students are guided to prepare the PPT's on relevant topics.

The CDC and IQAC encourages teacher to pursue doctoral research and studies. Some of the teaching faculty uploaded their own teaching video clips on you tube. At the same time teaching faculty take care of not allowing the technology to overcome the quality of teacher as a human being. The teachers try to promote the students to make use of libraries. Students have easy access to relevant study material throughout the year. The innovative academic events and activities encourage the students to actively participate and experience the events. Teachers and students use N list e-resources as per their needs. E-References are provided to them. E-study materials are shared through social media which boost their interest in studies. Students are provided with the online lectures on Personality Development and Banking. N.S.S. and N.C.C. organizes various events to improve team work skills, leadership and bonding

with the society. Students are inspired to organize various events on their own with the guidance of teachers such as Celebration of various days, Commerce Festivals etc. These events provide them the skill of Event Management. Students are motivated to participate in Elocution Competitions, quiz competitions at various levels which improve their confidence and problem-solving abilities. The updated and revised syllabus of Savitribai Phule Pune University is innovative in terms of having scope to develop the teaching-learning resources. At the UG level there is 80:20 pattern. The exams are conducted on college level and the marks are submitted to the SPPU whereas CIE is also carried out to the students regularly. For Post Graduate students 50% marks are to be assigned internally. These marks are distributed through home assignments, tutorials, research papers, seminar and its presentations. It has resulted in improving communication skills and soft skills. It has positively affected the attendance of the students and the bonding with the faculty members. Majority of faculty members are awarded with Ph.D. and few of the faculty members are pursuing their doctoral degrees. College staff always actively participate and motivate the students to take part in external as well as internal research activities run by other colleges. It helps to have positive impact on teaching-learning aspects.

File Description	Document
Any additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 94.49

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 29.89

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	10	10	8	8

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 14.14

2.4.3.1 Total experience of full-time teachers	
Response: 410	
File Description	**Document**
Any additional information	[View Document](#)

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)
Any additional information	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The college strictly follows the guidelines laid down by the University for the Evaluation Mechanism. At the initial stage only tutorials were conducted by the college for internal evaluation of the students. Later on evaluation was made and Credit Based Choice System (CBCS) was introduced by SPPU. The college implements a continuous evaluation system through class tests, home assignments, presentations, practicals, oral and examination monitors the performance of the students throughout the year. Initially only students of the last semester of PG were involved in preparation of research projects. Now college has included selected students from final year and post-graduation of Commerce and Computer department in research project work. Concerning subject teachers guide them in this research work and help them in preparing a minor research project which help the students to improve the practical oriented knowledge to cope up with current research scenario. Teachers enhance their teaching-learning process in an innovative manner by participating in various Workshops, Seminars and Conferences. Excluding the internal marks, the remaining 50% marks at the PG level are awarded through the university. Semester wise examinations are conducted as per their timetable or schedules. The internal assessment pattern is declared by the concerning teacher at the beginning of the year and the implementation is conducted throughout the year as per the convenience of subject teacher and is submitted to the examination office by maintaining due secrecy. The question papers are provided by the SPPU online portal. The college has provided the entire necessary infrastructure to the examination department to avoid problems in case of printing of question papers etc. The internal marks are uploaded through the links provided by the SPPU on their website within specified time and the link is also secured with ID and Password which is operated by the CEO of the college. Examination hall tickets of all external exams are received online from the university. Examination forms were initially filled up manually by the students. Now students fill up internal and external examination forms by using internet facility provided by the college.

The college has appointed one of the faculty members as a College Examination Officer and he has the rights to supervise all the exam related activities as per the rules and regulations laid down by the SPPU. The first-year degree course internal examinations are conducted by the college and the annual exam question paper is set by the university and the assessment is conducted at the college level by the concerning subject teacher. Results prepared, distributed and are displayed by the college. College Examination Officer provides the facility of photocopy, rechecking and re-evaluation of the answer sheets on demand made by the students to maintain the transparency of the evaluation methods. There are various reforms in Continuous Internal Evaluation such as appointing internal squad, field visits, displaying notices

on boards, to display the examination information on website. The facility of Close Circuit TVs is made available in the examination office as well as the premises of the college.

File Description	Document
Link for Additional Information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

There are two different stages in which the internal assessment is carried out in the college at Undergraduate and Postgraduate level in Commerce and Computer department. The examination pattern is prescribed by the affiliating university i.e. SPPU. At Postgraduate level, Continuous Internal Evaluation (CIE) for 50% marks for each paper in the semester is conducted by the college. The SPPU has given the freedom to design the structure of CIE, accordingly 50% marks are distributed into Home Assignment, Tutorials, Research Papers, Presentation and Internal Tests etc. The students are assigned Research Project Works also. Internal Assessment includes term-end examination and practical for specialized subjects. At the same time, Internal Evaluation for UG students includes Home Assignments, Tutorials, Field Visits and Seminars. Students of M.C.A. (Commerce) are having one subject including Internship at their Semester VI. Term end exams are held at the end of the first term and practical are carried out under the guidance of concerned teaching faculty.

The schedule of all the internal examinations is mentioned in the academic calendar as per the tentative dates. At the beginning of the academic year, the exact schedule is displayed on the central notice board and on college website well in advance. At the same time, notice is circulated in the classrooms. Syllabus is duly covered, in stipulated time limit by the teaching faculty members so that the students get sufficient time for preparation. Display Boards providing complete guidelines and rules regarding the examinations are placed at the entry point to avoid the malpractices and are published on the website. The Continuous Internal Evaluation provide the opportunity for the students to assess their own progress and to find out shortcomings in their studies. Students can get the clear idea about their weaknesses and can concentrate to remove the lacunas up to the final external examinations. The marks are also displayed so that they can improve their preparation level. The performance is discussed in the classroom which helps them to improve the overall teaching and learning process. Practical for UG and research projects and research paper presentations for PG students give students opportunity to improve their communication skills and participative learning. The students are informed well in advance about the pattern of presentations for the practical so that they can be well prepared. The Internal Evaluation marks are forwarded to the university and are included in their final scores. All faculty members complete their syllabus in time and provide preparatory question answers which cover the syllabus and it helps the students for their time management, enhancing preparedness and built up their confidence for final examination.

File Description	Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The grievances or problems of the students regarding the examination or any related issues are addressed at two different levels those are College level and University level depending on the nature of the issues.The college receives minor grievances from students, supervisors, invigilators, college examination officers and stakeholders. Any problem related to the internal assessment are handled with the proper system through examination department whereas any problem related to external assessments are forwarded to the university through proper channel. The facility of photocopying, rechecking and re-evaluation is provided to the students. Examination department always provides the time bound solutions for the queries raised by the students. All the problems are entertained without exception and are resolved within reasonable time and transparency is maintained by providing photocopies of the answer sheets to the students as per their demand.

Bulk SMS system is provided for the students to inform them about the examination schedule. All the notices and the instructions about the examinations are displayed on the college website as well as on the display boards at the entry point. Internal Squad is appointed by the exam department to keep vigilance. If the students have doubts about the marks, one can get the solution by following proper procedure within prescribed time limit and can get the satisfactory solution. Examination department always tries to provide the satisfactory response to the complaints related to the examinations. All complaints are treated as to be important as it gives the bonding for the student towards the college. Any problem about the university examinations are forwarded to the university through the examination department authority as per the prescribed schedule and procedure of the university. The college and exam department take the due follow up for the response. The concerned teaching faculty members check the marks properly before final submission and the printouts are also kept as a future record with the exam department. In case of any student not showing the number available on the link, the forceful entries are done with due procedure to avoid any academic loss of the students.The college examination officer is always in efforts to have a proper communication link between students and faculty members by following prescribed procedure related to any work of examination and its concern.

File Description	Document
Any additional information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The academic calendar is displayed on the college website which provides general details about the Continuous Internal Evaluation (CIE) Mechanism. The information about the examination tentative schedule and structure is also mentioned in the college prospectus. The actual dates of the exam may vary a little as per the current situation, the decisions are taken by the CEO. But the guidelines and tentative schedule are provided on the website for students' references. Schedule and notices of the examinations

once decided are displayed at the notice boards and are also published on the website for the convenience of the students. The guidelines given by the affiliating university, SPPU are always followed while conducting Continuous Internal Evaluation (CIE).

Internal Evaluation includes variety of exams such as Home Assignments, Tutorials, Research Papers and its presentations and Internal Tests etc. UG level includes 80:20 pattern. Annual exams of university are conducted for 80 marks and internal examinations are conducted at the end of first term and second term. The examination is of 60 marks which is then converted into 20 marks and are forwarded to the university through the link provided on the website. Subjects having practical are having 60:20:20 pattern. Internal marks are distributed as 20 marks in the term end and 20 marks for practical. For practical 20 marks are distributed in two sections. Journal is maintained by the student, it is for 10 marks and 10 marks for oral examination. The normal exam is conducted by the teaching faculty in presence of external supervisor as per the schedule given by SPPU. B.B.A.(C.A.) is having one subject for practical for 100 marks in each semester and 4th and 5th semesters of B.B.A.(C.A.) are having 100 marks for project and 100 marks for one practical subject. Other remaining subjects are having the same pattern of B.Com. i.e. of 80:20. PG students have semester pattern and it is of 50:50 pattern. Internal marks are of 50 which are distributed by the college as home assignments, research papers, tutorials and its presentation and internal exam, which covers 50 marks and remaining 50 marks allocation is conducted through the university through final examination. All the details are displayed on the website for students to plan their schedules throughout the year. For conducting of all these internal tests, all the rules and regulations are followed as per the affiliated university, SPPU. The tentative schedules are displayed on the website through academic calendar and the college is always in the efforts to follow the schedule. The faculty members always complete the syllabus in prescribed time limit and provide the students sufficient time for the preparation for the examinations. Academic calendar covers all the information about the social events, holidays and several programmes conducted in the college throughout the year and the examination schedule is also displayed providing all the guidelines helpful for the students as well as for the society.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

According to manual of NAAC, "No agency has ever formally defined the PO's of General Higher Education 3 year degree programme of India" Program Outcomes, Program Specific Outcomes and Course Outcomes for all the programs offered by the college are mentioned and displayed on the college website *www.cdjcollege.com* under the courses. The website is properly maintained and duly kept updated. Department wise or committee wise information is provided with details of different programs conducted by the committees and photographs are also displayed on the website. Website provides an introduction of

the institute, faculty member details and achievements of students. The college prospectus as well as the website provides the list of programs and courses including the program codes in detail. College is having its own research centre affiliated to SPPU. UG and PG courses are run by the college. Every program is having its own outcome. The basic objective is to provide effective communication skills to the students along with the knowledge of electronic media and current technologies. BBA(CA) is designed with the basic objective of boosting the critical thinking capacity of the student and to improve his social interaction.

There are various Programme Specific Outcomes which pursue the guidelines for the student to highlight the importance of education in commerce faculty. Different programmes are designed by considering the need of the society, which impart the thorough knowledge about the facts of the theory and practical aspects. It inspires the students to think in different and creative directions giving the better outcomes. It helps to develop the awareness about the upcoming trends in the society with the entry of cut throat competitions in every field. Perfection and innovation would only provide the base for the futures.

Every course is having its outcome as per the programme and the syllabus included in the programme. Commerce graduation and post-graduation helps to understand the concepts of commerce and management, current situation of business and market through the changing trends of economy in the society. It has provided the basic knowledge about how to deal with the various problems with the effective solution at hands in time. Students become aware about the business structure and innovative concepts that can be introduced at their initiation. It prepares the students with the advanced knowledge of the techniques and methods of planning and executing the financial aspects at different stages. Computer Graduates and Post Graduates are provided with the sound base through which they can be able to shift to the advanced career in Computer Application. Different programme designing and computer languages help to give them the wide scope of career prospects. The Computer course enables them to understand the concepts and its application in software development.

