

Annual Quality Assurance Report (AQAR)
(2017-18)

Submitted by,

*Internal Quality Assurance Cell,
C. D. Jain College of Commerce, Shrirampur,
Dist - Ahmednagar, Maharashtra*

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	C. D. Jain College of Commerce, Shrirampur
1.2 Address Line 1	Ward No.1, Rayat Shaikshanik Sankul,
Address Line 2	College Road, Shrirampur
City/Town	Shrirampur
State	Maharashtra
Pin Code	413709
Institution e-mail address	cdjcollege@yahoo.com
Contact Nos.	02422-222245 / 02422-222378
Name of the Head of the Institution:	Dr. L. D. Bhor
Tel. No. with STD Code:	02422-222402
Mobile:	09421479220

Name of the IQAC Co-ordinator: **Vivek M. More**

Mobile: **9970846684**

IQAC e-mail address: **cdjiqac@gmail.com**

1.3 NAAC Track ID (For ex. MHC0GN 18879) **--**

1.4 NAAC Executive Committee No. & Date: **EC/67/RAR/57, Dated 15-9-2012**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: **www.cdjcollege.com**

Web-link of the AQAR: **http://cdjcollege.com/aqar.html**

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	--	2004-05	2010
2	2 nd Cycle	A	3.16	2012-13	14-09-2017
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY **15.06.2005**

1.8 AQAR for the year (for example 2010-11) **2017-18**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-13 submitted to NAAC on 01-06-2015
- ii. AQAR 2013-14 submitted to NAAC on 01-06-2015
- iii. AQAR 2014-15 submitted to NAAC on 01-08-2015
- iv. AQAR 2015-2016 submitted to NAAC on 19-12-2016
- v. AQAR 2016-2017 submitted to NAAC on 16-12-2016
- vi. AQAR 2017-2018 submitted to NAAC on 30-05-2018

1.10 Institutional Status - **Permanently affiliated to Pune University, Pune.**

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*) **Savitribai Phule Pune University, Pune**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University **No**

University with Potential for Excellence **No** UGC-CPE **No**

DST Star Scheme **No** UGC-CE **No**

UGC-Special Assistance Programme **No** DST-FIST **No**

UGC-Innovative PG programmes **No** Any other (*Specify*) **No**

UGC-COP Programmes **No**

2. IQAC Composition and Activities

2.1 No. of Teachers	05
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	08

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- ◆ **Strengthening** the Quality of Academics
- ◆ **Monitoring the** performance of the teaching and learning activities.
- ◆ Online Payment Gateway with ATOM and online admission process through vriddhi online portal
- ◆ **Research Projects** by Faculty members and Paper Publication – initiative through Research Committee.
- ◆ Short Term Courses Certificate compulsory for all students according to their needs under Rayat Shikshan Sanstha's Karamaveer Vidya Probodhani
- ◆ Internal Audit by parent Institute Rayat Shikshan Sanstha's "Rayat Quality Managemnt Sysytem "
- ◆ Re-cycle of ISO – Certification.
- ◆ Use of ICT for teaching learning and students notification
- ◆ The IQAC has been involved in preparing many reports highlighting the activities of the college. Capacity building programmes are regularly organized for both teaching and non-teaching staff. The IQAC, through its activities, has been an agent of change in the institution ensuring efficient performance of academic and administrative tasks.

Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Strengthening and Monitoring the quality of Academics	<p>a) All the teaching learning activities (UG & PG) are regularly monitored with regards to teaching. The feedback on teaching was communicated to teachers shared with faculty and suggestions / recommendations were given by the principal.</p> <p>b) Conducted lecture series / conferences, seminars and workshops.</p> <p>c) Constitutions of various committees by the college authorities for the current academic year.</p>
2. GUIDING / Encouraging Teachers	IQAC has been active in understanding and communicating with faculty members regarding Ph.D.,M.phil and Major Minor Research Projects.
3. Karmaveer Vidya Probodhani	Parent Institution provides guidelines to strengthen the Short Term Courses for the skill development of students. So it's mandatory to select one course for FY/SY/TY continuously.
4. Rayat Quality Management System	The internal quality audit has been done by Rayat Shikshan Sanstha, Satara. Every three year the internal quality audit has been taken to enhancing the educational scenario towards quality.
5. ISO 9001 : 2008	ISO 9001 : 2008 helped to identify strength and weaknesses of department(s) and overall college has been carried out, which has helped us in identifying strength & weakness.
6. CDC & IQAC	CDC and IQAC 'Co-ordinately takes the decisions and sanction the plan.
7. Seminar	<p>Organised National Level Seminar on "INFLATIONARY PRESSURE on INDIAN ECONOMY" sanctioned by BCUD University of Pune.</p> <p>Organised One day Workshop on "Internal Quality Assurance Cell" organised by IQAC</p>
8. ICT for Students	Organised workshop on `Ethical Hacking` Workshop for students.
9. Solar 35KW Project	Implementation of Solar On Grid Project for Green Energy
10. Secured Wifi Campus	Installation and Implementation of Sophus Firewall for students and staff and girls hostel.
11. Open Access in Library	Built-up a well-furnished Reading hall having all the facilities.
12. Research Seed Capital grants	College has sanctioned seed capital for research projects.

13. Purchase of Computers	Purchased computers to fulfil student computer ratio.
14. ICT Teaching	College has created You tube channels and all classrooms well equipped with ICT facilities to enhance the quality of teaching and learning.
15. Microsoft license Agreement	College has made agreement with Microsoft for campus license.
16. Language software	New Language software (ENTL 0.5) has been purchased to update the language laboratory.
17. Electric and Energy Audit	Conducted Electric and Energy Audit. Electrified the campus with LED lights.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

IQAC action plan was approved by the CDC.
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Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD & M.Phil	02	Nil	02	Nil
PG	02	Nil	01	Nil
UG	02	Nil	01	02
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	03	03
Diploma	Nil	Nil	03	03
Certificate	Nil	Nil	03	03
Others	--	--	--	--
Total	06	Nil	13	11

Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: **Elective option**
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	Nil
Annual	03

- 1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure- II*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- **The University of Pune revised syllabus after 5 years**
- **BOS member elected on University body for revision /update the syllabus**
- **To understand the general commercial transactions.**
- **To make aware the students about postal, banking, insurance transactions.**
- **To know the importance of various taxes & other relevant statutes in day-to-day working of business.**
- **To prepare the students for becoming an independent businessman or a consultant.**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	03	09	--	--

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	03	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

--

--

15

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	19	40	20
Presented papers	06	23	17
Resource Persons	Nil	02	10

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<p>ICT enabled teaching and learning process followed.</p> <p>Students Centric Methodology teaching strategies are adopted.</p> <p>Case study, role play, industrial visit and field visits are arranged.</p>
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2.7 Total No. of actual teaching days during this academic year

196

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

<p>Online Question paper</p> <p>Barcoding Double Valuation,</p> <p>Photocopy of answer book</p>
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<p>Only First year examinations are conducted at college level in fair and transparent way by the college examination Cell department.</p>

<p>UG and PG examination conducted by Savitribai Phule Pune University, Pune.</p>
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<p>Revaluation, rechecking and photocopy process is followed to give justice to the students.</p>
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2.9 No. of faculty members involved in curriculum Restructuring / revision / syllabus development

03	03	03
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

83%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	411	9.24	32.36	25.06	10.45	68.11
B.C.A.	55		25.45	23.63		49.08
M.Com.	88	50	42.4	3.41		95.46
M.C.A.	23	52.17	43.47			95.64

