Annual Quality Assurance Report (AQAR) (2016-17)

Submitted by,

Internal Quality Assurance Cell,
C. D. Jain College of Commerce, Shrirampur,
Dist - Ahmednagar, Maharashtra

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> **C. D. Jain College of Commerce, Shrirampur**

1.2 Address Line 1

> **Ward No.1, Rayat Shaikshanik Sankul,**

Address Line 2

> **College Road, Shrirampur**

City / Town

> **Shrirampur**

State

> **Maharashtra**

Pin Code

> **413709**

Institution e-mail address

> **cdjcollege@yahoo.com**

Contact Nos.

> **02422-222245 / 02422-222378**

Name of the Head of the Institution:

> **Dr. L. D. Bhor**

Tel. No. with STD Code:

> **02422-222402**

Mobile:

> **09421479220**

Name of the IQAC Co-ordinator:

> **Vivek M More**

Mobile:

> **9970846684**

IQAC e-mail address:

> **cdjiqac@gmail.com**

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   NAAC/AQAR ACK/ OCT/ 2015/ EC/67/RAR/57

1.4 **NAAC Executive Committee No. & Date:**   EC/67/RAR/57, Dated 15-9-2012
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address: http://cdjcollege.com/

   Web-link of the AQAR: http://cdjcollege.com/aqar.html

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	--	2004-05	2010
2	2nd Cycle	A	3.16	2012-13	14-09-2017
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   15.06.2005

1.8 AQAR for the year *(for example 2010-11)*   2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and
   Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR   2012-13 *submitted to NAAC on 01-06-2015*
   ii. AQAR   2013-14 *submitted to NAAC on 01-06-2015*
   iii. AQAR   2014-15 *submitted to NAAC on 01-08-2015*
   iv. AQAR   2015-2016 *submitted to NAAC on 19-12-2016*
   v.   AQAR   2016-2017 *submitted to NAAC on 16-12-2016*

1.10 Institutional Status - **Permanently affiliated to Pune University, Pune.**

   University   State ☑ Central ☐ Deemed ☐ Private ☐

   Affiliated College   Yes ☑   No ☐

   Constituent College   Yes ☐   No ☑

   Autonomous college of UGC   Yes ☐   No ☑

   Regulatory Agency approved Institution   Yes ☐   No ☑
   (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑ Men ☐ Women ☐

Urban ☐   Rural ☑ Tribal ☐

Financial Status   Grant-in-aid ☐ UGC 2(f) ☑ UGC 12B ☑

Grant-in-aid + Self Financing ☑ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☐   Science ☐ Commerce ☑ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others   (Specify)

1.12 Name of the Affiliating University *(for the Colleges)*   **Savitribai Phule Pune University**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University   **No**

University with Potential for Excellence   **No**   UGC-CPE   **No**

DST Star Scheme   **No**   UGC-CE   **No**

UGC-Special Assistance Programme   **No**   DST-FIST   **No**

UGC-Innovative PG programmes   **No**   Any other *(Specify)*   **No**

UGC-COP Programmes   **No**

2. IQAC Composition and Activities

2.1 No. of Teachers

<div align="right">

05

</div>

2.2 No. of Administrative/Technical staff

<div align="right">

01

</div>

2.3 No. of students

<div align="right">

01

</div>

2.4 No. of Management representatives

<div align="right">

01

</div>

2.5 No. of Alumni

<div align="right">

01

</div>

2. 6 No. of any other stakeholder and

   community representatives

<div align="right">

01

</div>

2.7 No. of Employers/ Industrialists

<div align="right">

01

</div>

2.8 No. of other External Experts

<div align="right">

00

</div>

2.9 Total No. of members

<div align="right">

09

</div>

2.10 No. of IQAC meetings held

<div align="right">

02

</div>

2.11 No. of meetings with various stakeholders: No. **01**   Faculty **04**

Non-Teaching Staff Students **01**   Alumni **01**   Others **0**

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

   If yes, mention the amount   **--**

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. **--**   International **--**   National **1**   State **1**   Institution Level **1**

(ii) Themes	i) "Inflationary Pressure on Indian Economy" ii) One day Workshop on "Internal Quality Assurance Cell" organised by IQAC iii) Institute Level Workshop Ethical Hacking