In this way the programme Outcome, Programme Specific Outcome and the Course Outcome is the inbuilt aspect of the whole curriculum of the institute.

File Description	Document
Link for Additional Information	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The students of the college are involved in various activities such as Curricular, Co-curricular and Extra-Curricular activities through different departments at different stages. NSS, NCC, Students Development Board, Vidyarthini Munch, Sports, Computer etc. These departments and committees provide the opportunities for the students to participate in different activities at College level, Taluka level, Zonal, District level etc. Students actively organize various programs throughout the year such as exhibitions, poster presentations, celebrations of cultural days competitions, commerce festival etc. On these occasions, students get the opportunity to highlight their hidden skills such as soft skills, creativity, leadership, team

work spirit and event management etc. Students are also motivated to participate in research activities at different levels such as Avishkar. Course outcomes are measured by the students' performance through practical, internal and external evaluations. Teachers are always in effort to provide critical inputs with proper guidelines which help them to improve their performance in future. There are different measuring scales to measure the attainment of Programme Outcome, Programme Specific Outcome and Course Outcome. Students participate in curriculum as well as extra curriculum activities at different levels and get the automatic index for calculating their outcome attainments. Various programmes are included in the academic year which provides an opportunity for the students to groom themselves and they get the help to find out the hidden skills and can work on them to get more and more results. Continuous Internal Evaluation is one of the aspects in the calculation of attainment of the programme outcome. At the same time, various aspects such as regular attendance in the class room, active participation in the discussions, overall performance in the lecture, behaviour of the students with their friends and the teachers etc. give the benchmarks to count the attainment of the programme. Results of all internal examinations are displayed which also helps to calculate the attainment of the programme outcome and the students get the opportunity to work in particular aspects in which they may be weaker and can concentrate more in those subjects where they can score the highest marks than at present. Competition helps to increase the awareness of the single mark and gives the perfection. All this help them to improve their performance in external examinations. The practices organised by the college such as field visits, industrial visits, and short-term courses also help to calculate the attainment of the programme outcome. As all these courses indirectly check the leadership skills, participation skills, communication skills and skills to handle the situations etc. Students prepare the research projects on different topics assigned by the teachers which help them to improve the research aspects and critical thinking skills. It makes them rich in research activities at the graduation and post-graduation level which prove helpful for them in their future as the most important attainment.

File Description	Document
Link for Additional Information	[View Document](#)

2.6.3 Average pass percentage of Students

Response: 68.64

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 394

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 574

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.93

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 7.03

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.90	4.86	0	0	1.27

File Description	Document
List of project and grant details	[View Document](#)
e-copies of the grant award letters for research projects sponsored by non-government	[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 17.24

3.1.2.1 Number of teachers recognised as research guides

Response: 5

File Description	Document
Any additional information	[View Document](#)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 5.32

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 33

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 31

File Description	Document
Supporting document from Funding Agency	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Institute has established a Centre for Innovation Incubation and Entrepreneurship. Centre takes initiative for skill development by conducting on the job training, start-up project proposals, basic market survey workshops to give a sound platform or basic know-how for starting up own business or to support family business. Centre has a collaboration with District Industry Centre (DIC) under state Govt. of Maharashtra. With the combined efforts of institute and DIC, training programmes and workshops are arranged where the Master Trainers of DIC give a detailed information and guidance about the various schemes, policies, procedures and subsidies provided by state Govt.

As a result, students have started their own mineral water projects, artificial jewellery making, photo shops and beauty parlour. Incubation Centre has also focused on soft skills development, as a result students have started their personality development and communication enhancement. Commerce students with the guidance of Incubation Centre have started MSCIT Centre, Kids Wear Shop, Glass Fabrication as well as they have joined family business such as Hotels, Real Estate and Fertilizers shops.

Under the guidance of the Incubation Centre, students have participated in 'Avishkar' in Pure Science and Commerce category from 2014 to 2017 with the theme 'Arthik Samaveshkta: Wakdi Gavacha Abhyas', 'Nirmal Gram Yojna: Puntamabe Gavacha Abhyas', Recycling waste water management', Battery charging through photovoltaic Technology, Password Recovery Tool, Financial Inclusion, Data Privacy, Vedic Mathematics, Combatting inflation by conservation of fuel, e-waste management, Sprinkle irrigation model of which one model has been selected for zonal level. Students from BBA(CA) have secured first, second and third position in the District Level Technology Event organised by Institute of Management Studies Ahmednagar for paper presentation, poster presentation, online C Programming, Aptitude Test in the year 2014-15,2015-16 and 2016-17 respectively.

BBA(CA) Students have developed Android App 'Marathi Juice Aayurvedic Gharguti Upchar (Domestic Ayurvedik Remedies), Beauty Tips in Marathi, Shri Ram Raksha Stotra in Audio, Bank Exam Preparation, Ayurvedic Nuske 'under the guidance of BBA(CA) Dept. which are available at play store. Some students have started Hardware and Software Service providing firms in Pune, Ahmednagar and Shrirampur. Some students have extended this service with Software Development. BBA(CA) students Mr. Doshi Siddharth, Mr. Vyavhare Pritam, Mr. Tagad Pramod, Mr. Sonawane Prakash, Mr. Vidhate Amol have created short film called 'Khalaga' highlighting the Farmer's Problems and issues on You Tube.

Research Committee and IPR cell motivates the staff to write research papers in the UGC listed and well reputed journals. Centre also provides incentives to the staff for their participation and paper presentation for International Conference.

M.Com Students are guided for opportunities in the service sector by starting their own consultancy services for GST, Auditing, Tally, Accounts Writing and Taxation, Data Warehousing, Event Management and Soft Skills Development Program, Certificate Course in French Language have built-up marketing skill among the students.

File Description	Document
Any additional information	[View Document]

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 20

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	3	4	4

File Description	Document
List of workshops/seminars during the last 5 years	[View Document]

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	[View Document]

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes	
File Description	**Document**
e- copies of the letters of awards	[View Document](#)

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 3.71

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 26

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 7

File Description	**Document**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
Any additional information	[View Document](#)

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.77

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
14	6	6	10	19

File Description	**Document**
List of research papers by title, author, department, name and year of publication	[View Document](#)
Any additional information	[View Document](#)

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 5.42

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
21	42	18	45	42

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

- The College has taken an initiative to create a rapport between the neighbourhood community, society and the students. The programs like Women Self Help Groups- Self Earning Guidance helped the students to acquire the knowledge of self-financing and earnings through teamwork. The SHG's made aware the students about the banking transaction, online banking, marketing skills and strategies to promote their goods and services.
- **Beti Bachao Beti Padhao Abhiyaan** also encouraged the birth of girl child and education to girl child in the community. It changed the views of the family towards the girl child. Various schemes like Sukanaya Samriddhi Yojna launched by Govt. of India for financial security to girls and explained to the people the importance of girls child and girls education.
- **Swachha Bharat Swastha Bharat**, Self Defence and Health, Educational Awareness programs especially for economically backward class highlighted the Nirbhaya Cell and its functioning. Rajiv Gandhi Jeevandaayi Arogya Yojna, Pradhanmantri Suraksha Bandhan Yojna as financial inclusion schemes, especially for the people belonging to below poverty line. Atal Pension Yojna for senior citizens, Pradhan Mantri Suraksha Bima Yojna for minimum premium of rupees 12 with a coverage of two lacs, Pradhan Mantri Jeevan Jyoti Bima Yojna coverage rupees two lacs in minimum annual premium of rupees 330. Pradhan Mantri Ujwala Yojna for LPG Gas was explained to the local community people through programmes along with the staff and students.
- Disaster Management Training Program with staff and students was organized in the local slum area and explained to them the safety measures and precautions to be taken.
- Some faculty members have conducted the training sessions for the farmers and guided them the basic techniques for managing the dairy business, milk collection and chilling process.
- **Awareness about the Special Schemes** by state and central Govt. for senior citizens was conducted by a faculty member perusing a doctoral research on problems of senior citizens and schemes implemented by the Central Government of India. Senior citizens from rural backgrounds have been informed and made aware about the various schemes and facilities provided by health department. Such innovative programs along with staff and students were organised by the institute.

- **The International Yoga Day**, Women's Day, Tree plantation, Blood Donation, Personality Development, Aids Awareness Rallies, Self Defence Training programmes, Nirbhaya Kannya, Swachha Bharat, Labour Honour Day 'International Labours Day, Women Empowerment Programme, Birth Anniversary of Savitribai Phule known as 'Balika Din', such activities and programmes helped to build consciousness among the students about the issues prevailing in the society.

- **Regular Health check-up and Haemoglobin check-up programs** conducted through Women Cell has created awareness among the girls and parents for increasing and maintaining the haemoglobin level. Most of the girl students belong to the agricultural background where the healthy diet and cleanliness is quite irregular. This programme of health check-up and Haemoglobin check-up have changed the mind-set of the parents for bringing up their daughters with good health.

File Description	Document
Any additional information	[View Document](#)

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 18

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	2	6	3	1

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 53

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	13	10	8	9

File Description	Document
Reports of the event organized	[View Document]
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document]

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 89.41

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1661	1751	1799	1783	1426

File Description	Document
Report of the event	[View Document]
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document]

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 52

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

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2017-18	2016-17	2015-16	2014-15	2013-14
17	11	4	14	6

File Description	Document
Number of Collaborative activities for research, faculty etc	
Copies of collaboration	

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 16

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	2	1	7

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	

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Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The college complex is located on 16 acres of land, with fully built up space of about 9529.6 sq. m. It offers all modern amenities required for all round development of the students. Facilities such as Library, Reading Hall, Ladies room, Girls' hostel, Seminar halls, Audio Visual library, Computers and Wi-Fi facility, Gymnasium, Playground, Staff quarters etc. are available in the college. Apart from degree and postgraduate courses in commerce, the college offers skill development courses, career-oriented courses, short-term courses, and the college conducts computer courses. The college has separate section for Research conducting M. Phil and Ph.D. programmes. The college has a building with built up area of 2817.43 sq. m. with classrooms. The college has four solar on-grid plants and a wind energy plant generated and used by college. The excess power of solar energy returned to M.S.E.B. The college has a separate Administrative Building with 875.21 sq.m.area. Gymkhana (473.20 sq. m), Girls' Hostel (850.62 sq. m) with a separate Ladies Gym, Principal Residence (564.02 sq.m.), Staff Quarters for Teachers (1469.43 sq. m), Staff Quarter-1 for non-teaching (106.02 sq.m.), Staff Quarter-2 for non-teaching(178.28 sq.m.),Toilet blocks for non-teaching (9.52 sq.m), N.S.S. office, Two store rooms and Watchman Cabin etc. are available on the campus. A Separate Students' Development Board and Women empowerment cell building with (197.50 sq.m.). Ladies common room and eight separate toilet blocks for Girl students with Vending and disposal machine. The Medical counselling centre, canteen and first aid facility is also available in the college. Five drinking water Purifiers installed. The College provides separate parking facilities for staff, girls and boys students. The College has a separate junior college building with built up area 1988.37sq.mt including elevator facility. The current student strength of the college is 1868. The college has adequate facilities like 14 classrooms with ICT and internet facilities for conducting two undergraduate and four PG Programs. The College has a separate section for B.C.A programme now the nomenclature has changed as BBA (CA) since 2008. Computer department has a Separate Laboratory with 73 computers and two printers for conducting practical for BBA (CA) and M.C.A programmes. There are five computer labs, a Commerce lab and 2 Seminar halls. The Classrooms and computer laboratory has been shared by undergraduate and post-graduate students. The college has a library adjacent to the main building with built up area 446.23 sq.m including reading room. The Library is with 49851 books, 18 Journals and fully automated with online N-List database. In addition, Research centre has separate departmental library to provide research related reference books and periodicals. B.B.A. (C.A) department, Earn and Learn section and Women Empowerment Cell is equipped with departmental library.