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- The IQAC periodically conducts sessions to explore avenues to enhance teachers effectiveness through professional skill developments programmes.
- IQAC encourages research publications, paper presentations and participation in International/ National /regional workshops, conferences and seminars.
- Administrative head and senior faculty members discuss the future plans of the institution and prepare a road map to the quality assurance and enhancements.
- Periodical review of the teaching and learning process communicated at the end of each semester.
- IQAC has evaluated teaching & learning process through feedback from students.
- Result was analysed by teachers and subject wise performance communicated to IQAC and Rayat Shikshan Sanstha Satara.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	Nil
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	07	--	04
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Separate Research Committee formed in the college and it is approved by Savitribai Phule Pune University, Pune.
- IQAC and Research Committee always discuss with research scholar (M.Phil & Ph.D. students) and PG students regarding research activities
- Research projects completed by the faculty and the amount of 4,30,600 seed money credited to respective researcher
- Provision of grants, final year UG students for Project report
- Provision of grants PG students for Project report

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	25	--	--	25
Outlay in Rs. Lakhs	--	--	4,30,602	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	20	--	--
Non-Peer Review Journals	--	--	13
e-Journals	20	21	--
Conference proceedings	--	21	13

3.5 Details on Impact factor of publications:

Range **19** Average **--** h-index **02** Nos. in SCOPUS **--**

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	---
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	2017-2018	C. D. Jain College	90091	90091
Students research projects <i>(other than compulsory by the University)</i>	2017-2018	C. D. Jain College	112000	112000
Any other(Specify)	--	--	--	--
Total		--	202091	202091

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	01	01	--	--
Sponsoring agencies	--	SPPU, Pune	SPPU, Pune	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01	--	--	--	--	--	01

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="01"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="06"/>	College forum	<input type="text" value="08"/>	
NCC	<input type="text" value="04"/>	NSS	<input type="text" value="03"/>	Any other <input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The college has started 22 Short term courses.
- Texpert2K18 was organised for students
- A rally was arranged with the theme "Clean and Healthy India".
- Created awareness among Minority community regarding "Education and Health "
- Created awareness among brick workers children regarding "Education"
- Awareness programme on "Beti Bachao Beti Padhao".
- Guidance regarding "Women Self Help Group"
- Guidance regarding "Milk Business"
- Created awareness among the Economically backward women on "Health and Self-defence"
- An event was specially organised for the students of Earn and Learn to train the students about Event Management and its importance.
- Arranged "Voter Rally" in the town to create awareness among the citizens about the importance of right to vote.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16 Acres	--	--	16 Acres
Class rooms	14	--	UGC & Rayat Shikshan Sanstha, Satara	14
Laboratories	05	--	UGC	05
Seminar Halls	01	--	College Fund	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	09	07	College Fund	16
Value of the equipment purchased during the year (Rs. in Lakhs)	8125413	2778529	Rayat Shikshan Sanstha, Satara	10903942
Others	--	--	--	--

4.2 Computerization of administration and library

- Fully Computerized library with Soul 2.0 Software by INFLIBNET.
- ICT enabled Class room created
- OPAC is available.
- SMS module of Soul2.0 is installed and Issue/return and Reservation services through SMS module.
- Vriddhi Online portal for MIS of students online Admission, students data
- WIFI Enabled campus with Firewall system
- D-Space Software for Institutional repository

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2739	262587	365	83375	3104	345962
Reference Books	464	164897	187	59165	651	224062
e-Books	N-LIST	5500	N-LIST	5,500	--	--
Journals	29	45200	02	2,200		
e-Journals	N-LIST	5500	N-LIST	5,500	N-LIST	5,500
Digital Database	--	--	--	--		
CD & Video	128	--	17		145	
Others (specify)	2739	262587	32	34569	2771	297156

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	163	74	27	16	26	10	10	--
Added	30	10	16	04	--	--	--	--
Total	193	84	43	20	26	10	10	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- **One Day workshop on Use of Microsoft Campus Licence**
- **Guidance on use of Google tools for effective teaching**

4.6 Amount spent on maintenance in lakhs :

i) ICT	291657
ii) Campus Infrastructure and facilities	4355317
iii) Equipments	114583
iv) Others	10384
Total :	4771941

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Information given to staff members regarding student support services.
- Strengthened the counselling facility in the college
- Briefly mentioned in the college prospectus and website the student support and progression facilities provided in the college.
- Informal interaction in class rooms, staff room and computer lab about facilities made available for students.
- Launched skill oriented and short term courses and added new courses for girls students
- A spacious common room for girls have been created.
- Organised Class wise parents meetings
- Women development cell enable girls students to lodge their complaints and grievances with the concern committee.
- Teachers assist students through teachers-student mentoring committee.
- Special programmes launched by NSS / NCC to increase social involvement of students
- The placement cell arranges campus interviews of corporate firms.
- The Sports Department organized zonal and inter zonal tournaments and competitions
- SMS facilities made available for staff and students.