2.14 Significant Activities and contributions made by IQAC

> ♦ **Strengthening** Quality of Academics
> ♦ **Monitoring the** performance of the teaching and learning activities.
> ♦ Online Payment Gateway with ATOM and online admission process through VRIDDHI Online portal.
> ♦ **Research Projects** by Faculty members and Paper Publication – initiative through Research Committee.
> ♦ Introduced Short Term/skill oriented Courses for all students according to their need under Rayat Shikshan Sanstha's Karamaveer Vidya Probodhani
> ♦ Internal Audit by parent Institute Rayat Shikshan Sanstha's "Rayat Quality Managemnt Sysytem"
> ♦ Re-cycle of ISO – Certification.
> ♦ Enhancement of ICT facilities for teaching learning and students notifications
> ♦ The IQAC has been involved in preparing many reports highlighting the activities of the college. Capacity building programmes are regularly organized for both teaching and non-teaching staff. The IQAC, through its activities, has been an agent of change in the institution ensuring efficient performance of academic and administrative tasks.
> ♦ Solar ON Grid energy 10 KW and 13 Solar Street lights was installed in campus area.
> ♦ Sanctioned the Administrative building plan and work is in progress.
> ♦ Institutional Scale Map has been prepared.
> ♦ Implementation of PUSH guidelines in Nirbhaya Cell
> ♦ Proposal send to BCUD planning and development Savitribai Phule Pune University.
> ♦ SMS portal use for examination notices, timetables and placements etc.
> ♦ Library extension proposal has been prepared for "Open Access to PG students"

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Strengthing and Monitoring the quality of Academics	a) All the programmes (UG & PG) are regularly monitored with regards to teaching. The feedback on teaching was communicated to teachers shared with faculty and suggestions / recommendations were given by the principal. b) Organisation of lecture series / conferences, seminars and workshops were conducted. c) Constitutions of various committees by the college authorities for the current academic year.
2. GUIDING / Encouraging Teachers	IQAC has been active in understanding and communicating with faculty members regarding Ph.D., M.Phil and Major Minor Research Project.

3. Karmaveer Vidya Probodhani	Parent Institutions provides guidelines to strengthen the Short Term Courses for the skill development of students. So it's mandatory to select one course for FY/SY/TY continuously.
4. Rayat Quality Management System	Internal quality audit has been done by parent institute Rayat Shikshan Sanstha Satara. Every three year the internal quality audit has been taken to enhancing the educational scenario towards quality.
5. ISO 9001 : 2008	An exercise to visit ISO 9001 : 2013 of department(s) and overall college has been carried out, which has helped us in identifying strength & weakness.
6. CDC & IQAC	CDC and IQAC 'Co-ordinately take the decisions and sanctioned the plan laid down by IQAC in CDC meeting.
7. Seminar	National Level Seminar on "INFLATIONARY PRESSURE on INDIAN ECONOMY" sanctioned by BCUD University of Pune. One day Workshop on "Internal Quality Assurance Cell" organised by IQAC
8. ICT for Students	Institute Level Workshop Ethical Hacking
9. Online Payment Gateway	Atom gateway plugin used for online payment

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☑   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> **IQAC action plan was approved by the CDC**

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD & M.Phil	**02**	**Nil**	**02**	**Nil**
PG	**02**	**Nil**	**01**	**Nil**
UG	**02**	**Nil**	**01**	**02**
PG Diploma	**Nil**	**Nil**	**Nil**	**Nil**
Advanced Diploma	**Nil**	**Nil**	**03**	**03**
Diploma	**Nil**	**Nil**	**03**	**03**
Certificate	**Nil**	**Nil**	**03**	**03**
Others	**--**	**--**	**--**	**--**
Total	**06**	**Nil**	**13**	**11**

Interdisciplinary				
Innovative				

1.2   (i) Flexibility of the Curriculum: ~~CBCS/Core/~~Elective option ~~/ Open options~~
       (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	**03**
Trimester	**Nil**
Annual	**05**

1.3 Feedback from stakeholders*   Alumni ✓   Parents ✓   Employers ✓   Students ✓
   (On all aspects)

   Mode of feedback   :   Online ☐   Manual ✓   Co-operating schools (for PEI) ☐

***Please provide an analysis of the feedback in the Annexure- II**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> ♦ **The Savitribai Phule Pune University revised syllabi after 5 years, No change in syllabi**
> **Since 2013-2014.**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> **Nil**

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	**03**	**09**	**--**	**--**

2.2 No. of permanent faculty with PhD.   **07**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	**03**	**09**	**--**	**--**	**--**	**--**	**--**	**12**	**03**

2.4 No. of Guest and Visiting faculty and Temporary faculty   **--**   **--**   **17**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	**19**	**40**	**20**
Presented papers	**06**	**23**	**17**
Resource Persons	**Nil**	**02**	**10**

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> **ICT enabled teaching and learning process followed.**
> **Students Centric Methodology teaching strategies were introduced.**
> **Case study, role play, industrial visit and field visits are arranged.**

2.7 Total No. of actual teaching days during this academic year   **196**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

> **Online Question paper Barcoding Double Valuation, Photocopy of answer book**

> **Only First year examinations are conducted at college level in fair and transparent way by the college examination Cell department.**
> **UG and PG examination conducted by Savitribai Phule Pune University, Pune.**
> **Revaluation, rechecking and photocopy process is followed to give justice to the students.**

2.9 No. of faculty members involved in curriculum
     Restructuring/revision/syllabus development

03	03	03

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	386	9.33	33.42	21.50	-	1.81
B.C.A.	61	3.28	19.67	22.95	-	16.39
M.Com.	82	28.05	60.98	2.44	-	-
M.C.A.	17	64.71	23.53	5.88	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- It is mandatory for teachers to submit teaching plans and to IQAC at the beginning of every academic year.