File Description	Document
Any additional information	[View Document](#)

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The College has separate building with 473.20 sq. m. for sports and cultural activities. It has separate office (29.02 sq.m), Gym (103.21 sq.m.), Gymkhana and multipurpose hall (196.46sq.m.), gymnasium indoor stage (46.48 sq.m), Multipurpose outdoor stage (71.44 sq.m), Store room-A (10.04 sq.m), Store room – B (6.51 sq.m.), Washroom for Gents and women (5.02 sq.m) respectively.

The college has its own spacious and well-maintained two play gorunds with 23400 sq m. (180 m x 130 m) and 1530 sq m. (51 m x 30 m) area respectively. The college has established indoor games facilities for Table tennis (in 1975), weight lifting (in 1987), weight lifting platform (in 2012), Power lifting (2004), Boxing ring (2006), wrestling mat (1993) and six station multy gym (1990) respectyivelly.

The college has adequate outddor game facilities wise volleyball (1970), Football (1971), Kabbaddi(1971), Kho-Kho (1972), 400 mtr.Standard Track (1972), Cricket (1973), Basket ball (1975) and Calastenic work out set (2016) respectively. The college also have levering weighing machine (2008) with 300 kg. and electronic weighing machine (2016) with 200 kg., open area for Archery Ring (2017)

The college has adequate infrastructural facilities for the cultural activities. Two multipurpose halls with 200 seating capacity respectively are used for cultural activities. Adequate sound system, LED lightning, Screens, musical instruments are also available in the college. The college has provided parking for boys (509.93 Sq.M.), girls (276.09 Sq. M.) and for staff (23.22 Sq.M.). The college has two Open satges for various cultural and sports activities (70 Sq.m.) and (48 Sq.M.) respectively. Canteen facility made available to the students with carpet area (101 Sq.M.). The sports ground of the college is using for celebrating Independence Day and Republic days every year.

The multipurpose hall used for sports as well as cultural activities. With the help of above faciltity, college organised various intercollegiate and interzonal tournaments for men and women.The college has organized district level all tournaments and competitions in 2015-16 as a Host of Ahmednagar zone. The college awarded as a "Best Organization Award" in 2013-14 and 2015-16 for intercollegiate weightlifting and powerlifting competition. Since last five years college has organized four times "Mr. University Best Physique Competition". College has organized advance fitness clinic for sports students and minimum fitness clinic for non-sportspersons.

All these sports facilities are useful for the students in the college. Sport department organizes regular health guidance camp for the Staff and the Students at the beginning of each term. College has separate fully equipped women gym in the Ladies Hostel. Proper guidance is giving to girls by a Sport girl representative and director of physical education.

The college has provided fitness equipment and guidance to outsider as a social responsibility. Guidance is giving for Minor injury rehabilitation, Musclealignment exercise and minimum fitness exercise.

File Description	Document
Any additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class,

LMS, etc

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 16

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 20.67

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
35.65	32.05	30.95	31.84	37.50

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

C.D.Jain College of commerce Library established in 1962 with a collection of 400 books in a two cupboards, two racks with five periodicals in a very small room. Now it has developed and expanded enormously in all the aspects like book collection, journals, e-journals, e-books, and portal of library on college website. The college library has created its prominent place in society and is being identified as a well reputed Knowledge Resource Centre.

 The latest version of the software i.e. SOUL 2.0 was released in January 2009.The library automated with

the help of INFLIBNET SOUL 2.0 software. The circulation work done with the help of barcode. The attendance record of students maintained on software. SMS module of INFLIBNET SOUL 2.0 has been installed for the paperless transition for the students and faculty members. Current Awareness Service and Virtual Reference service is provided to the students with the help of software. The software provides the functions like renewal, reservation and reminder services i.e. auto generated e-mails helps to retrieve the information. Currently Library automated with the Vriddhi ERP with SMS transition module and User tracking system. The Web OPAC of library is available on the portal. The Digital Library Module installed in the Local LAN. The access to the portal and download restricted in the college premises only. It offers OPAC services like cataloguing, Searching, Member / Patron Management, Acquisitions and Circulation with a full screen Graphical User Interface (GUI).

Library has rich resources like Encyclopaedias, reference books, textbooks and rare books of Karamveer Bhaurao Patil and bound volumes of government reports along with bound volume of journals. Library website provides links to various e-resources and open access journals and databases. The Video Lectures links also provided on the library website. Link for library : http://www.cdjcollege.com/liabrary.php?ID=1

Library Information :

Name of ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Fully	2.0	2013-14
SOUL 2.0	Fully	2.0	2014-15
SOUL 2.0	Fully	2.0	2015-16
SOUL 2.0	Fully	2.0	2016-17
SOUL 2.0	Fully	2.0	2017-18
Vriddhi ERP	Fully	1	2018-19

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college library of the college has rare books and other knowledge resources available in library. It includes RBI reports, Encyclopedia's, Dictionaries, books on literature and language, commerce, economics, marketing and banking collection of books. The college has defined certain parameters to identify 'Rare Books'. The books which are published before 50 years ago and the reprint of the same books is not available in the market or with the book vendors that is considered as a rare book. The students are directed to the manuscripts available on the Government portals and National Digital Library. Old Maps are also available in the DVD format for reference purpose. The old College annual magazines are also considered as a rare document of college. The bound volumes of journals are available in the

library.

File Description	Document
Any additional information	[View Document](#)

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.66

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.58	1.07	2.26	4.63	3.74

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	[View Document](#)
Audited statements of accounts	[View Document](#)

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	[View Document](#)

4.2.6 Percentage per day usage of library by teachers and students

Response: 12.76

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 242

File Description	Document
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has created adequate IT facilities for teaching and learning process on the campus. Each class equipped with projector, computer, speaker and internet facility. The college take care of safety of college premises by installing sufficient number of C.C.T.V. cameras in the campus. There are five computer labs in the college with 232 computers. Each section has provided with necessary numbers of computers with Wi-Fi and internet facility. The college has upgraded leased line to 50 mbps capacity along with necessary licensed software. Wifi facility is enabled with secured firewall SOPHOS to avoide unethical content. Each student and teacher has an individual internet user name and passward for easy access of internet facility. The College library is fully equipped with IT facilities such as Colour Printer, Xerox Machine, Scansnap digital scanner and 28 Computers for Knowledge resource centre. Each student as well as teacher has separate Barcode number for login and logout in the library. SOUL, INFLIBNET, N-list, Shodhganga, e-resources facilities are also available in college library. The college is using Vriddhi ERP Software for online admission process and MIS for college chadministrative process. Microsoft- Campus lincience agrrement uses for educational and administrave work related to varous Microsoft system and application software. Language Laboratory is well equipped with computers and Digital multilingual interactive ETNL language Lab. It has one teacher and 40 studnets positions. Each computer lab has electric backup with

UPS system with printers. Upgradation carried out time to time depending on changes in syllabi, practical and the introduction of new technologies and softwares. The college has made agreement with Manjiri computers, Shop no. 43, Market Committee Complex, Ahmednagar Road, Belapur, and Shrirampur for maintenance of computer labs. The college has subscribed bulk SMS for notification purpose through Textguru. Laptops provided to various deparments and updated according to their purpose. The college has created its own profile on You-tube channel and uploaded videoes of various events on it. Faculty members use Google mail group, Google classroom and various social media platform for promotion and notification. Online Payment Gatway subscribed by the college for payment of admission. Girls hostel, Principal bunglow and Staff Quarter having WiFi internet facility. Examination centre is well equipped with Digital Duplicator Machine, Xerox Machine, CCTV and Printer with internet connectivity. For emergency purpose Jio wifi facility is also available. Earn and Learn department is having 3 computers for studnets with printing facility. The college has developed its own website with dynamic features, which can easily updated by any faculty member and administrative staff for notification and photos of the event.

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 8.05

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: >=50 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)
Link to photographs	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 10.22

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
60.21	15.63	10.30	7.66	8.73

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has a mechanism for maintenance of the facilities. Generally, the head of department places the demand and requirement to the authority and CDC. The CDC provides and fulfils the demand made by the concern departments. The following mechanism followed for maintenance and utilization of the physical facilities.

i. Computer labs and Language Lab: The college has made agreement with ETNL Language Software Company for maintenance of language laboratory. Manjiri Computers, Belapur (Cont. Person. Mr. Unde Sandip Radhakisan - 9970777821) for maintenance of hardware of computer labs and commerce laboratory.

ii. **Maintenance of Reprographic system and Xerox machines:** The college has made annual contract with Image solution,196, Shrikrishna Society, Sahakarnagar No.2, Pune-411009 for maintenance of Reprographic machines and Photo copy machines (contact No. 8888865365).

iii. **Water purifiers**: The annual maintenance contract made with M/s. Borawake Enterprises, Shrirampur for maintaining water purifier machines.

iv. **Electrical maintenance:** Electrical maintenance agreement with Friends Electrical, Shrirampur (contact person Amit Mandage: (9309816261)

v. **Pest Management & Hygiene Control:** Agreement with Pestomatic Controls, B-13, Sanskruti Apartment, opp. SBI, Shrirampur Dist. Ahmednagar (M-9422235816), iv. Cleaning and maintenance of Class rooms and wash rooms:

vi. **Website Design and development:** Mr. Milind Joshi, Omkar Creation, Nashik, Mob : 9657462613

vii. **Building and Garden maintenance:** The College has made an agreement with Mr. Bhaskar Pandit Mistry (9860826915) for maintenance of Building and Garden.

viii. **Class rooms and wash room:** Classrooms cleaned by Official regular class four staff and wash rooms are clean by scavenger Mr. Sachin Raju Bidlon (9096099759) on salary basis.

File Description	Document
Link for Additional Information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 61.57

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1187	1184	1166	1135	1123

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document]
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document]
Any additional information	[View Document]

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 6.64

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
75	104	113	132	201

File Description	Document
Any additional information	[View Document]

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document]()
Link to Institutional website	[View Document]()

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 58.38

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1279	1320	1063	933	896

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document]()
Any additional information	[View Document]()

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 8.6

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
139	279	114	114	162

File Description	Document
Details of the students benifitted by VET	View Document
Any additional information	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document
Any additional information	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 32.75

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
142	197	144	91	88

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 36.55

5.2.2.1 Number of outgoing students progressing to higher education

Response: 144

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 20

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	0	2	0	2

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	8	8	3	8

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

As per the rules framed by the Savitribai Phule Pune University only the meritorious students are eligible to contest elections. The class representatives are elected from these toppers. The elected members form the student council as per the university rules. The council framed by the students helps to solve their problems and to share their views with the administration and authorities. Since 2016-17 student council has been nominated by the college due to legal matters at the university level. So the meritorious students have been nominated in the council as per the old rules of Savitribai Phule Pune University. There is good and healthy communication between the principal and the students representatives. Each elected member participates in academic and administrative bodies. The students are encouraged to participate in various administrative bodies and in other extra-curricular activities as well. It helps to enhance the leadership qualities among them. They learn to execute rules and regulations through the administrative role they play in various committees. The principal conducts periodic meetings with elected members regarding student activities. The student council is constituted as per the Maharashtra Universities Act 2017. Students

participate in various activities conducted through NSS, NCC and Gymkhana. NSS and NCC organize special campaigns like blood donation, cleanliness campaign, saving electricity, water and the campaign against tobacco, alcohol, and drugs. Some special assignments are also given to the students during the training period of NCC camp. Students are trained and groomed to be a good leaders and a good citizens of the country. The college motivates,guide, train and provides them appropriate platform so as to students can develop themselves through participation in various activities like debate competitions and photography competitions. Students also participate in various competitions and functions held in the college throughout the year like annual day's ceremony and cultural events. Each elected member participates in various committees. They are appointed on academic and administrative bodies, like the Commerce Festival Committee, Environmental Committee, Cultural Activity Committee, Hospitability Committee, Readers Club, Avishkar (Research committee), College Beautification Committee, Women's Empowerment Cell, Anti-harassment Committee, Gymkhana Committee, Planning Committee, Hostel Committee, Elocution Competition Committee, Competitive Examinations Committee, Career Development and Placement Committee, Educational Tours, Student Guardian Scheme, Earn and Learn Scheme, Student Welfare Committee, Library Committee etc. Students raise funds for society during the natural calamities like earthquake, flood etc. Students actively participate in the seminars and conferences organized in the department of commerce and in the college. The annual magazine entitled "Darshan" is a student centred activity in which only students write poems and articles on different topics. Darshan is a mirror of the students' activities. Every year Students give the feedback forms and the teachers analyse them. The best students are awarded, honoured at public places so they can understand their responsibilities. The outstanding students of NSS, NCC and Sports are awarded every year as the best Cadets/Volunteers of the year.