5.2 Efforts made by the institution for tracking the progression

- The Principal arranged meeting with teaching and non-teaching staff to review the efforts of the staff.
- Databases in Departments
- Results and evaluation
- Placements

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1615	244	09	--

(b) No. of students outside the state

--

(c) No. of international students

--

Men	No	%
	929	49.73

Women	No	%
	939	50.27

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
971	218	37	633	12	1871	946	228	40	654	09	1868

Demand ratio **1 : 2** Dropout % Dropout % is negligible (**less than 0.5%**)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college has formed a committee for IBPS examination for guidance and training for the students. Various advertisements regarding same communicated through SMS portal and social media platform.

No. of students beneficiaries

79

5.5 No. of students qualified in these examinations

NET	02	SET/SLET	01	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	29

5.6 Details of student counselling and career guidance

- Special Guidance scheme for the students appearing for CA/CS examinations
- The college has formed a committee for IBPS examination to impart guidance and training for the students. Various advertisements communicated through SMS portal and social media platform.
- Conducted day a workshop on Soft skill in association with BARKELY
- Conducted 100 hrs. training programme on "Campus to Corporate" designed by TCS.

No. of students benefitted

147

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	103	43	123

5.8 Details of gender sensitization programmes

- Organised Haemoglobin awareness Programme for girls students
- Expert lecture series on "Beti Bacho Beti Pathao
- Girls student personality development programme
- Awareness programme on Health Management and Guidance
- Social and cultural awareness programme for women
- Awareness programme on "Nirbhay Kannya Abhiyan "
- Awareness regarding Maharashtra state women Commission and PUSH guideline
- Conducted Gender Audit.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	807	752489
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____--_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our vision :

“To provide quality business education, accessible and affordable to the rural masses and to promote research and entrepreneurship for the development of rural area.”

Our mission :

The mission statement of the college reflects our endeavor to translate the vision in to reality. Our mission is:

- i) To motivate the students from rural area to go in for commerce education.
- ii) To provide complete commerce education right from XI Std. to Ph.D.
- iii) To enrich commerce education through seminars, tutorials, field visits, industrial tours, quiz contest, essay competitions etc.
- iv) To motivate and train students for self-employment.
- v) To encourage and coach students for M.B.A., CET, C.A., C.W.A. and C.S. examinations.

6.2 Does the Institution has a Management Information System

Yes, the Institute has MIS system (Vriddhi Software) and from this year college has modified and improved the college website for the better information management. In addition to this, college has developed its own mobile application.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

College has developed curriculum for the short term courses.

The revision of syllabi is done by B.O.S. at University level. Three faculty members of the college are elected as the members of B.O.S. of Savitribai Phule Pune University, Pune.

6.3.2 Teaching and Learning

- **The college has taken initiative towards campus licensing agreement with Microsoft Corporation Ltd. For Office 365 and Windows operating system**
- **The college faculty members have uploaded their video lectures on college You-tube channels.**
- **All classrooms are provided projector with Internet connectivity so that students can take benefits of online video lectures and study materials.**
- **IQAC gives suggestion regarding facilities and methodologies to be adopted in the classrooms**

6.3.3 Examination and Evaluation

- **Separate College Examination Officer appointed by the college as per guidelines laid down by the University. All the internal and university level examination are being conducted through CEO.**
- **The results are displayed on college website and university website.**

6.3.4 Research and Development

- ◆ **09 students are enrolled for Ph.D degree.**
- ◆ **04 students have completed Ph.D. degree.**
- ◆ **10 students have completed M.Phil degree.**
- ◆ **Local & State level problems are considered for research purpose.**
- ◆ **One day workshop was conducted on "Framing of Hypotheses ".**
- ◆ **Research projects completed by the students and faculty and the amount of seed money credited to respective researcher**

6.3.5 Library, ICT and physical infrastructure / instrumentation

Automation of Central Library is done through SOUL 2.0 software with SMS module.
D -Space Digital library software installed for creation of institutional repository.