- The IQAC periodically conducts sessions to explore avenues to enhance teachers' effectiveness through skill developments programmes.

- IQAC encourages research publications, paper presentations and participation in International/ National /regional workshops, conferences and seminars.

- Administrative head and senior faculty members discuss the future plans of an institution and prepare a road map to the quality assurance and enhancements.

- Periodical review of the teaching and learning process communicated at the end of each semester.

- IQAC has evaluated teaching & learning process through feedback from students**.**

- Result was analysed by teachers and subject wise performance communicated to IQAC and Rayat Shikshan Sanstha Satara.

- Student's feedback about the teacher is taken every year. Principal and IQAC discusses with the individual teacher about his/her strengths and lacunas about teaching and they are advised to develop the week area.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	--
UGC – Faculty Improvement Programme	**Nil**
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	**10**	**07**	**--**	**04**
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC is very active to promote research environment in an institution. IQAC holds meetings with the faculty members and encourages them to apply for different major and to different sponsoring agencies.
- IQAC also encourages paper presentation, paper publication in the referred journals and provides financial assistance for all these programs.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		--	--	
Outlay in Rs. Lakhs	--	--	--	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	--	-
Non-Peer Review Journals	09	--	--
e-Journals	18	--	01
Conference proceedings	08	23	08

3.5 Details on Impact factor of publications:

Range [--]   Average [--]   h-index [01]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	---
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University / College	**2016-2017**	**C.D.J. College**	**450000**	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total		--	**450000**	

3.7 No. of books published   i) With ISBN No.   -- 　　Chapters in Edited Books   --

ii) Without ISBN No.   --

3.8 No. of University Departments receiving funds from

UGC-SAP   --   CAS   --   DST-FIST   --

DPE   --   DBT Scheme/funds

3.9 For colleges   Autonomy   --   CPE   --   DBT Star Scheme   --

INSPIRE   --   CE   --   Any Other (specify)   --

3.10 Revenue generated through consultancy   **7600**

3.11 No. of conferences

organized by the
Institution

Level	International	National	State	University	College
Number	--	**01**	--	--	**01**
Sponsoring agencies	--	**UGC**	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons   **03**

3.13 No. of collaborations   International | -- | National | -- | Any other | 03 |

3.14 No. of linkages created during this year | -- |

3.15 Total budget for research for current year in lakhs :

From Funding agency | -- | From Management of University/College | 1.5 |

Total | 1.5 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and | 05 |
students registered under them | 20 |

3.19 No. of Ph.D. awarded by faculty from the Institution | -- |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | -- | Any other | |

3.21 No. of students Participated in NSS events:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.22 No. of students participated in NCC events:

University level | -- | State level | 01 |

National level | 01 | International level | -- |

3.23 No. of Awards won in NSS: University level   [--]   State level   [--]

                                      National level   [--]   International level [--]

3.24 No. of Awards won in NCC:

                                      University level   [--]   State level   [--]

                                      National level   [--]   International level [--]

3.25 No. of Extension activities organized

    University forum   [--]   College forum   [01]

    NCC   [05]   NSS   [04]   Any other   [   ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Short term Courses made available for students
- Arranged Blood donation programme
- Arranged rally on and companion "Clean and Healthy India"
- Awareness programme on "Beti Bachao Beti Padhao"
- Guidance regarding " Women Self Help Group"
- Arranged Workshop on "Disaster Management "
- Arranged guest lecture on "Jago Grahak Jago"
- Class wise "Parents Teachers Meet"
- TeXpert Programme organized in the college.
- Organised Yoga Day –Workshop for students and faculty members.
- Participation in Tree plantation programme of Govt. of Maharashtra and in the adopted village.
- Innovative programme arranged by teacher and students in different section of society.
- Industrial visit and field visits are arranged.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	**16 Acres**	**--**	**--**	**16 Acres**
Class rooms	**14**	**--**	**UGC & Rayat Shikshan Sanstha, Satara**	**14**
Laboratories	**04**	**01**	**UGC**	**05**
Seminar Halls	**--**	**01**	**College Fund**	**01**
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	**04**	**05**	**Pune University**	**09**
Value of the equipment purchased during the year (Rs. in Lakhs)	**3842765**	**4282648**	**Rayat Shikshan Sanstha, Satara**	
Others	**--**	**--**	**--**	**--**