File Description	Document
Any additional information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 11.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	13	13	10	9

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The Alumni Association is recently registered with registration number No. 302/2018 on Dated 07/06/2018. The main objective behind enrolling all alumni as members of alumni association is that each member should devote his valuable time for the growth of institute by actively participating in various activities and initiatives organised by the association. The alumni association is an official unit of the institute having primary objective of facilitating the pleasant and friendly interface to all the alumnae by creating a single semantic web of college fraternity.

The college is really very proud of its alumnae who have been placed on top position in several sections of society. They are not only working in India but they are serving all over the globe.

The main goal of this Alumni Association is to co-ordinate the network of all the college alumnae and creates a single dome for the benefit of institute as well as student community.

Alumnae can play a very active role in mentoring students in the areas as per their expertise. This association can create opportunities for the young generation by offering them jobs in their own firms and by giving suggestions to the authority to frame new curriculum as per the need of local community. Job opportunities are created with the help of alumnae in their firms.

Career guidance programmes are organized by inviting alumnae from well reputed financial institutes and bank located in the suburb. Alumnae are a huge pool of intellectuals whose guidance is beneficial to many students and other fellow alumnae in their respective areas of study. As the network spread up Alumni Association became best networking platform, through which it could increase its membership in various ways. The current students, parents and college management have come together and have become pillars of deciding authority.

The alumni association has become the backbone of the college. Being a flag bearer of the developments of the college Alumni Association members meet and interact with the management. The suggestions made by alumnae are taken into account on the priority level.

Alumnae Association helps the students through suggestions on :

1. Career Advising
2. Curriculum Designing
3. Suggestions as per the local requirements of society
4. Placement Assistance
5. Project Assistance for final year students

The objectives of Alumni Association are :

1. To co-ordinate the ex-students of C. D. Jain college to act as their representations and co-ordinate, synchronize and argument their interest in all matters.

2. To utilize their intellect, zeal and abilities and invest their valuable time for the weaker sections of the society.

3. To take up matters related with society and students in the area and solve these matters.

4. To promote sports, education, culture and knowledge by arranging seminars of the ex-students of C. D. Jain college.

5. To make students career oriented and attain standards by sheer professionalism and be a good entrepreneur.

6. To arrange seminars through which alumnae can develop healthy environment, to cultivate horticulture gardens.

To help and assist financially or otherwise to old age houses, rescue homes etc.

File Description	Document
Any additional information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 10

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The college has defined its vision and mission statements as follows:

Vision: To provide best quality business education, accessible and affordable to the rural masses and to promote research and entrepreneurship for the development of rural area.

Mission: We aspire to carry forward the mission of our great visionary founder ".Education Through Self Help is Our Motto". In conformity with the motto tha college has framed its mission :

"To enrich the commerce education in rural area by offering knowledge, skills and to provide affordable career oriented courses to motivate students for self-employment by inculcating among students the research oriented attitude and ethical social and responsible behaviour."

The college has framed various activities to achieve its goal. These are:

1) To motivate the students from rural area to go for commerce education. 2) To provide complete commerce education right from UG. to Ph.D. 3) To enrich commerce education through seminars, tutorials, field visits, industrial tours, quiz contests, essay competitions etc. 4) To motivate and train students for self-employment. 5) To encourage and coach students for M.B.A., CET, C.A., I.C.W.A. and C.S. examinations. 6) To provide affordable career-oriented courses to the rural students. 7) To undertake research regarding various business issues, especially in the surrounding area. 8) To foster research culture amongst faculty and students. 9) To inculcate proper ethical, social and responsible behaviour amongst the students. 10) To bring about all round development of the students, so that they become worthy members of a nation aspiring to be a world power.

The nature of governance of the college is as per the provisions of the Constitution of Rayat Shikshan Sanstha, Satara, which runs the college. The institution has an appropriate mechanism for effective governance of the college, it works at following five levels- Managing Council of Rayat Shikshan Sanstha, CDC, Principal, IQAC, Various Curricular Committees in association with the various Departmental heads. To achieve the vision, mission, goals and objectives of the college, at the beginning of each academic year, the IQAC after considering the urgency and priority makes its action plans to implement the perspective plans. The IQAC while preparing such perspective plans takes into account the suggestions and feedback from stakeholders, various curricular committees consisting of various teaching and non-teaching staff, in addition to this IQAC considers many factors like changes in the government policies, university policies, rules, changes in the programs/ courses or any aspect of the teaching, learning & evaluation, SWOC analysis of the college, etc. Periodically the IQAC prepares long term master plans and departmental plans to achieve its vision and mission of the college. Recently in the year 2013 long term perspective plan document was prepared by the IQAC after consultation with the principal, CDC, various curricular committees, stakeholders, etc. The governing structure of the College is decentralized as all faculty members and administrative staffs participate in the decision making and actuating process. The

active participation in the various committees enhances the academic progress of the college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

The college has an appropriate decentralized mechanism for the participative management; it works at following nine levels- Managing Council of Rayat Shikshan Sanstha, CDC, Principal, IQAC, Vice-Principal, Head of departments, and Chairpersons of various academic Committees, Faculty members & non-teaching staff and Students' representatives. The managing council of Rayat Shikshan Sanstha takes major policy decisions. The CDC looks after the problems in regular functioning of the college and budgetary issues of the college. The Principal works as an Administrative Head of the college, he gets the regular assistance by the Vice-Principal, Departmental Heads, and Chairpersons of various Committees, faculty members and non-teaching staff. IQAC works as a think tank as it collects suggestions, recommendations and feedback from the stakeholders so as to it can give recommendations to the Principal and CDC about solutions to the emerging challenges. The Principal after arranging meetings with the concerned parties takes necessary decisions but if the matter is not under his authority then Principal forwards the same to CDC or the Managing council depends upon the nature of the matter. After getting approval of the CDC or Managing council, the principal issues necessary orders to the concerned HOD or Chairperson of the concerned committee, then the members of the said committee or department make implementation of such orders.

To show how the college follows the decentralisation and participative management, the case study regarding the installation of CCTV cameras on the college campus can be described as follows:

The students' council had passed a resolution in its meeting to recommend the installation of new CCTV cameras on the college campus to ensure better safety and security of the students. So students' council has passed resolution regarding the same and recommended to the Discipline Committee of the college.

After getting recommendation of students' council, Discipline Committee has arranged its meeting to discuss the said issue and passed a resolution in the same meeting to forward the recommendation regarding the installation of new CCTV cameras positively to the IQAC for the further action.

In the meeting of the IQAC dated 25-11-2016, IQAC has accepted the said recommendation and passed a resolution to forward the recommendation to the principal of the college.

The final decision regarding the installation of new CCTV cameras has taken by the Principal and instructed the purchase committee to arrange for the purchase and installation of the CCTV cameras. As per the order of the principal new CCTV cameras were installed on the college campus.

In the meeting of the CDC dated 06-06-2017, CDC has approved the expenditure decision made by the Principal regarding the installation of new CCTV cameras.

The above case study indicates the participation of students and teachers in the decision making process of the college in the form of suggestions and recommendations. The decision-making and the implementation of the afforesaid activity regarding installation of CCTV cameras indicates the application of decentralisation and participative management in the college.

File Description	Document
Any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The IQAC while preparing perspective plans takes into account the suggestions and feedback from students' representatives, stakeholders, various curricular committees consisting of various teaching and non-teaching staff. In addition to this IQAC considers many factors like changes in the government policies, university policies, rules, changes in the programs / courses or any aspect of the teaching, learning & evaluation, SWOC analysis of the college, etc. At the beginning of each academic year, the IQAC after considering the urgency and priority makes action plans to implement the perspective plans.

The example of one activity successfully implemented based on the perspective plan is the implementation of action plan of constructing new administrative block for the fulfilment of perspective plan of expanding the capacity of office and administrative department. The old administrative block had very limited capacity to manage the expanding load of ever-increasing number of students studying in the college. There were many suggestions received by the IQAC from students' representatives, teaching & non-teaching staff and from parents for the same. Then the IQAC had decided to arrange the meeting with the Principal, Vice-Principal, Head of departments, chairman of construction & renovation committee, teaching and non-teaching staff for the preliminary discussion about the said issue. After preliminary discussion, IQAC had prepared the perspective plan to expand the capacity of office and administrative department by constructing new administrative block and passed the resolution about the same in the IQAC meeting. Then as a Chairman of IQAC and as an administrative head of the college and as a secretary of CDC, the Principal had forwarded the recommendation of IQAC to CDC. Thereafter in the meeting of CDC the action plan to construct new administrative block was discussed and with consensus the resolution of constructing new administrative block was passed in the same CDC meeting. Subsequently, the Principal issued the orders to the Chairman of construction & renovation committee to get estimate prepared by the architects and civil engineers. The Chairman got the estimate and forwarded it to the Principal and Principal forwarded the same with the copies of resolutions passed in IQAC and CDC meetings about constructing new administrative block to the Managing Council of Rayat Shikshan Sanstha for final approval. After getting approval from the Managing council, the Principal as an administrative head of the college gave advertisement in the newspaper for asking tenders from professional construction agencies to construct new administrative block with material on behalf of the college. In the meeting of

CDC decision about tender finalisation was made and construction order of new administrative block was issued to the contractor named Sati Constructions, Shrirampur.

Then the construction committee of the college and regional civil engineers of Rayat Shikshan Sanstha had supervised construction activity and ensured that the construction of new administrative block has been completed as per the terms and conditions of the contract.

File Description	Document
Any additional information	[View Document](#)
Strategic Plan and deployment documents on the website	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The organogram of the college can be described as follows:

Governing Body: The Constitution of Rayat Shikshan Sanstha is the supreme document deciding the manner of functioning of the college. The managing council elected by the life members of Rayat Shikshan Sanstha and CDC works as a Governing Body of the college.

Administrative set up: The Principal works as an administrative head of the college. He gets the regular assistance by the Vice-Principal, Departmental Heads, Office Superintendent, Chairpersons of various Committees, faculty members and non-teaching staff.

Functions of various bodies:

1)   Managing Council of Rayat Shikshan Sanstha: The managing council of takes major policy decisions concerned with the changes in organisational set up, changes in the major policy decisions, finance, infrastructure, tie-ups, etc.