6.3.6 Human Resource Management

- ◆ The faculty members were advised to participate in seminars and conference and present their research papers.
- ◆ The faculty members are motivated by providing them financial support to publish their Research papers in Research Journals having ISSN with Impact factor
- ◆ One faculty member has been completed refresher course at UGC Staff Academic College Savitribai Phule Pune University.
- ◆ HRMS portal developed by Rayat Shikshan Sanstha Satara for promotion and recruitment
- ◆ The institution believes that human resource is vital ingredient for the success of the institution. The institution believes in bonding humanity with team work hence encourages human resource planning.

6.3.7 Faculty and Staff recruitment

- ◆ 17 teaching faculty was appointed on temporary basis by the Rayat Shikshan Sanstha, Satara.
- ◆ Non-teaching staff appointed by College Development Committee on temporary basis.

6.3.8 Industry Interaction / Collaboration

- Industrial visit arranged at MIDC's of Ahmednagar, Aurangabad and Nasik District. This year students Visited to Prabhat Dairy Ltd. Shrirampur, Jeevan Agro Industries, Ashok Sahkari Sakhar Kharkhana. Ltd., Shreeimplex Furniture Mall, Savant Dairy Ltd. Akole and Enduramce technologies Ltd. Aurangabad.
- College has Industrial collaborations with the following organizations Prabhat Dairy Ltd. Shrirampur, Ashok Sahkari Sakhar Kharkhana Ltd. And Merchant Association Shrirampur.
- Rayat Shikshan Sanstha, Satara is having collaboration with Tata Consultancy services. TCS conducted teacher training programme for the staff members of the college.

6.3.9 Admission of Students

- ◆ Students are admitted in college by merit.
- ◆ Faculty members give suggestions regarding the selection of subject and the changes accordingly.
- ◆ College is using Online Admission portal for the admissions of the students.
- ◆ Government rules and regulation regarding the reservation are strictly observed by the college.

6.4 Welfare schemes for

Teaching	Staff welfare committee arranges various schemes.
Non teaching	Staff welfare committee arranges various schemes.
Students	--

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	--	Yes	Rayat Sikshan Sanstha, Satara
Academic	--	--	Yes	Rayat Sikshan Sanstha, Satara
Administrative	--	--	Yes	Rayat Sikshan Sanstha, Satara

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- **Question papers are sent to college online by the University just before 40 minutes of exam to avoid the chances of leakage of question papers.**
- **Vigilance committee is appointed by the university.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University encourages the colleges to go for Autonomy.

6.11 Activities and support from the Alumni Association

- **Alumni meetings were held in the college premises. Two cash prize declared by alumni association for the outstanding students of S.Y.B.Com & M.Com classes.**
- **Currently the alumni association of the college is unregistered but now the same alumni association decided to register itself.**

6.12 Activities and support from the Parent – Teacher Association

**Parent-Teacher Association makes valuable suggestions for improvement
Parents teacher meets were organised in the college.**

6.13 Development programmes for support staff

- **Participation in Maharashtra University ACT workshop conducted by SPP University.**
- **Participation in Seminar on NAAC new guidelines at K.B.P. College, Vashi.**
- **Organised workshop on "Office 365"**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Plantation of trees and proper maintenance of the garden.**
- **Environment Awareness Program conducted on World Environment Day by NSS.**