4.2 Computerization of administration and library

- Fully Computerized library with Soul 2.0 Software by INFLIBNET.
- Information resource centre with 6 computers are available for students to access Online Information Resources.
- OPAC system is available.
- SMS module of Soul2.0 is installed and Issue/return and Reservation services through SMS module.
- Virrudhi Online portal for MIS of students online Admission, students data

4.3 Library services:

	Existing		Newly added		Total	
	No.	**Value**	**No.**	**Value**	**No.**	**Value**
Text Books	1857	72957	882	189630	2739	262587
Reference Books	210	67876	254	97021	464	164897
e-Books	--	--	--	--	--	--
Journals	28	44400	01	800	29	45200
e-Journals	N-LIST	5,500	--	--	N-LIST	5500
Digital Database	--	--	--	--	--	--
CD & Video	108		20		128	--
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	90	51	07	06	08	10	08	--
Added	73	23	20	10	18	--	02	--
Total	163	74	27	16	26	10	10	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Short term course on Hardware and Networking introduced
> Ethical Hacking Workshop was conducted for students and Teachers
> Two days workshop conducted by the college on use of ICT

4.6 Amount spent on maintenance in lakhs :

  i) ICT   **17964**

  ii) Campus Infrastructure and facilities   **15,30,171**

  iii) Equipments   **2,25,702**

  iv) Others   **22248**

Total :   **19,57,285**

Criterion – V

5. Student Support and Progression

5.1   Contribution of IQAC in enhancing awareness about Student Support Services

- Information given to staff members about Student Support Services in staff meetings.
- Strengthened the counselling facility in the college.
- Facilities made available are mentioned in the college prospects and college website
- Formal and Informal interaction with staff members and students regarding facilities made available in the class rooms, staff room and computer lab.
- Separate common room for girls enabled them to socialise and share their problems with each other.
- Women development cell enables girls' students to lodge their complaints and grievances.
- Teachers assist students to solve their problems through "Teacher Students Gardian Scheme".
- Special programmes launched by NSS / NCC to increase social involvement among students.
- The placement cell arranges campus interviews of corporate firms.
- The Sports Department organize Zonal and inter-zonal tournaments and competitions.
- Display boards to enhance awareness among Students about Support Services.
- Digital display board notify the day to the activities conducted in the college.
- Though SMS gate way students are notified the changes in the programme and activities instantly.

5.2   Efforts made by the institution for tracking the progression

- The Principal arranged meeting with non-teaching staff every Saturday to review the efforts of the staff.
- Databases in Departments
- Results and evaluation
- Placements records
- Feedbacks from the students and parents

5.3   (a) Total Number of students

UG	PG	Ph. D.	M.Phil
1603	**259**	**02**	**07**

(b) No. of students outside the state

--

(c) No. of international students

0

Men

No	%
973	**52**

Women

No	%
898	**48**

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1010	244	35	609	02	1900	971	218	37	633	12	1871

Demand ratio **1 : 2**   Dropout % Dropout % is negligible **(less than 0.5%)**

5.4   Details of student support mechanism for coaching for competitive examinations (If any)

- Special Guidance scheme for the students appearing for CA/CS examinations
- The college has formed a committee for IBPS examination for guidance and training for the students. Various advertisements regarding same communicated through SMS portal and social media platform.

No. of students beneficiaries

110

5.5   No. of students qualified in these examinations

NET | -- | SET/SLET | 01 | GATE | -- | CAT | -- |

IAS/IPS etc | -- | State PSC | -- | UPSC | -- | Others | 15 |

5.6   Details of student counselling and career guidance

- A separate placement cell to guide the students regarding placement
- Campus interviews conducted through placement cell.
- Advertisement related to recruitment communicated to students through SMS module and social media platform.
- The MOU between Tata Business Support Services for BPO
- Tata Consultancy services and ITM Skills University having MOU with the college.

5.7 Details of campus placement

No. of students benefitted

| 123 |

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	**207**	**88**	**15**

5.8 Details of gender sensitization programmes

- Organised Haemoglobin awareness Programme for girls students
- Expert lecture series on "Beti Bacho Beti Pathao
- Girls student personality development programme
- Health management and guidance
- Self-defence training programme
- Social and cultural awareness programme for women
- "Nirbhay Kannya Abhiyan "
- Awareness regarding Maharashtra state women Commission and   PUSH guidelines

5.9 Students Activities

  5.9.1   No. of students participated in Sports, Games and other events

State/ University level **16** National level **2** International level **--**

No. of students participated in cultural events

State/ University level **--** National level **--** International level

  5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level **02** National level **--** International level **--**

Cultural: State/ University level **--** National level **--** International level **--**

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	**05**	**6000**
Financial support from government	**843**	**3965447**
Financial support from other sources	**--**	**--**
Number of students who received International/ National recognitions	**--**	**--**

5.11   Student organised / initiatives

Fairs   : State/ University level   **01**   National level   **--**   International level   **--**

Exhibition: State/ University level   **01**   National level   **--**   International level   **--**

5.12   No. of social initiatives undertaken by the students   **01**

5.13 Major grievances of students (if any) redressed: _____--_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our vision :

"To provide quality business education, accessible and affordable to the rural masses and to promote research and entrepreneurship for the development of rural area."

Our mission :

The mission statement of the college reflects our endeavor to translate the vision in to reality. Our mission is:

i)   To motivate the students from rural area to go in for commerce education.

ii) To provide complete commerce education right from XI Std. to Ph.D.

iii) To enrich commerce education through seminars, tutorials, field visits, industrial tours, quiz contest, essay competitions etc.

iv) To motivate and train students for self-employment.

v)   To encourage and coach students for M.B.A., CET, C.A., C.W.A. and C.S. examinations.

6.2 Does the Institution has a Management Information System

- Yes, the Institute has MIS system and it is properly used for database of student.
- VRIDDHI   portal is available
- Savitribai Phule Pune University has developed examination, BOD, planning and development, portal which is useful for MIS.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

- The revision of syllabi is done by B.O.S. at University level.
- The curriculum of short term courses developed by the faculty members and sanctioned by Parent institute Rayat Shikshan Sanstha Satara.

6.3.2   Teaching and Learning

- ICT enabled teaching and learning process followed.
- Provision has been made for Lecture Capturing System (LCS).
- The college has created its own you tube channel for uploading video lectures
- Interactive lectures and group discussion arranged.
- Industrial visit and expert lecture arranged.

6.3.3   Examination and Evaluation

- According to university regulation college established examination cell.
- All the internal and university level examination are conducted through CEO.
- The facility of revaluation and photocopy is available for students
- Results are made available on college website.

6.3.4   Research and Development

- ♦ 18 M.Phil. and 05 Ph.D. students were admitted. Local & State level problems and issues are considered for their research purpose.
- ♦ One day workshop was conducted for framing of hypotheses.
- ♦ The provision of seed capital has been made available to encourage the students and faculty members.

6.3.5   Library, ICT and physical infrastructure / instrumentation

- Automation of Central Library is done through SOUL 2.0 software with SMS module.
- Open Access for UG and PG students
- A well-furnished laboratory having 25 computers for information resource centre

6.3.6   Human Resource Management

- ♦ The faculty members are advised to participate in seminars and conference and present their research papers .Incentives given to faculty for their contribution and participation
- ♦ To publish Research papers in Research Journals having ISSN.
- ♦ One day workshop on ICT and Vriddhi has been conducted for staff.
- ♦ HRMS portal is available in the head office to manage the administrative activities like appointment, transfer and promotions

6.3.7   Faculty and Staff recruitment

- The faculty and staff members are appointed by the Rayat Shikshan Sanstha, Satara.
- Temporary and Local appointments are given by CDC

6.3.8   Industry Interaction / Collaboration

- Industrial visit arranged every year at MIDC's of Ahmednagar, Aurangabad and Nasik District.
- Industrial Visit to Prabhat Dairy, Shrirampur**.**

6.3.9   Admission of Students

- Student admitted to college by merit.
- Online admission portal of Vriddhi software has been introduced and implemented.
- College follows all the rules and regulations of reservation laid down by Govt. and University
- Staff members do counselling of students and help them to make appropriate choice of subjects at the time of admission

6.4 Welfare schemes for

Teaching	**Staff welfare committee arranges the various schemes.**
Non teaching	**Staff welfare committee arranges the various schemes.**
Students	**Labour scheme extended to accommodate all the needy students**

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done   Yes   ✓   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes / No	Agency	Yes/No	Authority
Academic	--	--	**Yes**	**Principal**
Administrative	--	--	**Yes**	**Principal**

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes   No   ✓

For PG Programmes   Yes   No   ✓

6.9   What efforts are made by the University/ Autonomous College for Examination Reforms?

--

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University encourages the colleges to go for Autonomy.

6.11 Activities and support from the Alumni Association

- Alumni meeting were held in the college premises once in a year.
- Two cash prizes declared for the 1st in SYBCom & M.Com - I.

6.12 Activities and support from the Parent – Teacher Association

- Parent-Teacher Association makes valuable suggestions for improvement.
- Class-wise Parents Teacher Meet organised.

6.13 Development programmes for support staff

- Computer training provided through Sanstha and University for support staff.
- ICT Workshop on "Viruudhi Online LMS " tools.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation of trees and proper maintenance of the garden.
- Environment Awareness Program conducted on World Environment Day by
- Application to BCUD online proposal for solar system

7. **Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Short term courses are introduced for the UG students according to their need for skill development. Each student selected one course as per their choice.
- All faculty members involved in syllabus designing and according to their interest and specialization.
- SMS portal helps the students to communicate notices, assignments, timetables, programmes and it's highly appreciated by parents
- TeXpert 2K16 a technological events created positive impact on use of digital transition.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- All the programmes are regularly monitored with regard to teaching. The Feedback on Teaching was communicated to teachers, shared with faculty and suggestions/ recommendations were given by the Principal. This has helped in enhancing the quality of programmes.
- Through notices the teachers are informed to write work lesson notes and teaching plan. The teaching notes are periodically examined and attested by the head of the department and principal.
- The academic calendar includes curricular, co-curricular and extracurricular activities.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Online Admission process through Viruddhi online portal
- Advanced Fitness course helps the staff and students to increase physical abilities
- Haemoglobin   check-up for the all-girls students

7.4 Contribution to environmental awareness / protection

- Tress plantation
- Awareness regarding Plastic free campus
- No vehicle day was observed.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:
- Rayat Shikshan Sanstha – Estd. In 1919 has rich heritage and is trusted Educational Institution in Maharashtra
- C. D. Jain College of commerce has been successful in popularising commerce education in rural area.
- It has established brand as "The Complete Commerce College!" providing education from Xi Std. To Ph.D. Commerce, B.C.A. and M.C.A.
- The college has established close rapport with students, parents, businessman, traders the general public.
- The research centre carries out Research regarding local problems.
- Soft Skill development programs and guidance regarding CA, CS, CW, and MBA bearing fruits with increasing number of students launching successful carrier.
- The college faculty is well known in academics.
- Strong Gymkhana, Sport Section and special Gymnasium for Women in Women Hostel.
- Human Resource Management System (HRMS) by MKCL has created impact among society for qualified and qualitative staff recruitment through online form and online examination process.
- Rayat Shikshan Sanstha has strong Internal Audit System and Rayat Quality Management System (RQMS) to provide quality education to students.
- Rayat Shikshan Sanstha developed strong research initiative and provide research grant for same.
- Participation in International and National level seminar by faculty members
- Industrial visits are organized for the students
- Strong NSS/NCC Units
- College having good infrastructure and eco-friendly campus

Weakness
- Shared campus with Jr. College.
- Corpus funds for research to be increased.
- More industry linkage is needed.
- Alumni Association to be registered

Opportunity
- Govt. and NGO projects should be undertaken
- Industrial linkage and research project should be undertaken

Challenges
- Keeping abreast with the changing technology
- Funds for infrastructure and research should be augmented
- Collaboration with the global reputed institutes

8. **Plans of institution for next year**

- Extension of one floor Administrative Building construction.
- Short term courses added according to student need.
- Innovative projects given to all teachers according to their interests.
- Energy Audit, Electric Audit, Green Audit, Gender Audit and Academic and Administrative Audit.
- New software tools for language laboratory.
- Shifting of Gymnasium with advanced fitness equipment's.
- Extension of Library for open access study room.
- Barcode attendance in Library.
- Campus Scale Map.
- Renovation of toilets blocks.
- LED lights and Solar on grid projects campus.
- WIFI- Campus with secured firewall systems.
- IPR one day workshop.
- Microsoft campus licence agreement.
- Air conditioning (AC) of computer laboratory and reading hall.
- Increase in Student Computer ratio.
- Server and Networking of colleges with fibre optic cable
- Increase in the bandwidth of internet up to 25 MBPS

Name : Mr.Vivek M More

Signature of the Coordinator, IQAC

Name : Dr. L. D. Bhor

Signature of the Chairperson, IQAC

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

Rayat Shikshan Sanstha's
C. D. Jain College, Shrirampur
Dist. - Ahmednagar
ACADEMIC CALENDAR – 2016-17

Date	Day	Business
June 2016		
Date	**Day**	**Business**
01/06/2016	Wednesday	Institutional Calendar Committee Meeting
02/06/2016	Thursday	Prospectus Committee Meeting
03/06/2016	Friday	Admission Committee Meeting
05/06/2016	Sunday	World Environmental Day.
10/06/2016	Friday	World Eye – Donation Day.
13/06/2016	Monday	S.Y.Bcom Admission Committee Meeting
15/06/2016	Wednesday	Commencement of I Term
17/06/2016	Friday	Staff Meeting –I Term
18/06/2016	Saturday	Commencement of F.Y.B. Com Admission
19/06/2016	Sunday	Departmental Meetings.
20/06/2016	Monday	N.S.S. Committee Meeting
21/06/201 6	Tuesday	International Yoga Day
22/06/2016	Wednesday	Commencement of S. Y. B. Com. Admission
24/06/2016	Friday	Time-table Committee Meeting
26/06/2016	Sunday	Birth Anniversary of Chh. Shahu Maharaj.
27/06/2016	Monday	Library Committee Meeting
29/06/2016	Wednesday	N.C.C. Committee Meeting.
30/06/2016	Thursday	N.S.S. Planning Meeting
July 2016		
Date	**Day**	**Business**
01/07/2016	Friday	Tree Plantation in the Campus /Vanmahostav Week
02/07/2016	Saturday	Gymkhana Meeting
04/07/2016	Monday	Computer department (BBA-CA) Meeting
05/07/2016	Tuesday	N.S.S.admission
06/07/2016	Wednesday	Ramjan Id
08/07/2016	Friday	N.S.S. Meeting and Selection of Programme Officer
11/07/2016	Monday	World Population Day
15/07/2016	Friday	Ashadi Ekadashi
18/07/2016	Monday	Annabhau Sathe Smruti Din
19/07/2016	Tuesday	N.S.S. Function Gurupornima
22/07/2016	Friday	Competitive Exam Committee Meeting
23/07/2016	Saturday	Lokmanya Bal Gangadhar Tilak Jayanti
25/07/2016	Monday	Inaugural Function of Competitive Exam Centre
28/07/2016	Thursday	Competitive Exam Committee Meeting

August 2016		
Date	**Day**	**Business**
03/08/2016	Wednesday	Competitive Exam Committee Meeting
06/08/2016	Saturday	Campaign against Nuclear Weapon Day
09/08/2016	Tuesday	Kranti Din.
10/08/2016	Wednesday	Student Council Election
12/08/2016	Friday	Staff Academy Meeting
15/08/2016	Monday	Independence Day.
18/08/2016	Thursday	Staff Academy (Lecture)
20/08/2016	Saturday	Sadbhavana Day (N.S.S.)
22/08/2016	Monday	Student Council Meeting
24/08/2016	Wednesday	Affiliation Committee Meeting.
29/08/2016	Monday	Rakshabandhan Programme N.S.S./ National Day Day
30/08/2016	Tuesday	Commencement of Intercollegiate Cricket Tournaments (Men)

September 2016		
Date	**Day**	**Business**
01/09/2016	Thursday	Re-term Exam Starts
02/09/2016	Friday	IQAC Report RQMS, ISO Report Meeting
03/09/2016	Saturday	Intercollegiate Boxing Competition
04/09/2016	Sunday	Short term COC Committee Meeting student Guardian,
05/09/2016	Monday	Teacher's Day Celebration /Shri Ganesh Chaturthi
08/09/2016	Thursday	International Literacy Day / Week
09/09/2016	Friday	Feed Back Committee Meeting
12/09/2016	Monday	Practical Exam S.Y.B.com.
15/09/2016	Thursday	Anant Chaturthi
19/09/2016	Monday	Karmaveer Bhaurao Patil Elocution Competition.
22/09/2016	Thursday	Birth Anniversary of Padmabhushan Dr.Karmaveer Bhaurao Patil.
24/09/2016	Saturday	N.S.S.Foundation Day

October 2016		
Date	**Day**	**Business**
02/10/2016	Sunday	Mahatma Gandhi Jayanti/N.S.S.Function
08/10/2016	Saturday	Probable - F.Y./S.Y./TY.B.Com.University Exam.
11/10/2016	Tuesday	Dasara
12/10/2016	Wednesday	Moharam
16/10/2016	Sunday	World Food Day
21/10/2016	Friday	Term End Meeting
22/10/2016	Saturday	**End of First Term**
24/10/2016	Monday	United Nations Organization Day
28/10/2016	Friday	Intercollegiate Weightlifting / Power lifting /Best Physique Competition
29/10/2016	Saturday	Best Physique Competition

November 2016		
Date	**Day**	**Business**
02/11/2016	Wednesday	Ahmednagar Zonal Sports Committee Meeting
14/11/2016	Monday	Children's Day
19/11/2016	Saturday	Mother's Day /Commencement of II term
20/11/2016	Sunday	Staff Meeting II Term
22/11/2016	Tuesday	**Commencement of II Term**/Weaker Section Day
25/11/2016	Friday	Kaumi Ekta Week Ends.