2)   CDC: - The members of CDC discuss various important issues regarding the teaching and non-teaching staff, problems in regular functioning of the college and budgetary issues of the college.

3)   Principal: - Performs the role of the Administrative Head of the college, the representative of Managing council and CDC, Chairman of IQAC and academic teaching role. He looks after the functioning of the college and takes emergency decisions.

4)   Vice-principal: - Regular academic roles, the role of assistant to Principal.

5) HOD of academic section: Regular academic roles, the role of departmental head and looks after the departmental planning and functioning. He performs the role of assistant to Principal and Vice-Principal.

6) Office Superintendent**:** Works as a Head and manager of the office and non-teaching staff. He works as an assistant to Principal.

7) Head of the Support Services Section: Regular duties, manager of the section, the role of co-ordinator, supervise the functioning of sectional staff.

8) Chairman of Various Curricular Committees**:** To collect the feedback, suggestions from all stakeholders and look after the planning and functioning of the assigned task, the role of team leader of the committee members, assistant to the Principal, Vice-Principal, HOD, IQAC.

9) IQAC: IQAC works as a think tank as it collects suggestions, recommendations and feedback from all stakeholders to give recommendations to the Principal and CDC about the solutions to the emerging challenges. IQAC works as a co-ordinating agency and link between all levels of staff. IQAC performs all its duties as assigned to it by the management and as per the govt. of Maharashtra universities act.

Service Rules: As per the provisions of UGC, Government of Maharashtra and Affiliated university.

Promotion Policies: Promotion policy for non-teaching staff is as per the Rayat Shikshan Sanstha rules. Promotion policy for granted teaching staff is as per the UGC and Government of Maharashtra rules.

Procedures: As per the rules of UGC, Government of Maharashtra and Rayat Shikshan Sanstha.

Recruitment: By the parent institute as per the rules of UGC, Govt. of Maharashtra and Rayat Shikshan Sanstha.

Grievance redressal mechanism: Grievances redressal Committee is there for the students headed by the principal. There is a separate internal complaint committee for the redressal of the grievances of the staff members of the college.

File Description	Document
Link for Additional Information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP Document	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The college has a decentralised structure of decision-making and implementation. Various bodies, cells and committees are formed and assigned with the duties of decision making and implementation of the decisions. Decisions are made democratically in the form of passed resolutions at the meetings of the various cells, committees and bodies. The college records the decisions / resolutions passed at the various meetings in the minutes of the respective meetings. Committees, cells and bodies of the college work very effectively to ensure the proper decision making and the implementation of the same. College has implemented many activities based on the minutes of the meetings of the various cells, bodies and committees.

Following are the some examples of the activities successfully implemented based on the minutes of meetings of various cells, committees and bodies:-

1. Construction of new administrative building.

    Above activity was implemented based on the minutes of the meeting of CDC, meeting date: 06/06/2017. Subject and resolution number: 4.

2. Installation of new solar energy project and new water harvesting project for the college.

    Above activity was implemented based on the minutes of the meeting of CDC, meeting date: 06/06/2017. Subject and resolution number: 6.

3.   Green Audit, Energy Audit, Gender Audit, Administrative and Academic Audit of the college

conducted.

Above activity was implemented based on the minutes of the meeting of CDC, meeting date: 06/06/2017. Subject and resolution number: 5.

4.   Installation of new CCTV cameras in the campus of the college.

Above activity was implemented based on the minutes of the meeting of CDC, meeting date: 06/06/2017. Subject and resolution number: 9

5.   Renovation of old college building.

Above activity was implemented based on the minutes of the meeting of CDC, meeting date: 14/02/2017. Subject and resolution number: 12.

6.   More than 20 skills based short term courses are started for the students of the college.

Above activity was implemented based on the minutes of the meeting of CDC, meeting date: 14/02/2017. Subject and resolution number: 10.

7.   Purchased new 500 benches for the students of the college.

Above activity was implemented based on the minutes of the meeting of CDC, meeting date: 14/02/2017. Subject and resolution number: 8.

8.   Solar water heater in the girl's hostel Repaired.

Above activity was implemented based on the minutes of the meeting of CDC, meeting date: 14/02/2017. Subject and evolution number: 14.

9.   Renovation of the college library.

Above activity was implemented based on the minutes of the meeting of CDC, meeting date: 06/06/2017. Subject and resolution number: 8.

10. Development of new online admission system for the college by developing new website portal and software for the same.

Above activity was implemented based on the minutes of the meeting of CDC, meeting date: 14/02/2017. Subject and resolution number: 9.

File Description	Document
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The College has effective welfare measures for teaching and non-teaching staff as follows:

1. Staff Accommodation in the college campus is made available by the college for its faculty and administrative staff at very concessional rent.
2. Rayat bank finance facility is also made available to the staff at very concessional rate of interest.
3. The college has family Welfare scheme, under this scheme college has created ?Kutumb Kalyan Nidhi' (Family Welfare fund). The staff members in financial crisis get special financial support from the said Nidhi.
4. The college provides monetary support to felicitate the staff member and to arrange the farewell function of staff member on the occasion of the retirement of any college staff member.
5. The college provides loan facility to staff members at very concessional rate of interest through Laxmibai Bhaurao Patil Credit Co-Operative Society.
6. The college also provides the Emergency advance and Festival advance to the staff members of the college.
7. The college provides Group Accidental Health Insurance facility to the staff members of the college.
8. The college initiates the necessary actions so as to the teaching and non-teaching staff of the college can get covered with the health facilities made available by the state government.
9. The staff-members welfare Deposit Scheme through The Rayat Sevak Co-Operative Bank Ltd.is also made available be the college for its Staff members under such a scheme, after death of the member his legal heirs get financial support up to Rs.10 lacs
10. In addition to this, staff-members of the college contribute to the 'Rayat Sevak Welfare Fund' of the parent institute: Rayat Shikshan Sanstha and get benefits of the same whenever required.
11. The college provides maternity leave to the female staff and paternity leave to the male staff according to the rules.
12. The college encourages teaching and non-teaching staff to participate in various workshops, conferences, FDPs for their continuous career developments by offering them financial support for the same and by providing duty leaves for the said purpose.
13. The college appreciates and supports employees to conduct various training programs and to arrange various industrial visits for to upgrade their knowledge, which will help them to get promotion based on their quality.

File Description	Document
Any additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 24.19

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	8	6	5	8

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	<u>View Document</u>
Any additional information	<u>View Document</u>

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 4.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	5	2	5	5

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<u>View Document</u>
Any additional information	<u>View Document</u>

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 3.24

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	1	1	1

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The college always motivates the employees to be more productive, student centric and result oriented. The college recognizes the performance of the staff by giving them appropriate feedback and motivation in terms of monetary and non-monetary benefits. College strictly follows all the recruitment, appraisal and promotion policies stipulated by the UGC, Savitribai Phule Pune University and Government of Maharashtra. All faculty members fill-up the self-appraisal forms every year in the manner prescribed by the UGC and Savitribai Phule Pune University.

Since June 2009, as per UGC norms PBAS system has been adopted by the college. The PBAS system enables the teachers to take career advancement through CAS for placement. The management approves applications of teachers regarding Assistant, Associate and Professor Grade scale. Thereafter, the university and Higher Education department approve teachers' scale. In addition to this a separate performance appraisal committee headed by the principal, consisting of various departmental heads and IQAC, carries out the performance appraisal of the teaching staff after considering the specific factors like: evaluation of teaching & learning outcomes, students' and parents' feedback, specific duties / tasks assigned by HOD, contribution for the benefit of students/ staff / College, contribution towards extracurricular and co-curricular activities, actuation of examination duties assigned by the Savitribai Phule Pune University and by the college, research contribution of staff, result analysis, work load, regularity, punctuality, additional responsibilities like; remedial coaching, career counselling to students, additional departmental duties, etc.

Every year college forms a special committee for the performance appraisal of the staff under the chairmanship of the principal, after considering the above mentioned factors, committee determines the quality of the performance of the staff and gives necessary feedback to the concerned staff member for the further improvements and submits it's performance appraisal report to the competent authority / principal / CDC depend upon the terms of appointment of the staff for the further remedial actions like regularizing the staff after probation period, deciding the regular increments and deciding the promotions, transfers, etc.

Appraisal system / policy for the non-teaching staff:

The college strictly follows all the recruitment, appraisal and promotion policies about the non-teaching

staff as stipulated by the UGC, Savitribai Phule Pune University and Government of Maharashtra. Every year college conducts performance appraisal of non-teaching staff through the separate performance appraisal committee headed by the office superintendent. Aforesaid committee prepares confidential reports after verifying the various parameters like: knowledge, ability, technical & general skills of the staff and required for the job, team spirit and co-operative behaviour with others, communication and soft skills, quality of work, regularity and punctuality, professional experience and achievements, etc. Above mentioned committee gives necessary feedback to the concerned staff member for the further improvements and submits its confidential report (performance appraisal report) to the competent authority / principal / CDC depend upon the terms of appointment of the staff for the further remedial actions like regularizing the staff after probation period, deciding the regular increments and deciding the promotions, transfers, etc.

File Description	Document
Any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

College has a definite system of internal and external audit as follows:

The parent institute Rayat Shikshan Sanstha appoints the team of internal auditors to conduct the internal audits of the various colleges of the Rayat Shikshan Sanstha. The same team of internal auditors conducts the internal audit of the college twice in an academic year. Internal audit objections are immediately resolved at the time of audit. The audit objections which can't be resolved immediately, then necessary remedial valid accounting adjustments are implemented as per the suggestions and recommendations made by the team of internal auditors.

Under the system of external audit, parent institute Rayat Shikshan Sanstha appoints the authorised firm of chartered accountants. From the year 2012- 13 till the date every year all the annual external financial audits are carried out by the authorised firm of chartered accountants named M/s. Kirtane & Pandit appointed by the parent institute. Management of the college promptly resolves the external audit objections according to the recommendations and suggestions of the external auditors. Five external audits and ten internal audits of the college have carried out during the period of last five years. The recent external annual financial audit of the college is conducted for the financial year 2017-18. Apart from this regular annual external financial audit, college undergoes through the various audits conducted by the auditors appointed by the respective funding agencies (like UGC, Savitribai Phule Pune University, etc.)

In addition to this internal and external system of audit, college undergoes through the government audit once in the period of three years as per the rules of the Government of Maharashtra.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 15.49

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
3.03	3.92	3.04	2.95	2.55

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

A well-defined resource mobilisation policy and mechanism:

Chandraroop Dakale Jain College of Commerce is an aided college so it gets regular grants and / or funds from the University Grants Commission, government of Maharashtra and Savitribai Phule Pune University. In addition to this the major internal source of finance is the collection of fees from the students admitted for the self-financed courses offered by the college. Because of the ever increasing number of students studying in the college, the collection of fees from the students is also increasing, which enables the college to meet all the financial requirements. College also gets the regular financial support in the form of donations by individuals who contribute to the krutadnyata nidhi and karmaveer nidhi of the college. College enjoys autonomy from the parent institute to take decisions regarding the raising of funds in the form of loans whenever required to meet its emergent needs.

IQAC of the college prepares the long, medium and short term plans of the college after deliberate discussions with all the stakeholders which enable the CDC to predict the long, medium and short term financial requirements of the college. After considering such requirements, the management of the college prepares the long, medium and short-term budgets for the college which covers the amount to be spent and to be raised from the various sources in a definite period of time. On the basis of such budgets, management of the college initiates various steps required to get financial support from the various internal and external sources.