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- **Short term courses are introduced for the UG students according to their need and demand for skill development. Each student selected one course as per his / her choice.**
- **SMS portal helps the students to communicate notices, assignments, timetables, programmes and it's highly appreciated by parents**
- **Seed Capital provided to students for research**
- **WIFI campus with Firewall**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- All the programmes are regularly monitored with regard to teaching. The Feedback on Teaching was communicated to teachers, shared with faculty and suggestions/ recommendations were given by the Principal. This has helped in enhancing the quality of programmes.
- The Teachers are informed through notices to write work diary and teaching plan and they are periodically examined and attested by the head of the department, and head of institute. The academic calendar includes curricular, co-curricular and extracurricular activities.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Haemoglobin check-up for the all-girls students**
- **TexPert 2K17 a technological events created positive impact**

7.4 Contribution to environmental awareness / protection

- **Tress plantation, Plastic free campus, No vehicle day**
- **Solar 35 KW project installation**
- **Green Audit**

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Rayat Shikshan Sanstha – Estd. In 1919 has rich heritage and is well reputed Educational Institution in Maharashtra
- C. D. Jain College of commerce has been successful in popularising commerce education in rural area.
- It has established brand as “The Complete Commerce College!” providing education from Xi Std. To Ph.D. Commerce, B.C.A. and M.C.A.
- The college has established close rapport with students, parents, businessman, traders the general public.
- The research centre carries out Research regarding local problems.
- Soft Skill development programs and guidance regarding CA, CS, CW, and MBA bearing fruits with increasing number of students launching successful carrier.
- The college faculty is well known in academics.
- Strong Gymkhana, Sport Section and special Gymnasium for Women in Women Hostel.
- Human Resource Management System (HRMS) by MKCL has created impact in the society for qualified and qualitative staff recruitment through online form and online examination process.
- Rayat Shikshan Sanstha has strong Internal Audit System and Rayat Quality Management System (RQMS) to provide quality education to students.
- Rayat Shikshan Sanstha developed strong research initiative and provide research grant for same.
- Participation in International and National level seminar by faculty members
- Industrial visits are organized for the students
- Strong NSS/NCC Units
- College having good infrastructure and eco-friendly campus.
- Increase in the strength of girls students through merit.

Weakness

- Shared campus with Jr. College.
- Corpus funds for research to be increased.
- More industry linkage is needed.
- Less number of permanent faculty.

Opportunity

- Govt. and NGO projects should be undertaken
- Industrial linkage and research project should be undertaken

Challenges

- Keeping abreast with the changing technology
- Funds for infrastructure and research should be augmented
- Collaboration with the global reputed institutes

8. Plans of institution for next year

- Extension of special guidance courses including CPT (CA) / CS examination through commerce department.
- Strengthening Innovation and Incubation Centre.
- Introducing short term courses as per the locational requirement.
- 100% online Admission through web portal and expect that 75% students will pay fees through online payment gateway.
- Strengthening Alumni organisation.
- Conducting expert lectures of Alumni for student.
- Introducing new Skill oriented courses with active MOU with Symbiosis Skill Development and Open University, BVG and Jain Irrigation
- Framing the syllabus for Skill oriented courses
- Purchasing new software tools for teaching and learning process
- 100% Green energy Campus.
- To Establish Marathi Language lab
- Online Feedback Mechanism
- National level seminar for commerce, State Level Seminar for BCA and Two days' workshop on "Open Source software" for Library and Information Science.
- Organizing National Level seminar on Sports
- Organizing college level workshop on "Research Design"
- Workshop for "Website Design using open source software Wordpress"
- To organise "Industrial and Field Visit" for UG and PG students
- Conducting Campus Interviews and Training programme for students through Placement Cell

Name : Mr. Vivek M More

Name : Dr. L. D. Bhor



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

**Rayat Shikshan Sanstha's
C.D.Jain College, Shirampur
Dist.-Ahmednagar
ACADEMIC CALENDAR – 2017-2018
Month – June 2017**

Date	Day	Business
02/06/2017	Friday	Prospectus Committee Meeting
03/06/2017	Saturday	Admission Committee Meeting
05/06/2017	Monday	World Environmental Day.
06/06/2017	Tuesday	Admission process F.Y.B.com. begins
07/06/2017	Wednesday	Institutional Calendar Committee Meeting
10/06/2017	Saturday	World Eye Day – Donation Day / Time table committee meeting.
13/06/2017	Tuesday	S.Y.B.com Admission Committee Meeting
15/06/2017	Thursday	Commencement of I Term
19/06/2017	Monday	Staff Meeting (I Term)
20/06/2017	Tuesday	N.S.S. Committee Meeting
21/06/2017	Wednesday	International Yoga Day
22/06/2017	Thursday	Staff Meeting Computer Department
23/06/2017	Friday	Departmental Meetings.
24/06/2017	Saturday	Students and parents counselling
26/06/2017	Monday	Birth Anniversary of Chh. Shahu Maharaj.
27/06/2017	Tuesday	Library Committee Meeting
29/06/2017	Thursday	N.C.C. Committee Meeting.
30/06/2017	Friday	N.S.S. Planning Meeting
Month – July 2017		
01/07/2017	Saturday	Banmahostav Week Cebrations / N.S.S.admission Commerce/ Tree plantation
03/07/2017	Monday	Gymkhana Meeting
08/07/2017	Saturday	N.S.S.Selection of Programme Officer
10/07/2017	Monday	N.S.S.admission
11/07/2017	Tuesday	World Population Day
15/07/2017	Saturday	Varanda Supervision Committee Meeting
18/07/2017	Tuesday	Ramjan Id
22/07/2017	Saturday	Competitive Exam Committee Meeting
24/07/2017	Monday	Ahmednagar zonal sports committee Meeting
25/07/2017	Tuesday	Inaugural Function of Competitive Exam Centre
28/07/2017	Friday	Competitive Exam Committee Meeting
31/07/2017	Monday	N.S.S. Function Gurupornima
Month – August 2017		
	Thursday	Competitive Examination Committee Meeting
05/08/2017	Saturday	Campaign against Nuclear Weapon Day
07/08/2017	Monday	Rakshabandhan
08/08/2017	Tuesday	Examination committee meeting
09/08/2017	Wednesday	Kranti Din.
10/08/2017	Thursday	Student Council Election
11/08/2017	Friday	Competitive Exam Committee Meeting
12/08/2017	Saturday	Staff Academy Meeting
14/08/2017	Monday	Newly Elected council meeting

15/08/2017	Tuesday	Independence Day.
18/08/2017	Friday	Staff Academy (Lecture)
20/08/2017	Sunday	Sadbhavana Day (N.S.S.)
22/08/2017	Tuesday	Student Council Meeting
24/08/2017	Thursday	Affiliation Committee Meeting.
25/08/2017	Friday	Ganesh Chaturthi
26/08/2017	Saturday	Competitive Exam Committee Meeting
29/08/2017	Tuesday	Rakshabandhan Programme N.S.S./ National sports Day .
30/08/2017	Wednesday	Commencement of Intercollegiate Cricket Tournaments (Men)
Month – September 2017		
04/09/2017	Monday	Intercollegiate Boxing Competition
05/09/2017	Tuesday	Teacher's Day Celebration / Function
06/09/2017	Wednesday	Short term COC Committee Meeting student Gaurdian, Feed Back Committee Meeting
07/09/2017	Thursday	/ IQAC Report RQMS, ISO Report Meeting
08/09/2017	Friday	International Literacy Day
11/09/2017	Monday	Re-term Exam Starts
12/09/2017	Tuesday	Practical Exam S.Y.B.com.
19/09/2017	Tuesday	Karmaveer Bhaurao Patil Elocution Competition.
22/09/2017	Friday	Birth Anniversary of Padmabhushan Dr.Karmaveer Bhaurao Patil.
24/09/2017	Sunday	Bakari Id / N.S.S.Foundation Day
26/09/2017	Tuesday	Soft skills Development programme 26 to 30 Sept.
30/09/2017	Saturday	Dashara

Month – October 2017

Date	Day	Business
02/10/2017	Monday	Mahatma Gandhi Jayanti/N.S.S.Function
08/10/2017	Sunday	F.Y./S.Y./TY.B.Com.University Exam.
16/10/2017	Monday	World Food Day
17/10/2017	Tuesday	Term End Meeting
18/10/2017	Wednesday	First Term End
24/10/2017	Tuesday	Moharam/ UNO Day
28/10/2017	Saturday	Intercollegiate Weightlifting / Power lifting /Best Physique Competition
30/10/2017	Monday	Best Physique Competition

Month – November 2017

Date	Day	Business
02/11/2017	Thursday	Ahmednagar Zonal Sports Committee Meeting
19/11/2017	Sunday	Mother's Day /
20/11/2017	Monday	Staff Meeting II Term
22/11/2017	Wednesday	Weakners Section Day
25/11/2017	Saturday	Kaumi Ekta Week

Month – December 2017

Date	Day	Business
01/12/2017	Friday	World's AIDs Day
05/12/2017	Tuesday	International Voluntary Day
07/12/2017	Friday	National Flag Day
10/12/2017	Monday	Human Rights Day
11/12/2017	Tuesday	N.S.S. Winter Camp

15/12/2017	Saturday	Convocation Ceremony
25/12/2017	Tuesday	Christmas
Month – January 2018		
Date	Day	Business
01/01/2018	Monday	Soft Skills Development programme
18/01/2018	Thursday	Inter Group Weight Lifting / Power lifting and Best Physique Competition (Boys) Weight Lifting/Power lifting (Girls) Competition
19/01/2018	Friday	
22/01/2018	Monday	Student Council Committee Meeting.
23/01/2018	Tuesday	World Understanding Day
26/01/2018	Friday	Republic Day
30/01/2018	Tuesday	Martyr's Day

Month – February 2018

Date	Day	Business
01/02/2018	Thursday	Student Council Meeting
05/02/2018	Monday	Annual Prize Distribution
10/02/2018	Saturday	University Foundation day
Month – March 2018		
Date	Day	Business
08/03/2018	Thursday	International Women's Day
22/03/2018	Thursday	F.Y.B.Com.Annual Exam Starts
26/03/2018	Monday	IQAC meeting
31/03/2018	Saturday	World Forest Day
Month – April 2018		
Date	Day	Business
04/04/2018	Wednesday	S.Y./T.Y.B.com. Annual Exam Starts
05/04/2018	Thursday	Ahmednagar Zonal Sports Committee Meeting
07/04/2018	Saturday	World Health Day
14/04/2018	Saturday	Fire Prevention Day/Dr.Babasaheb Ambedkar Birth Anniversary
30/04/2018	Monday	End of second term
Month – May 2018		
Date	Day	Business
01/05/2018	Tuesday	World Labour Day/Maharashtra Day
07/05/2018	Monday	Nutrition Week Ends

Alumni Feedback Analysis Conclusion & Suggestion

- **Conclusion:**

A. 76% of the Alumni said that –

1. WIFI facility with Firewall is very good.
2. Well Furnished Language Laboratory and computer laboratories.
3. Programme conducted for students are helpful to enhance social and moral culture.

- **Suggestions:**

1. Alumina lecture series should be conducted
2. New Skill based courses should be introduced
3. Security System Should be enhanced in the premises.

Parent Feedback Analysis Conclusion & Suggestion

- **Conclusion:**

A. 80 % of the parent's opinion is that

1. Teacher support towards student's development is good
2. Teacher participates in extracurricular activity.
3. ICT teaching facility is excellent

B. 79 % of the parent's opinion is that –

1. Teacher standard of teaching is excellent
2. There are sufficient short term courses

- **Suggestions:**

1. WIFI Internet speed should be increased
2. Online payment should be made compulsory
3. A course entitled web information literacy should be introduced for students.
4. One Window Admission Facility will be started
5. New Seminar hall with AC facility is essential
6. Additional Health Awareness Programme for studnets should be arranged.

Assessment of the Teacher by Students
Conclusion & Suggestion

1. Assessment of the teacher by students [B.Com](#)
[BBA\(CA\)-I](#)
[BBA\(CA\)-II](#)
[BBA\(CA\)-III](#)
2. [Parents Feedback](#)
3. [Teachers Feedback](#)

* The feedback has been collected online, the pdf file is password protected.
Password : prince