December 2016		
Date	**Day**	**Business**
01/12/2016	Thursday	World's AIDs Day
05/12/2016	Monday	International Voluntary Day
07/12/2016	Wednesday	National Flag Day
09/12/2016	Friday	N.S.S. Winter Camp
10/12/2016	Saturday	Human Rights Day
15/12/2016	Thursday	Convocation Ceremony
25/12/2016	Sunday	Christmas

January 2017		
Date	**Day**	**Business**
12/01/2017	Thursday	National Youth Day & National Youth Week
18/01/2017	Wednesday	Inter Group Weight Lifting / Power lifting and Best Physique
19/01/2017	Thursday	Competition (Boys) Weight Lifting/Power lifting (Girls) Competition
22/01/2017	Sunday	Student Council Committee Meeting.
23/01/2017	Monday	World Understanding Day
26/01/2017	Thursday	Republic Day
30/01/2017	Monday	Martyr's Day

February 2017		
Date	**Day**	**Business**
01/02/2017	Wednesday	Student Council Meeting
05/02/2017	Sunday	Annual Prize Distribution
10/02/2017	Friday	University Foundation day

March 2017		
Date	**Day**	**Business**
08/03/2017	Wednesday	World Women's Day
22/03/2017	Wednesday	Probable date F.Y.B.Com. Annual Exam
31/03/2017	Friday	World Forest Day

April 2017		
Date	**Day**	**Business**
04/04/2017	Tuesday	Probable date of S.Y./T.Y.B.com. Annual Exam
07/04/2017	Friday	World Health Day
14/04/2017	Friday	Fire Prevention Day / Dr. Babasaheb Ambedkar Birth Anniversary

May 2017		
Date	**Day**	**Business**
01/05/2017	Monday	World Labour Day/Maharashtra Din
02/05/2017	Tuesday	**End of II term (Summer Vacation)**
07/05/2017	Sunday	Nutrition Week Ends

Alumni Feedback Analysis
Conclusion & Suggestion

- **Conclusion:**

  A. 90% of the Alumni said that –

    1. Internet facility is very good.

    2. Examination conducted by college is very good.

    3. Work is made available when ever is required.

    4. Payment of scholarship is made time to time.

    5. Anti-raging committee is working well.

  B. 80% of the Alumni opinion is that –

- **Suggestions:**

  1. Online Payment facility should be made available to students

  2. Extension of Library reading hall facility

  3. Separate photocopying machine should be installed for admission process

Parent Feedback Analysis
Conclusion & Suggestion

- **Conclusion:**
  1. 8**3** % of the parent's opinion is that
  2. College infrastructure is good
  3. Teacher support towards students development is good
  4. Teacher actually participates in extra curricular activity.
  5. Anti-raging committee is working well.

B. 75 % of the Alumni opinion is that –
  1. Teacher standard of teaching is very good.
  2. There is sufficient provision of add on courses
  3. Remedial classes are conducted regularly
  4. There is sufficient horizontal mobility to the students
  5. There is a strong Women Empowerment Cell

- **Suggestions:**
  1. Office facility should be modified
  2. Free WIFI facility should be made available
  3. IBPS centre should be start at minimum fees
  4. Short term course of French language should be introduced.
  5. College should have a Canteen facility
  6. Dress code for senior college students must be prescribed to identify the students

Assessment of the Teacher by Students
Conclusion & Suggestion

- **Conclusion**
    1. 72% Teachers have an ability to explain difficult areas in syllabus
    2. 74% Students opinion is that they found clarify in thought of their teachers
    3. 76% students opinion is that their teachers engage extra lectures for special coaching
    4. 76% students opinion is that their teachers have subject knowledge at excellent level
    5. 74% students opinion is that teachers are excellent

- **Suggestion:**
    1. LCS should be made available.
    2. Video lectures uploaded on You-tube channels.
    3. There must be a separate cycle stand for girl students.
    4. The special staff to maintain cleanness in the premises.

Stakeholders Feedback Analysis
Conclusion & Suggestion

- **Conclusion :**

  A. 90% of the stake holders opinion is that

    1. The infrastructural facility made available to the students and society are up to mark

    2. The stake holders are satisfied with the capability enhancement scheme in the college.

    3. 63% stake holders are express their positive opinion about the health centre.

    4. 75% stake holders are satisfied with the sports facilities and the events organised in the college.

    5. 63% Stake holders are satisfied with extracurricular activities conducted by the college apart from the daily regular classroom teaching.

    6. 88% stake holders are expressed their positive opinion about standard of teaching in classrooms and the programmes like soft skill development and other personality building programme.\

    7. The stake holders appreciated the facilities made available in the library.

- **Suggestion:**

  1. LCS should be made available.

  2. Video lectures uploaded on You-tube channels.

  3. There must be a separate cycle stand for girl students.

  4. The special staff to maintain cleanness in the premises.