A well-established mechanism to ensure the optimum utilization of the resources:

Because of the application of budgetary control technique by the college, it has always a well-defined plan of expenditure which is approved by the auditors appointed by the parent institute, managing council of the parent institute, CDC and the principal. College cannot spend money for any other reason for which budgetary provision is not made. Though the principal of the college also has autonomy to make spending decisions up to certain extent to meet the emergent spending needs of the college. The Principal get such spending decisions approved from the CDC and CDC forwards the same to the managing council of the parent institute for the final approval if necessary. College always constitutes committees for the purchases and supervision of the projects under development to ensure the optimum utilization of resources. In addition to this the parent institute also have a separate team of inspectors to ensure the optimum utilization of resources for the respective projects. Apart from this college has definite system of audit like internal audit twice in a year, external annual financial audit, government audit, audits by respective funding agencies like UGC, Savitribai Phule Pune University, etc. to ensure optimum utilization of resources.

File Description	Document
Any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes in the college to convert the challenges before the college into strengths of the college. Two examples of the practices institutionalized as a result of IQAC initiatives can described as follows:

1. Online Admission System: Because of the increased load of ever increasing number of students admitting in the college and a very limited number of teaching and administrative staff of the college, it was very challenging for the college to complete the admission procedure in time and in proper way. So the IQAC had decided to arrange the meeting with the Principal, Vice-Principal, head of departments, chairman of admission committee, teaching and non-teaching staff for the preliminary discussion about the said issue.

After preliminary discussion, IQAC had prepared the perspective plan to increase the capacity of office and administrative department by introducing the online admission system for the better quality & transparency in the admission procedure and passed the resolution about the same in the IQAC meeting and as a Chairman of IQAC the Principal had forwarded the recommendation of IQAC to CDC. Then in the meeting of CDC, the resolution about introduction of online admission system was passed. Then as per order of the principal, the Chairman of admission committee got the estimate and forwarded it to the Principal and Principal had forwarded the same with the copies of resolutions passed in IQAC and CDC meetings about introduction of online admission system to the Managing council of Rayat Shikshan Sanstha for the final approval. After getting approval from the Managing council, as per suggestions of the

IQAC and after completing all the formalities, the principal had given order to the Vriddhi Software Private Limited Malegaon, for the development of online admission system for the college. As a result of this IQAC initiative, from the year 2015-16 college has made its admission system completely online with the help of online admission portal: http://cdj.vriddhionline.com/

2) SMS Based Notice System to strengthen the student support services: - As mentioned above, because of the large number of students studying in the college and very limited number of staff, establishing communication with each and every student was a very challenging task for the college, so after getting feedback and suggestions from the concerned stakeholders, the IQAC arranged it's meeting with the principal along with the departmental heads and staff members. For better, personalized, speedy, cost and labour effective and timely communication of the notices from the college to the students, IQAC has given suggestion to the principal to introduce SMS Based Notice System. Principal has accepted such suggestion and taken the decision of purchasing the said system with the permission of the CDC. Then as per order of the principal, the members of the IQAC itself enquired for the same and suggested a Bulk SMS System of TextGuru. As a result of this IQAC initiative, college has purchased the said system and started its use from the year 2016-17.

File Description	Document
Link for Additional Information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The college reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms. Two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC can be described as follows:

1. Use of ICT in teaching learning process: IQAC of the college had received many suggestions and feedback from the stakeholders and decided to increase the use of ICT in teaching learning process. So IQAC suggested and insisted the management of the college to make the financial provisions every year for the maintenance and improvements in the ICT, which reflects in the last 5 year's reports of IQAC in terms of amount spent by the college every year for the same. As a result of review of teaching learning processes, the IQAC found that the number of ICT enabled classrooms are very limited to cover all the classes of the college, so in the year 2016-17 IQAC recommended the management to provide the projector facility with the internet connectivity in all the classrooms, labs and seminar hall of the college. The management of the college has accepted the proposal of the IQAC and made all its classrooms, labs and seminar hall ICT enabled. Now all the faculty members are using the ICT facility with internet connectivity for delivering the lectures, showing online video lectures to the students which results in the improvement in the teaching learning process.

In addition to this as a result of IQAC review and recommendations, college has decided to provide "twenty-four by seven teaching learning facility" to the students with the help of college mobile application and You Tube channels of the college and of the faculty members of the college. The faculty members

make video recording of their demonstrations and lectures and upload the same on the below mentioned You Tube channels for the students so that they can watch the lectures repeatedly from anywhere, anytime, conveniently and understand the concept easily. Following is the table showing the few links of the You Tube channels of the college and college faculty members:

S.N	Name of the You Tube channel, by College/ Faculty member and Link
1.	cdjcollege Channel by the college
2.	Shivshakti Institute of Commerce and Business Studies Channel by Mr. Kulkarni S.V. Faculty member of the college
3.	C.D.Jain. College Gymkhana By Mr. Deshmukh S.Y. Physical Director of the college

2. Introduction of new Innovative techniques in the teaching learning process of the college: As a result of systematic review and analysis of the outcomes of the teaching learning process by the IQAC. IQAC recommends, all the teachers to use innovative techniques like- group discussions, role playing, simulations, interviews, demonstrations, research papers, home assignments, industrial interactions, use of ICT, open book test & self-assessment tests, extempore speech, case studies, PPT presentations, field work, project reports, etc.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 26

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
38	33	20	20	19

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)
Any additional information	[View Document](#)
IQAC link	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

Post Accreditation Quality Initiatives :

After the second cycle of the accreditation, the college has made following incremental improvements:

To increase the capacity of the administrative section the college has constructed a new Administrative block with a new auditorium hall. The College has introduced online admission system, now admission procedure of the college is completely online. College has introduced more than 20 skill based short term courses for the students. College has improved the gymnasium facilities by providing many gymnasium and sports equipment and multipurpose hall. Library section has also strengthened by transforming traditional library into fully automatic library system and by renovation of the library building, by installing new computers and furniture in the library and by purchasing new books and e-books. College has separated junior college from the senior college by constructing a separate building for the junior college it results into availability of more classrooms for the senior college. Students' safety and security is also improved by installing new CCTV cameras in the campus and by constructing a new wall compound

around the college. New parking shed facility is also made available. Old building of the college has renovated. New office, cabins made available to the Women Empowerment Cell, NSS, NCC and Placement cell. College has adopted rain water harvesting system and solar energy system. College has conducted green audit, energy audit, electrical audit, gender audit, academic and administrative audit. College has renewed its ISO certification. College has purchased and started to use number of softwares like: Vriddhi, Tally ERP 9, Office 365, and mass SMS sending system, etc. to strengthen the working of the college. College has started its own YouTube channel to provide online lectures and study material to the students. The Faculty members also launched their own YouTube channels to provide the video lectures and study material to the students. College has digitised it's all the classrooms, seminar hall and multipurpose hall by providing projector facility with internet connectivity. Campus of the college is now free Wi-Fi campus. College has developed its own mobile application. College arranged 2 state level and 7 national level seminars. In addition to this college arranged 4 workshops during the post second cycle period. Seed money has been provided to the students and staff members to encourage them for research. Many MOU's are signed by the college and many innovative programs are also initiated during this period. A centre for innovations, incubation has been initiated by the college. Online feedback mechanism system has developed for the college. Commerce and language lab improved by providing new computers, software, projectors with internet connectivity. College has purchased Lecture Capturing System (LCS) to record the lectures of the faculty members. Cash less facility made available in the college. New Career Oriented Course in Agri-business management has been introduced by the college. Specious reading hall facility and canteen facility is also made available.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 36

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	14	06	05	04

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

1. **Institution shows gender sensitivity in providing facilities such as:**
   1. **Safety and Security**
   2. **Counselling**
   3. **Common Room**

Response:

The college has always given importance to overall personality development of students with a view to bring about gender equality, various programmes and special attention is provided to girls students. The strength of the girl students is increasing continuously since last five years. The current ratio is 51:49 of boys and girls. The college has installed 16 CCTV cameras on the campus along with the security guard at the entry level. Separate parking facility has been provided to the girl students with the wall compound. The college has made provision for campus and Vharanda Supervision by faculty members in the spare time to maintain the discipline in the college. The separate space has been created for girl students in the library for issuing books. There is a provision of separate entrance for the girl students during the programmes and functions organized by the college.

The women's cell organizes various programmes related to self-defence.The lectures by eminent women entrepreneurs and social workers are also organized for girl students. The college has disciplinary committee to take care of safety and security measures. An active and vigilant sexual harassment prevention cell has already been established which works as per the guidelines laid down by PUSH. The college conducts Cyber security awareness programs for PG level girl students. The suggestion boxes are

installed by the sexual harassment prevention cell for girl students to lodge their grievances and complaints and to make suggestions anonymously. Sanitary napkin vending machines and disposable machines are installed in college and hostel. Strict rules and regulation are framed for the security purpose of girls in the hostel. There is a provision of separate security guard for girl's hostel. The separate hostel committee is appointed to solve the problems quickly. A special lady physician is appointed for regular health check-up of the girls staying in the hostel. To maintain hygienic environment the pest control facility is provided by the college in the hostel. A separate well-equipped gymnasium hall is available in the hostel. Emergency helpline numbers are displayed on sign boards in the hostel premises.

Women Empowerment cell consisting of Principal and senior faculty members are always active to solve the student related problems. Women Empowerment Cell gives advice to the girl students regarding health issues, financial issues and psychological problems and seeks advice from expert counsellors. Teacher-Guardian Scheme Members regularly counsel the students regarding their attendance, behaviour, performance and health issues.The institute has separate rest rooms for the girls. The bank facility is available on the college premises. The purified drinkable water facility is provided to the students in the college and girls staying in the hostel. The board containing the helpline numbers of doctors, police, ambulance, fire brigade, nirbhaya kaksha, members of Women Empowerment Cell is displayed in each wing of the college for the convenience of the students. The college arranges Haemoglobin Check-up programme for the girl students and organizes lectures related to health, diets, nutrition to impart knowledge amongst the students with low HB.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

    1.Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 80.33

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 17778

7.1.3.2 Total annual power requirement (in KWH)

Response: 22130

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 92.97

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 2910

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 3130

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Scrap and Waste management is Initiated by the College. The College has adopted a policy to maintain cleanliness on the campus. The college Development Committee and IQAC has issued various directive notices and displayed posters at selected locations to instruct the staff, students and faculty members to maintain cleanliness on the Campus. Waste disposable colour dustbins are kept on the campus to distinguish biodegradable waste and non-disposable waste. Garden waste, Kitchen and other waste are collected from different areas of campus and processed for vermi compost. The compost used for the plants and garden purpose. The MOU signed with The Ashok Co-operative Sugar Factory, Ashoknagar, a cooperative sugar factory for expert guidance on vermi culture process of biodegradable waste. Dry waste mainly leaves of tress are collected and used for compost plant on the campus premises. The water overflow from the water tank provided to the garden and plants through pipelines. Toilets and Bathrooms are connected with the drainage system of Municipal council for further water treatment. The parent institute Rayat Shikshan Sanstha having MOU with the e-waste management firm for the college. The sanstha appointed e-waste management committee of expert personnel for verification of e-waste management. After verification of e-waste material, the prospective reports send to the college and dealer. The dealer appointed by sanstha purchases that material from college i.e. computer, printer, monitor, peripheral parts, electric and electronic materials etc. Purchase committee of college recommended buyback products policy for Xerox Machine, Batteries and UPS. The college organized state level seminar on "E-waste Management" for the students and staff which has created an impact upon students and faculty about the hazardous effects and importance of e-waste management system. College students donate their non-used outdated electronic gadgets for the recycle of material under guidance of computer department. The reusable electronic equipment is kept aside for future use.

File Description	Document
Any additional information	[View Document](#)

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Water is an integral part of human life and eco system. College has its internal source of water through bore well system. The increasing demand for water supply and marginal rainfall in the campus area so the college was undertake water harvesting project in the college campus. All building roof tops are covered through such a rain water harvesting project. The college is having its own well and it's located at girl's hostel. This dug well may be utilized as recharge structure for the girls hostel water harvesting.

The catchment of water harvesting system is the surface that receives rainfall directly and drains the water system. Any roofing material is acceptable for collecting of water. From the design of the terrace floor, we calculated total rooftop area of the C. D. Jain College, Shrirampur Jr. College Building and also Administration Building. Area of the C.D. Jain College Jr. College Building = 624.68 m2 Area of the C.D. Jain College Administration Building = 277.58 m2 Total area of proposed catchment = 902.26 m2. For transporting the rain water from the catchment area in this project we are using Soil, Waste and Rain water (SWR) and Under Ground Drainage & Sewerage pipes and fittings. For vertical transportation purpose, we are using SWR pipes of 2.5 and 4 inches diameter. And we are using the pipes of 6-inches diameter for the underground transportation purpose. A first flush device is a Jain Filtrain that ensures that runoff from the first spell of rain is flushed out and does not enter the system. This needs to be done since the first spell of rain carries a relatively larger amount of pollutants from the air and catchment surface. In the sand filters, the main filtering media is commonly available sand sandwiched between two layers of gravels. The filter can be constructed in a cement concrete tank. This is a simple type of filter which is easy to construct and maintain. The sand fillers are very effective in removing turbidity, colour and microorganism. In a simple sand filter that can be constructed domestically, filter media are placed. And Charcoal filter is almost similar to sand filter except that a 10-15cm thick charcoal layer placed above the sand layer. The Charcoal layer inside the filter results into better filtration and purification of water. The charcoal water filter is a very commonly used

Rain water from girl's hostel rooftop is transferred into specifically designed dug well near the bore well of girls hostel. Rain water harvesting is the process of collecting, conveying and storing water from rainfall in an area. Institution has Roof Top Rain Water Harvesting System of catching rainwater where it falls. Rainwater is collected from rooftop of the building is diverted through pipes to well.

File Description	Document
Any additional information	[View Document](#)

7.1.7 Green Practices
- **Students, staff using**

a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

- **Bicycles:** Bicycle is the most economical way of transportation. It helps to improve the health of the community. It is pollution free. Most of students are from economically weaker sections uses bicycles. On every 4th day of the month the student and faculty members observe No-vehicle Day.
- **Public Transport:** Most of the students are from rural area of Shrirampur, Rahata, Rahuri, Vaijapur and Newasa Tahsil. For their convenience, they use public transportation services like bus, train and taxi. Institution instructs the students on transportation etiquettes like to remain polite, to follow traffic rules, offer their seats to the elderly, pregnant women etc.
- **Pedestrian Friendly Roads: Pedestrian Roads** provide a safe path for people to walk along in the campus. The campus is having pedestrian friendly road in campus to classrooms, library, Gymnasium and hostel.
- **Plastic free campus:** College takes care of environmental hazardous substance like plastic, Students and staff members are instructed to use paper bags and cloth bags. Initiative has been taken to make campus plastic free by discouraging use of plastic bags to minimize environmental damage and risks associated with it.
- Paperless office: College initiated online procedure for admission, recruitment, payment and communication for less use of paper. Vriddhi ERP Management software installed for the students MIS system.
- College website is regularly updated for the notification and other necessary information. Most urgent information to the students and faculty members sent through e-mail, SMS and social media platform. SMS module also helps to send notices, **library issue / return operations are in digital forms.**
- The faculty members have created E-classrooms with the help of Google tool i.e. Google Classroom, it has minimised the use of papers as the students followed e-notes and e- resources platform.
- The college has developed Green landscaping with trees and plants: Well-maintained garden is available in the campus. The trees and plants have been botanically named.

File Description	Document
Any additional information	[View Document](#)

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 1.67

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-

wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
17.41	2.12	0.04	0.10	0.19

File Description	Document
Green audit report	[View Document]()
Details of expenditure on green initiatives and waste management during the last five years	[View Document]()
Any additional information	[View Document]()

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: A. 7 and more of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document]()
Any additional information	[View Document]()

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 23

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	7	3	5

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)
Any additional information	[View Document](#)

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 18

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	3	3	3

File Description	Document
Report of the event	[View Document](#)

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: No

File Description	Document
Any additional information	[View Document](#)
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

File Description	Document
Any additional information	[View Document](#)

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 29

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	7	6	4	4

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)
Any additional information	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Every year, on 19th FEB birth anniversary of Chhatrapati Shivaji Maharaj is observed as Shiv Jayanti in the college. Inspiring figure like Chhatrapati Shivaji Maharaj and his ideology always keep inspiring and his principles reflected through the programs and activities run in the college. Rayat Shikshan Sanstha founded by Padambhushan Dr. Bhaurao Patil, the great educationist and social reformer. Mahatma Jyotiba Phule and Rajashri Shahu Maharaj ideology reflected in the work of Dr. Karmaveer Bhaurao Patil.

Gadage Maharaj, Vitthal Ramji Shinde and Dr. Babasaheb Ambedkar were contemporaries who supported and appreciated Dr. Karmaveer Bhaurao Patil and his devotion for education of economically and socially weaker section. It is a moral responsibility of institution to respect and follow the ideologies of Indian Great personalities. Most of the colleges and branches named after the great Indian personalities and social reformers. College celebrates the birth and death anniversaries of revered personalities to cultivate social and moral values among students community for harmony and integrity of society. The birth anniversary of Dr. Karmaveer Bhaurao Patil is celebrated as "Karmaveer Birth anniversary week" and various programs and activities are organized in the college. The day celebrated as "Sram Prathistha Din". The teachers and students observe clean the campus campaign to honour the labour. Birth anniversary of Mahatma Gandhi is celebrated and to inculcate the values like Non- Violence and Truth amongst students. College conducts lecture series and "Gandhi Sanskar Exam" sponsored by Gandhi Research Foundation Jalgaon. Women Cell of the college celebrates Savitribai Phule birth anniversary by paying her tribute and respect, as the University of Pune is named after the first revolutionary lady teacher who inspired women to take initiative in educational field. The birth anniversary of Mahatma Phule, Lokshahir Annabhau Sathe, Dr. Babasaheb Ambedkar, Maulana Azad, Saint Gadge Maharaj and other Freedom fighters celebrated in the college. Eminent personalities are invited to deliver a speech on the occasion of Birth and Death anniversaries of great Indian personalities. The Sports day is also observed in the college. Major Dhyanchand's birth anniversary is observed as Sports Day every year. On this occasion various sports competitions are organized. Another Great national leader and Ex. Prime minister of India Shri. Lal Bahadur Shastri's birth anniversary is observed and students take an oath to maintain National Integrity. The programmes and activities like poster presentation, essay writing competitions, sports tournaments, and elocution competitions are conducted every year for overall development of the students.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Describe efforts of the Institution towards maintenance of complete transparency in its financial, academic, administrative and auxiliary functions within a minimum of 500 characters and maximum of 500 words

- Management encourages the healthy and transparent environment needed for quality education. Institutions statutory bodies comprises senior faculty members who are involved in decision making process like policy making, finance, student welfare, etc.
- The institution follows the rules and regulations laid down by Government of Maharashrtra, UGC, Savirtibai Phule Pune Univeristy and Rayat Shikshan Sanstha, Satara.
- The grants received from various agencies like UGC, State Government and University are utilized by the college and audited by respective departments.
- The Parent institute Rayat Shikshan Sanstha has a separate audit department which conducts internal audit. In addition to this every year external financial audit is conducted by an authorized firm of chartered accountants appointed by parent institute. The parent institution follows all the norms and rules of Right to Information Act 2005. The office accounts are maintained by the Tally software. The college has College Development Committee and Purchase Committee to take financial decisions like tender opening and the saction of the same etc. The fees collected from the students are as per the norms of university and government rules.
- The Parent institute constitutes committee for Academic and Administrative Audit for the development of academic performance. Rayat Quality Management System (RQMS) has taken into consideration the quality issues in the college. Teachers' diary, teaching plan, academic calendar and time table is prepared to complete syllabus in time.
- Every year ISO 9001:2015 audit is undertaken by appointing a separate agency.
- Principal is authorized to form different committees for smooth working of the institute to implement its quality policy and plans. Various committees are formed to maintain transparency for the smooth conduct of the program. College takes all the decisions in democratic manner. The committees include, Internal Quality Assurance Cell, College Development Committee, Admission Committee, Examination Committee, Women's Cell, Library Committee, Research Committee, Anti-ragging Committee, Student Grievance Redressal Committee, Sports and Cultural Committee, Training and Placement Committee, Student Welfare Committee, Alumni Association Committee, NSS, NCC and others.
- The academic responsibility is fairly divided among the faculty members according to their interest. HoD and chairman of respective committees complete the academic tasks with flow chain of work. The committee selects faculty members for short term course and COC according to the interest and qualification of faculty members. Institute emphasizes to impart learning and cultivation of values, morals through education. It helps to inculcate human values and professional ethics among the students. Institute encourages students and faculty to participate in various program.
- Online Admission procedure followed with the help of Vriddhi online admission portal. Rules and regulations of reservation policy driven by Government of Maharashtra are followed. Merit list

displayed on website and notice boards.

File Description	Document
Any additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Title of the practice : TeXpert

Objectives of the practice :

1. To create technical environment on campus
2. To encourage the confidence among students
3. To cultivate practical and marketing approach among the students
4. To develop event management skills

The Context:

The computer department students as well as commerce students' need to motivate for technological knowledge skills and bridge the gap between them through digital technology. TeXpert plays a very important role to popularize the Information Communication Technology (ICT) among the rural students which may fulfill the demand of computer professionals from the industrial and business world. TeXpert creates healthy competition among the students to create innovative ideas, thoughts and projects.

Practice :

This programme is fully organized by the students and funds are collected through the sponsorship from stake holders and society. The event is open to all the students from various colleges of Maharashtra State. The students from BBA (CA) design all the required banners, signs boards, symbols and stage decorations with their innovative ideas. The experts from technological field are invited to guide the students. The students perform various activities on the new emerging ideas and innovative technological changes in the field of information technology, opportunities and challenges in the field of ICT, robotics and artificial intelligence. This event includes poster presentation, Extempore, Aptitude test, Add mad show, C programming, Quiz competition and game zone.

This competition enhances the interest of students in the field of information technology. The students from all streams can participate to choose one event according to their interest. Students visits many colleges in the district and convince academic faculty and students to participate in the events. Volunteers from the college follow the dress code and maintain the discipline.

Evidence of Success :

- Alumni of Computer department willingly come to college as a helping hand to make this a successful event by sharing their innovative ideas, concepts with programming codes.
- The colleges' from various districts participate in this event. This programme creates an impact upon young generation and academic community.
- The students find sponsors to offer prizes to the winner participants. This event improves communication skills and build confidence among the students.
- It improves the skill of event management and imbibes the importance of discipline and humanizing environment among students. Bond between mentor and students is strengthened. It helps to create interdisciplinary culture.

Notes : Limited Fundings from corporate and industry sector.

Best Practice:

"**Padmabhushan Dr. Karmaveer Bhaurao Patil State Level inter- collegiate Elocution Competition**"

Objectives of the Practice:

1. The main goal of organizing Dr. Padmbhushan Karmveer Bhaurao Patil Elocution Competition is to disseminate the educational philosophy of Dr. Karmveer Bhaurao Patil among the students and society.
2. To give an exposure to hidden talent among students and to provide a platform to students to develop the leadership qualities with positive thoughts.
3. To create awareness among students about current issues related to social, cultural, political developments.
4. To promote students towards general reading, critical thinking and rethinking process.
5. To create awareness among students about variation in modulation of voice, language enrichment, communication skills, spontaneity, pronunciation, eye contact, body language, facial expressions and overall presentation skills etc.

The Context:

The Great educationist**,** the founding father of Rayat Shikshan Sanstha Padmabhushan Dr. Karmaveer Bhaurao Patil, founded this educational institute in Asian continent for economically and socially backward classes and for rural masses in 1919.Dr.Karmveer Bhaurao Patil had developed his own philosophy of education based on his real experience in the society. He understood that injustice and the exploitation of poor class by upper classes was only due to the lack of education. He started efforts to eliminate darkness from the lives of downtrodden and deprived classes through education. He followed the philosophy of his contemporaries Dr. Babasaheb Ambedkar, Sant. Gadagebaba and Maharshi Vitthal Ramaji Shinde. He was the staunch supporter and follower of Rajarshee Shahu Maharaj of Kolhapur Empire and great social reformer Mahatma Jyotiba Phule. The college has started this best practice in memory of Dr. Karmveer Bhaurao Patil since 22nd September 1972 and now it has successfully completed 55 years of conducting elocution competition in which students from all over Maharashtra participate.

Being a commerce college its challenge to mould students towards social reading, arts and cultural awareness. The elocution competition is the medium to evoke and mould them towards different thinking pattern, to express their views, opinion, thoughts and present them in a unique manner in front of audience is altogether a different practice.

The Practice:

In every academic year, a state level elocution competition is held by the college in honor of Dr. Karmveer Bhaurao Patil, on his birth anniversary.

The motto of this practice is to make students aware about the sanstha's, mission and vision and inspire students to be the best citizens of this country by inculcating in them Karamaveer's Philosophy of education. Karmaveer Dr. Bhaurao Patil devoted his whole life for the education of socially and economically backward classes.

The life of Padambhushan Dr. Karmveer Bhaurao Patil always inspires the upcoming generation. "Earn and Learn" Is a scheme which was launched by Karmveer in Rayat Shikshan Sanstha is accepted at National level and much appreciated at world level. Savitribai Phule Pune University has adopted the Earn and learn scheme and implemented it in all the affiliated colleges.

There are two groups for the students to participate in this competition. In Group A the topics are based on the philosophy of Rayat Shikshan Sanstha and the life of Dr. Karmveer Bhaurao Patil and his wife Laxmibai Bhaurao Patil. In Group B students have to choose one topic like gender equality, environment consciousness, economical, social problems and current issues. Students are judged by the eminent personalities on the various parameters like voice tone, subject covered, eye contact, time and the conclusion message. The college appoint the judges from different sections of the society. The judges work in a very strict and impartial way. They are from outside the college and having literary background. There is no interference by the college faculty and the full freedom is given to all judges for fair and high-quality results.

Evidence of Success:

Although this is a "Complete Commence College" and single faculty college the practice of conducting Elocution competition is in practice since last 55 years successfully. The participants from various colleges and districts participate in this competition. The state level and national level winners participate in this competition. This activity has given an opportunity to students to share views and interact with the students from different parts of the districts. The ex-students who had taken very active part in this activity have become members of Legistlative Assembly of Maharashtra. Some of them have become lecturers and teachers and serve society. Every year students participate in the elocution competition at the various levels and win prizes for the college. Our students have become the good speakers and they are invited in the various functions as a resource person on the occasion of eminent person's birth anniversary. It is found that the foundation of elocution is a path towards success in politics and social leadership too. So majority of our students are representing in the municipal corporation and Ex. MLA is also an alumni of our college.

Student participants learn number of skills including leadership, teamwork, public speaking, social communication and politeness. They develop clarity about the specific topic.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority

and thrust

Response:

- **Research and Development** is one of the distinctive areas of the institution. C. D. Jain College of Commerce, Shrirampur has its vision "To provide quality business education, accessible and affordable to the rural masses and to promote research and entrepreneurship for the development of rural area". Research Centre is approved by the Savitribai Phule Pune University from the academic year 2007-08. The Research Centre conducts M.Phil. and Ph.D. programmes.
- Earlier there were five recognized Ph.D. and M.Phil. guides in the research centre but after the superannuation of couple of faculty members the number of guides available in the research department at present is 3 along with 6 visiting faculty members. The research centre conducts research on Business Administration, Banking and Finance, Co-operation and Rural development, Business Economics and Business Practices.
- To motivate rural students to undertake surveys and research regarding local issues.
- To motivate the faculty members for research activities. They write articles related with International, National, State and local issues. 93 research papers published by faculty members in journal bearing with ISSN number.
- Institute inculcate a research culture among the students and faculty, enables faculty to translate theoretical knowledge into action, evolve scientific thinking and acquire research skills by encouraging staff.
- 8 permanent and 3 temporary faculty members completed their Ph.D.
- 2 permanent and 4 temporary faculty members pursuing their Ph.D.
- 17 Ph.D and 33 M.Phil. researchers completed their research work during last five years.
- 8 functional MoUs with Institutions of national, international importance, other universities, industries, during the last five years. Local level MoUs are functional to impart the students in corporate culture.
- Seed Capital money of Rs.430602 provided to faculty members for local research problems, by framing guidelines, rules and regulation.
- Research Centre provides research grants of Rs.112000 to students to motivate them towards research.
- Every year research centre conducts workshop on research methodology, Plagiarism, data analysis, hypothesis testing and IPR
- IPR cell is established in the college for following guidelines to inculcate ethical and moral values among researchers.
- Research centre checks plagiarism, by Turnitin web portal for M.Phil. dissertations and Ph.D. theses.
- Best Research fellow is awarded with "Best Thesis Award" certificate given every year.
- Every year students are selected for "Avishkar" University level competitions.
- The ratio of male and female researcher of Ph.D. Degree awarded is 1:2.

The ratio of male and female researcher of M.Phil. Degree awarded is 1:1.3

The contribution of Female researcher is increased during last five years.

- One foreign student guided by research centre and successfully completed his Ph.D.
- Dr. G.H. Barhate, Ex-HoD (date of retirement – 31 Dec. 2017) of commerce and research centre director was member of sate advisory committee of Maharashtra State Electricity Commission

Mumbai. He was appointed as the representative of consumers. He was farmer's representative of Ahmednagar District Consumer Protection Forum. He is the chairman of Shrirampur Taluka Grahak Panchant and Advisory Committee Member of Belapur Railway Station.

- Dr. R. P. Kalamkar representative of school / colleges of Ahmednagar District consumer protection.
- Dr. Bathe Pravin, RBI officer Mumbai has completed his Ph.D from research centre and Dr. Sagar Gujarathi (C.A.) working in corporate sector has completed his Ph.D. from this centre.
- Our research centre is most popular among the rural area of Savitribai Phule Pune University of Pune. The Vision and Mission of the college is achieved in research area and actively participation of rural masses towards research is increased.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

Physical Director of our college Mr. Subhash Deshmukh participated in 'All India Powerlifting Master One Competition' held at Jamshedpur, Zarkhand in 2015 and won a gold medal.

A Volleyball player, Ms. Mansi Pawar participated in 'Khelo India Youth Games 2019' a National level competition held at Pune.

Ms. Ishita Patel and Ms. Mansi Pawar represented Savitribai Phule Pune University at All India Interuniversity Volleyball tournaments held at Kannur, Kerala.

Differently abled student Mr. Akash Gonde of M.Com participated in 'Dance Maharashtra Dance' competition organised by the ZEE YUVA television channel.

Two girl students, Ms. Sarika Kumawat and Ms. Sonika Muthe represented the college by participating in 'Republic Day Parade' held at New Delhi.

NCC cadet Sr. U/O Sushilkumar Khatal has been selected for 'TSC Camp' held at New Delhi.

The outstanding students from our college Mr. Niranjan Petkar, Pramod Tagad, Amol Vidhate, Mahesh Shelke, Prakash Sonawane and Kiran Rashinkar produced and acted in a short film entitled 'Khalag' describing the sufferings of farmers in the remote area of Maharashtra.

Mr. Akash Morge participated in a state level elocution competition held at Sonai, Tal. – Newasa and was awarded with a trophy and first prize.

The students of B. Com (Computer Application) Mr. Nikam Vishal Anil and Ms. Ingale Pooja Balasaheb secured First and Third Rank respectively at the university examination in year 2016.

Ms. Shirke Rekha Bhagchand, B. Com (Computer Application) stood second rank in SPPU, 2017.

We are proud of the 17 rankers from our college who enlisted in the list of rankers of SPPU during the last five years.

Concluding Remarks :

The Chandraroop Dakle Jain College of Commerce is located at in the heart of the town which was famous for sugar and gud (jaggery) market, now converting students into future entrepreneurs through the strong incubation centre of the college.

The college has launched skill oriented and career oriented courses to enhance the entrepreneurial skills of the students. The college organizes state level boxing, best physique, volleyball, powerlifting and weightlifting competitions. The state level Late Padmabhushan Dr. Karmaveer Bhaurao Patil elocution competition arranged by the college every year on the occasion of his birth anniversary attract eloquent speakers from all over

Maharashtra.

Students' safety and security has improved by installing new CCTV cameras in the campus and by constructing a new wall compound around the college. New parking shed facility is made available. Old building of the college are renovated. New office, cabins made available to the Women Empowerment Cell, NSS, NCC and Placement cell. College has adopted rain water harvesting system and solar energy system.

662 students have been placed in various sections of society through placement campagin organized by the college during the last five years.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years 1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
5	4	3	3	3 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
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3	2	0	0	3	
2.4.4	Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years 2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
11	4	9	3	9 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
0	0	0	0	0	 Remark : None of them are considered as awards
3.2.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years 3.2.2.1. Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
5	4	3	5	3	

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	3	4	4

| 3.4.2 | Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
11	09	10	5	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6	2	6	3	1

Remark : Revised as per supporting awards and felicitations excluding participation, appreciation, letter etc |

| 3.5.1 | Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
21	11	4	14	8

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
17	11	4	14	6

Remark : HEI has not provided any copies of linkages. |

| 4.2.6 | Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year
Answer before DVV Verification : 243
Answer after DVV Verification: 242 |

	Remark : The supporting document is a printout and is not authorised by any competent authority
5.1.1	Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years 5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years Answer before DVV Verification: Answer After DVV Verification :
5.1.4	Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years 5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years Answer before DVV Verification: Answer After DVV Verification :
6.4.2	Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs) 6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs) Answer before DVV Verification: Answer After DVV Verification :

5.1.1 — Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1187	1184	1166	1135	1123

5.1.1 — Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1187	1184	1166	1135	1123

5.1.4 — Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1279	1321	1037	933	896

5.1.4 — Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1279	1320	1063	933	896

6.4.2 — Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3.00	3.00	3.00	2.94	2.47

6.4.2 — Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3.03	3.92	3.04	2.95	2.55

	Remark : Revised as per supporting statement of accounts.
7.1.8	Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years 7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs) Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
22.45	1.92	0.04	0.22	0.39

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
17.41	2.12	0.04	0.10	0.19

7.1.9	Differently abled (Divyangjan) Friendliness Resources available in the institution: 1. Physical facilities 2. Provision for lift 3. Ramp / Rails 4. Braille Software/facilities 5. Rest Rooms 6. Scribes for examination 7. Special skill development for differently abled students 8. Any other similar facility (Specify) Answer before DVV Verification : A. 7 and more of the above Answer After DVV Verification: A. 7 and more of the above
7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	7	3	5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	7	3	5

7.1.15	The institution offers a course on Human Values and professional ethics Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : The Cyber city information course is not relevant tot eh Metric on Human values and the other document attached a copies of books on Gandhi

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations