



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

CHANDRAROOP DAKLE JAIN COLLEGE OF
COMMERCE, SHRIRAMPUR.

- Name of the Head of the institution DR. S. A. NIMBALKAR
- Designation I/C PRINCIPAL
- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 02422222245
- Mobile no 9822807487
- Registered e-mail iqaccdj@gmail.com
- Alternate e-mail sachinkul121@gmail.com
- Address C. D. Jain College of Commerce,
Staff Quarter
- City/Town SHRIRAMPUR
- State/UT MAHARASHTRA
- Pin Code 413709

2.Institutional status

- Affiliated /Constituent Affiliated
- Type of Institution Co-education
- Location Semi-Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE**
- Name of the IQAC Coordinator **VIVEK MILIND MORE**
- Phone No. **02422222245**
- Alternate phone No. **7756839655**
- Mobile **8149125547**
- IQAC e-mail address **iqaccdj@gmail.com**
- Alternate Email address **sachinkul121@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://cdjcollege.com/pdf/iqac/IQAC2020-21.pdf>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://www.cdjcollege.com/academic_calendar.php?ID=9

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.14	2019	15/07/2019	14/07/2024
Cycle 2	A	3.16	2012	16/09/2012	15/02/2019
Cycle 1	B+	81.05	2004	16/02/2004	14/02/2009

6. Date of Establishment of IQAC **15/06/2005**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NILL	NA	NA	NA	NILL

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC has significantly contributed to Improve Outcome Based Online Teaching, Learning and Evaluation Mechanism in the college. Initiatives have been taken by the IQAC to start Share Market Course and established Share Market Lab in the college.

Initiatives have been taken by the IQAC to organized Industry-Academia Meet on 16th Feb. 2022. The IQAC has organized 6 Staff Training Programs during this academic year.

IQAC has significantly contributed for restructuring and re-establishing the CA Foundation Guidance Centre in the College. The IQAC has taken substantial contribution to establish Authorized CS-Company Secretary Study Center in the College.

Feedback collected, analyzed and used for improvements by the IQAC. IQAC and TPC has jointly organized various Placement Drives for the students. IQAC and Department of Commerce has jointly organized Career Mahotsav (Career Festival) to boost the employability among the students.

As a result of IQAC initiatives, the college has conducted skill-based, career-oriented, and short-term courses and signed new MOUs for the placement and internship programs.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To initiate Covid-19 measures.	1. Prepared and Implemented Covid -19 Measures.
2. To Review, Expand and implement Outcome Based Online Teaching Learning Facility.	2. Online Outcome Based Teaching Learning facility expanded and implemented.
3. To Review, Expand and implement Online CIE Continuous Internal Evaluation facility.	3. Online CIE Continuous Internal Evaluation facility has been improved.
4. To review the needs of Repairing & Maintenance in the campus like - Street Light, drainage pipeline, etc. and suggest the probable solutions about the same to the CDC.	4. Reviewed the needs of repairing & Maintenance in the campus like - Street Light, drainage pipe line, etc and suggested the probable solutions about the same to the CDC.
5. To Start CA Foundation Guidance Centre in the College.	5. Established CA Foundation Guidance Centre in the College.
6. To start the Share Market Course in the college and to suggest the CDC about establishing Share Market Lab in the college.	6. Share Market Course started in the college and established Share Market Lab in the college.
7. To organize Industry-Academia Meet.	7. Organized Industry-Academia Meet.
8. To Establish Authorized CS - Company Secretary Study Centre in the College.	8. Established Authorized CS - Company Secretary Study Centre in the College.
9. To initiate Training and Placement activities.	9. 65 students have been placed in various sectors.
10. To organize Staff Training Programs.	10. Six Staff Training Programs Conducted during this year.
11. To organise Career Mahotsav and Commerce & Cultural Festival.	11. Successfully Organized the Career Mahotsav and Commerce & Cultural Festival.
12. To organize National	12. Successfully conducted the

Seminars / Conference / Workshops online and offline platform.	National Level Seminar on
13. To introduce Internship Program for the students.	13. Successfully conducted the Internship Program for the 3rd year UG Students.
14. To conduct ISO, Green Audit , Environment Audit & Electric Audit, AAA	14. 1. ISO 9001: 2015 valid up to 08-02-2022 2. ISO 14001: 2015 environmental Management System valid up to 24-03-2025 3. ISO 21001: 2018 Educational organization Management System valid up to 24-03-2025 4. ISO 50001: 2018 Energy Management System valid up to 24-03-2025 5. AAA 2021-22 conducted on 6th August 2022
15. To review the institutional practices and feedbacks received from the various stakeholders.	15. Stakeholders' Feedback is collected, analyzed, interpreted and Action Taken Report of the same is also finalized.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
COLLEGE DEVELOPMENT COMMITTEE	21/07/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	DR. S. A. NIMBALKAR
• Designation	I/C PRINCIPAL
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• if yes, whether it is uploaded in the Institutional website Web link:	http://www.cdjcollege.com/academic_calendar.php?ID=9				
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
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9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
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<p>Feedback collected, analyzed and used for improvements by the IQAC. IQAC and TPC has jointly organized various Placement Drives for the students. IQAC and Department of Commerce has jointly organized Career Mahotsav (Career Festival) to boost the employability among the students.</p>		
<p>As a result of IQAC initiatives, the college has conducted skill-based, career-oriented, and short-term courses and signed new MOUs for the placement and internship programs.</p>		
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
COLLEGE DEVELOPMENT COMMITTEE	21/07/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	20/12/2022
15. Multidisciplinary / interdisciplinary	
<p>The college is affiliated to the Savitribai Phule Pune University; Pune, Multidisciplinary and Interdisciplinary guidelines are followed as per the rules and norms of the University. The curriculum was designed by the university and considered a multidisciplinary and interdisciplinary approach for students, to become more versatile in talent, adaptability, and</p>	

ability to integrate methodology and pedagogy in a balanced form. Being a complete commerce college, our institute provides programs like: B.B.A. (C.A.), Short Term courses, value Added courses, Ph.D Research Centre Facility for the students. UG-level Business Mathematics, Environmental Science and Add on courses like Tally, Communication Skills, Indian Constitutions and Physical education credit were covered. PG-level Human Rights, Cyber Security, and project work covered the interdisciplinary approach. The research on various topics that covered social, management, financial, marketing, and Cooperative approach integrated with an interdisciplinary approach. Interdisciplinary research is promoted by the institution and helps them with the network of various experts for guidance for the generation of knowledge.

16.Academic bank of credits (ABC):

The college followed the norms and rules and regulations of SPPU. The Choice Based Credit System (CBCS) was integrated in 2019 at the UG level and in 2013 at the PG level. The CBCS system helps the students to enhance their participation in Sports, Cultural programs, NSS, NCC, Research activity, Social outreach activity, Internship program, Avishkar research competition, and Mooc and Swayam courses, etc. The college prepared the guidelines for the completion of the credit. The Head of Department makes the list of students as per their interest and helps to complete the required credentials with the help of the class teachers. The Group A and Group B list of activities and programs are available for the choice of the students. Any kind of credit evaluation & verification will be carried out by the Academic Credit Bank at regular intervals.

As per the National Education Policy 2020, the Academic Bank of Credit (ABC) is going to implement by the university to facilitate academic mobility of students. The college also adopting the policy guidelines for the appropriate credit transfer. The college has been following the pattern of CBCS adopted by the university. The university has informed the college about the necessary action for implementation of ABC. The faculties of the college instructed the stakeholders regarding the same. The college appointed a faculty member as Nodal officer for the execution of guidelines given by the university. During the year creation of ABC ID of each and every student of the college is in process with the help, guidance and support of the College Staff. Necessary assistant and guidance is also given by the college to the students to get familiar with the new

mechanism of Academic Credit Bank and its implications of filling Examination forms to avoid their academic loss.

17.Skill development:

The college has established an Innovation Incubation and Entrepreneurship development center for the skill development of the students. The college organizes various activities like; Corporate and Academia meetings, Commerce Festival, Entrepreneurship Development programs with MCED, Business ideas, Avishkar Competition and project competitions. The successful corporate and entrepreneurial Alumni of the college help to conduct various skill development activities. The short-term courses like; Entrepreneurship Development, Leadership Development, Tally, Training programs through professional Training Partners like; ExcelR, Sai Excellence academy; etc. Share Market and Investment Management Training Programs, Screen Printing, Beauty Parlour, Computer awareness, Hardware, and Networking, etc. run by the college. The college has a well-equipped language lab for the skill development courses like Communication skills, and Soft Skill development course. It helps the students to enhance their skills and earns credits.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college ensures Integration of the Indian knowledge system in Teaching- learning mechanism by adopting number of value based practices. The college actively engaged in spreading the rich heritage of our country and traditional knowledge in the fields of arts, literature and culture. We adopted three language systems for running the programs of UG and PG. Many add on courses based on Value-education are also offered to the students. We use English as an international language and Marathi as a state / regional language in our curriculum. We specialize in Marathi and English literature. All the subjects are taught in bilingual mode i.e., Marathi and English. To preserve and spread Indian culture and tradition we organized Cultural and Commerce Festival under which various activities such as traditional day celebrations, Mehendi, Rangoli, Commerce Festival, Patriotic Singing and dancing competition, Various festivals and Marathi Bhasha Savardhan etc. The college inculcates Indian culture and values through the participation of students in university level youth festivals. College celebrates Birth Anniversary celebrations of Great Personalities to impart cultural values among the students. As a Maharasthrian culture we celebrate Chatrapati Shivaji Maharaj Jayanti, our students participate as

"Warkari" in Aashadhi Vari, Celebration and organization of Ekata Doud on the occasion of National Unity Day. The NCC, NSS students offer voluntary services to such cultural, social programs whenever possible.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college ensures Outcome Based Education (OBE) by practicing various outcome based teaching learning methodologies like; On the job training through Internship, Off the job Training like; Practical Field Visits, research Project Work, Commerce festival, Survey Analysis, Avishkar Competition, Industry-Academia Meets, Talk-Shows of successful entrepreneurs with the students, Entrepreneurship Development Programs (EDPs), Starts up Training practices like, training through Short Term Courses, training through training activities under CIII, Training & Placement Cell, Department of Short Term Courses, Research Centre, etc. Our faculty members participate in Outcome Based Curriculum designing procedure of the Affiliating University as the members of BOS of the University. The college Faculty members follow the Outcome Based Education practices to make teaching-learning more interesting and result oriented. As per CBCS guidelines, the university reconstructed the syllabi of all the programs. In restructured programs university included the outcomes in the form of objectives of the courses and programs. We discuss with the student regarding the course and program outcomes at the end of the academic year. The IQAC takes regular Feedback of the Teaching- learning practices of the faculty members and ensures that the college faculty members are following Effective Outcome Based Teaching-learning methodologies by considering expected result and KSAs (Knowledge, Skills and Abilities) to be imparted among the students and ensuring the same through effective Continuous Internal Evaluation CIE.

20.Distance education/online education:

The college has ever increasing demand for the admissions for regular courses but the intake capacity is also limited then to address the ever increasing demand for the admissions from housewives, service-persons, businessmen, professionals; it was the need of the situation to start the Distance Education facility in the college; by considering the same; the college has started the above-mentioned School of Open Distance Learning authorized by the Affiliating University i.e. Savitribai Phule Pune University, Pune. It helped the college into the large extent to bring dropped out students in to the mainstream education system and to provide lifelong learning facility to the

nearby community. Apart from this the college also provides the facility to learn in online, offline and in Hybrid mode to address the need of the situation.

Through the said School of Open Distance Learning; the college conducts the online lectures for the students admitted and provides the all essential learning facilities like; Books, E-books, E-Learning recourses, Learning infrastructure and all essential support which is required for the effective outcome based teaching, learning and evaluation.

Extended Profile

1.Programme

1.1	160
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1925
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	979
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	566
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	26
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	32
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	29
4.2 Total expenditure excluding salary during the year (INR in lakhs)	21.01
4.3 Total number of computers on campus for academic purposes	232
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college is affiliated with Savitribai Phule Pune University, Pune and strictly follows the Curriculum designed and prescribed by the university. IQAC takes regular review of the teaching, Learning and evaluation process to improve the effective curriculum delivery to ensure Outcome Based Education. IQAC takes</p>	

necessary action to ensure effective curriculum delivery. The teachers prepare a yearly plan of teaching and daily classroom activities and a record of the teaching methodology used in the classroom. An academic calendar is made available on the website for the information of the students and stakeholders. The college students are made aware of academic plans through the college prospectus, Time table, and website as well as by circulating notices in classrooms. Teachers plan their work in view of the abilities of students of slow and advanced learners. Conducting tests, tutorials and assignments are prominent features of the academic plans of the college. Students are exposed to various skills like Problem-solving, Positive thinking, decision-making, creative thinking, self-awareness, interpersonal relations, stress management, communication skills, emotional intelligence, etc. Throughout the year students participate in curricular and extra-curricular activities and their performance is displayed and notified to the students at the end of the academic year. The feedback of students regarding the curriculum helps to take remedial measures. All the above activities are planned in the academic calendar. The process is monitored by the Principal through the IQAC and Departmental Heads.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://cdjcollege.com/pdf/2021-22/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The IQAC, Departmental heads, Academic Calendar Committee and teaching faculty members finalize the Academic calendar by considering the stakeholders' feedback. Academic Calendar works as a plan of action and guidance note for the teachers and students.

The college adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE). The academic plan is being utilized as a tool for controlling and implementing the overall teaching, Learning and CIE process. The institutional academic calendar (including the CIE) is made available to all stakeholders through the formal notices, notification on college website, Display on notice board and on social media also. Absent student with a valid reason; gets a chance to appear for the re-

test. CIE is also carried out through university prescribed CIE parameters. Different Add-on Courses are also scheduled at specific times in the semester and they are conducted at the said time by all the departments. All curricular, Extra-Curricular activities are included in the academic calendar. The planned academic activities execution is ensured through rigorous monitoring by the Principal/IQAC. In this way, IQAC encourages the faculty members of the institute to adhere to the academic calendar including the conduct of CIE for achieving academic excellence.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://cdjcollege.com/academic_calendar.php?ID=9

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

25

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1647

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum by providing the curriculum offered by the affiliating university; as an affiliated college, the college has a limited scope for curriculum design but affiliating university already has integrated the crosscutting

issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. Apart from the university offered programs; the college offers various short term programs, Career Oriented Programs related to the cross cutting issues like; soft skills, value education, cyber security, human rights, Consumer protection, etc.

The Women Empowerment cell promotes gender equality through lectures and exhibitions on violence, domestic violence equality before the law, and self-defense training like exercises, Martial Art Judo Karate Yoga, etc. The college organizes seminars, conferences, and workshops based on the emotional, psychological, social, gender equality, and financial development of girl students. Through the activities of N.S.S. and N.C.C. and Nature Club the college imparts alertness about the crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1086

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://cdjcollege.com/pdf/2021-22/1.4.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://cdjcollege.com/pdf/2021-22/1.4.1.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1925	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
979	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
The college has students from varied backgrounds such as Urban and Rural areas. The admission process in the college is strictly	

based on merit basis. The students having less than 55% score are included in the list of Slow Learners and more than 80% score are included in Advanced Learner's Course. The College is an attempt to provide equal opportunities to all levels of learners. The college organizes an orientation program for the first students at the commencement of the first session of the academic year. Advanced learners participate in seminars and different levels of competitions at the university level such as 'Avishkar'. "TEXPERT" is an event organized by the BBA(CA) department every year that helps the students to acquire knowledge of fieldwork by getting involved in a society where students raise funds for this programme. Advanced learners are provided with coaching by the faculty members about competitive examinations, professional course guidance from the concerned experts of CA, CS, and ICWA, and also introduced to the entrance test pattern for MBA. Slow learners are motivated to join the regular stream. They are encouraged by providing extra coaching from the faculty members for the core subjects.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2021-22/2.2.1%20Assessment%20of%20learning%20levels.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1925	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members are having a vast teaching experience at their disposal. It helps the college to understand the need for experiential learning, participative learning, and problem-solving methodologies which are essential for the Teaching-Learning Process. The experiential learning skills cover field visits,

research work project preparation, and industrial visits. To make teaching and learning interesting and practical-oriented, mock interviews and GD sessions are included in the curriculum. The College has introduced various participative activities, which are conducted throughout the year including presentations, debates, quiz competitions, writing home assignments, conducting tutorials in classrooms, project writing, etc. The teachers use Innovative teaching practices such as PPT and ICT in the classrooms. Seminars and Workshops are organized by the college on current issues in Commerce and Management, Economics, and ICT. All these activities help to boost the morale of the team spirit and enhance the social skills and soft skills among the students. PG students have to prepare research papers for each term and some students are selected for preparing research projects on different topics. With a view to inculcating skill-oriented knowledge among students, the college has designed 30 skill-oriented courses and career-oriented courses.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://cdjcollege.com/pdf/2021-22/2.3.1%20student%20centric%20method.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the admission procedure is completely online. Students have to fill up their Merit forms and admission forms on Vriddhi software with the use of online mode. Fees are also paid with the help of the gateway process. Admission committee members approve all the documents, subjects, and fees with the use of online mode. It helped to minimize human errors in the admission process and made the students, as well as teachers, techno-savvy. All the students are NET user-friendly due to the free WI-FI campus facility. The library is also using digitalized technology to maintain the record. Video lecture recording links are provided to the students which prove to be more effective and has enhanced their interest in the learning experience. Many faculty members conduct CIA and internal tests by using online mode. Various information which is to be collected from the students is collected with the help of Google Forms. The college has its own YouTube channel and the guiding videos are posted on the said channel by the entire teaching faculty members.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

282

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There are two different stages in which the internal assessment is carried out in the college at the Undergraduate and Postgraduate levels in Commerce and Computer departments. The examination pattern is prescribed by the affiliating university i.e. SPPU. At UG & PG level, Continuous Internal Evaluation (CIE) for each paper in the semester is conducted by the college. The SPPU has given the freedom to design the structure of CIE, marks are distributed into Home Assignments, Tutorials, Research Papers, and Presentations Internal Tests etc. The students are assigned Research Project Works also.

The Continuous Internal Evaluation provides the opportunity for the students to assess their own progress and to find out shortcomings in their studies. Students can get a clear idea about their weaknesses and can concentrate to remove the lacunas up to the final external examinations. The marks are also displayed so

that they can improve their preparation level. The performance is discussed in the classroom which helps them to improve the overall teaching and learning process. Practical for UG and research projects and research paper presentations for PG students give students the opportunity to improve their communication skills and participative learning.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.cdjcollege.com/pdf/2021-22/2.5.1%20machanism%20of%20internal%20assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances or problems of the students regarding the examination or any related issues are addressed at two different levels those are College level and University level depending on the nature of the issue. The facility of photocopy, rechecking, and re-evaluation is provided to the student. The examination department always provides time-bound solutions for the queries raised by the student. All the problems are entertained without exception and are resolved within reasonable time and transparency is maintained by providing photocopies of the answer sheets to the students as per their demand.

A bulk SMS system is provided for the students to inform them about the examination schedule. All the notices and instructions about the examinations are displayed on the college website as well as on the display boards at the entry point. An internal Squad is appointed by the exam department to keep vigilance. If the students have doubts about the marks, they can get the solution by following proper procedure within the prescribed time limit and can get a satisfactory solution. The college Examination officer always an effort to have a proper communication link between students and faculty members by following the prescribed procedure.

File Description	Documents
Any additional information	View File
Link for additional information	https://cdjcollege.com/pdf/2021-22/2.5.2%20machanism%20to%20deal%20with%20examinatio%20n%20grievances.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

College Website provides an introduction to the institute, faculty member details, and the achievements of students. The college prospectus as well as the website provides the list of programs and courses including the program codes in detail. The college is having its own research center affiliated to SPPU. UG and PG courses are run by the college. Every program is having its own outcome. The basic objective is to provide effective communication skills to the students along with the knowledge of electronic media and current technologies. BBA(CA) is designed with the basic objective of boosting the critical thinking capacity of the student and improving his social interaction.

There are various Programme Specific Outcomes that pursue the guidelines for the student to highlight the importance of education in commerce faculty. Different programmes are designed by considering the need of society, which impart thorough knowledge about the facts of the theory and practical aspects. In this way, the programme Outcome, Programme Specific Outcome, and Course Outcome is the inbuilt aspect of the whole curriculum of the institute.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cdjcollege.com/pdf/2021-22/2.6.1%20Student%20Performance%20and%20Learning%20Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Students actively organize various programs throughout the year such as exhibitions, poster presentations, celebrations of cultural days competitions, commerce festivals, etc. On these occasions, students get the opportunity to highlight their hidden skills such as soft skills, creativity, leadership, teamwork spirit, event management, etc. Students are also motivated to participate in research activities at different levels such as Avishkar. Course outcomes are measured by the student's performance through practical, internal, and external evaluations. Teachers always an effort to provide critical inputs with proper guidelines which help them to improve their performance in the future. There are different measuring scales to measure the attainment of Programme Outcomes, Programme Specific Outcomes, and Course Outcomes. Students participate in the curriculum as well as extra curriculum activities at different levels and get the automatic index for calculating their outcome attainments. Continuous Internal Evaluation is one of the aspects in the calculation of the attainment of the program outcome. It makes them rich in research activities at the graduation and post-graduation level which prove helpful for them in their future as the most important attainment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cdjcollege.com/pdf/2021-22/(2021-22)2.6.2%20students%20performance%20and%201earning%20outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

566

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://cdjcollege.com/pdf/2021-22/(2021-22)2.6.3%20Pass%20Parsentag%20of%20Student%20during%20last%20year.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://cdjcollege.com/pdf/2021-22/2.7%20Student%20Satisfaction%20Survey%202021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.72

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://sarthi-maharashtrageov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge. The college has provided financial technological and Infrastructural support to the faculty member as well as students by creating platform for various programmes, events, seminars/webinar, workshops, and skill based courses and research publications, for creation and transfer of knowledge.

The college has taken following Initiatives for an ecosystem of innovations and Knowledge transfer:

1. College is taking initiative to encourage Research Scholar for getting various Government Scholar like Chattrapati Shahu Maharaj Research, Training and Human Development institute (SARTHI)

2. College has created seed money for undertaking research projects for faculty members.

3. There is a Research Center of Commerce and Management. Through which research scholars of several eminent institutes get associated for creation of knowledge.

4. There is an MOU signed with several institutes in the year 2021-22 for developing awareness, training of staff and research scholars. College has made MoUs with Rajbee Industry, Shrirampur, Jivan Agro, Shrirampur, Consumer Guidance Society of India, Mumbai, Industrial Development Bank of India (IDBI-Bank), Shrirampur Branch, SSS Furniture and Fabrication, Shrirampur etc.

5. College has organized 1 International Level Seminar, 3 National level Seminar, 4 workshops

6. College has taken initiative for Entrepreneurship Development among the students by organizing Industrial Meet Program on 16th Feb. 2022. 35 Entrepreneurs and 110 students attend the Entrepreneurship meet.

7. College takes initiative for start-up of a student Ms. Pallavi Sonar for starting P.D. Mehendi design at Shrirampur.

8. College has organized Career Guidance, Career Mahotsav and Udojykta Mahotsav on 07 and 14 December 2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cdjcollege.com/research.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	https://cdjcollege.com/research.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes several extension activities to promote institute-neighborhood community association to sensitize the students towards community needs to bring communal transformation in the surrounding rural communities.

Impact of extension activities in the neighborhood communities:

1. The students actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme (NSS) and National Cadet Corps (NCC). Through these schemes, the institution undertakes various extension activities. At present, the strength of the NSS unit is 125 volunteers.
2. The NCC unit has undertaken various activities like online International Yoga training, tree plantation, blood donation, etc. for developing character and discipline amongst the students.
3. The NCC cadets also take active participation in Independence and Republic Day ceremonies. Impact of extension activities in sensitizing students to social issues and holistic development: The College is conscious of its responsibilities for shaping students into responsible citizens of the country by making them aware of social issues.
4. The college has also organized several social activities like Tree Plantation, Rashtriya Ekata & Sadbhavna Diwas, and Blood Donation.
5. College has organized Covid-19 Vaccination Programme on 2/12/2021 and up to 103 people benefited.
6. College has also provided Gas Safety Security Training to students with collaboration of Surya Gas Safety Disha Advertising and Sales and NSS on 21/11/2021.
7. NSS volunteers have been celebrating various days like constitution, voter, Women's, and International Yoga Day.

Frequently, they clean the college campus, etc..

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2021-22/3.4.1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

7

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year	
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year	
2292	
File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File
3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
10	
File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
5	

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college complex is located on 16 acres of land, with a fully built-up space of about 9529.6 sq. mtrs. which offers all the modern amenities required for the all-round development of the students. The college has a building with a built-up area of 2817.43 sq.m. with classrooms. The college has a separate Administrative Building with an 875.21sq.m.area. Gymkhana (473.20 sq. m), Girls' Hostel (850.62 sq.m) with a separate Ladies Gym, Principal Residence (564.02 sq.m.), Staff Quarters for Teachers (1469.43 sq. m), Staff Quarter-1 for non-teaching (106.02 sq.m) Staff Quarter-2 for non-teaching Toilet blocks for non-teaching (9.52 sq.m) NSS office, Two store rooms, and Watchman Cabin, etc. are available on the campus. A Separate Students' Development Board and Women Empowerment Cell building with (197.50 sq.mtrs.). Ladies' common room and eight separate toilet blocks are available for female students with the Vending and disposal machine. The College has a separate additional class room building with built-up area 1988.37sq.mt including elevator facility. The college has adequate facilities like 22 classrooms with ICT and internet facilities for conducting two undergraduate and four PG Programs. College has 4 Computer laboratories with 188 computers with Wi-Fi enabled campus, Projector CCTV, and Internet lease Line. The computer department has a Separate Laboratory with 73 computers and two printers for conducting practical for BBA (CA).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cdjcollege.com/pdf/2021-22/4.1.1%20Infrastructure%20and%20physical%20facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has separate building with 473.20 sq. m. for sports and cultural activities. It has separate office (29.02 sq.m), Gym (103.21 sq.m.), Gymkhana and multipurpose hall (196.46sq.m.), gymnasium indoor stage (46.48 sq.m), Multipurpose outdoor stage (71.44 sq.m), Store room-A (10.04 sq.m), Store room - B (6.51 sq.m.), Washroom for Gents and women (5.02 sq.m) respectively. The college has its own spacious and well-maintained two-play grounds with 23400 sq m. (180 m x 130 m) and 1530 sq m. (51 m x 30 m) area respectively. The college has established indoor games facilities for Table tennis (in 1975), weight lifting (in 1987), a weight lifting platform (in 2012), Power lifting, Boxing ring, wrestling mat and six stations multi gym respectively. The college has adequate outdoor game facilities wise volleyball, Football, Kabbaddi, Kho-Kho (1972), 400 mtr. Standard Track, Cricket, Basket ball and Callisthenic work out set, respectively. The college also has levering weighing machine with 300 kg. an electronic weighing machine with 200 kg., open area for Archery Ring. The multipurpose hall used for sports as well as cultural activities. With the help of the above facility, the college organized various inter-collegiate and inter-zonal tournaments for men and women. The college has a separate fully equipped women's gym in the Ladies Hostel. Guidance sessions for yoga are conducted for staff and students in a multipurpose hall.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cdjcollege.com/pdf/2021-22/4.1.2%20institution%20has%20adequate%20facility%20for%20sports,%20games.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.72

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a library adjacent to the main building with a built-up area of 446.23 sq.m including reading rooms. The library automation is done with the help of VRIDDHI LMS Software. The circulation work is done with the help of a barcode. The attendance record of students is maintained on software. SMS module of VRIDDHI has been installed for the paperless transition for the students and faculty members. Current Awareness Service and Virtual Reference service is provided to the students with the help of software. The software provides the functions like renewal, reservation, and reminder services i.e. auto-generated e-

mails help to retrieve the information. The Web OPAC of the library is available on the portal. The Digital Library Module is installed in the Local LAN. Access to the portal and download is restricted on the college premises only. It offers OPAC services like cataloging, Searching, Member / Patron Management, Acquisitions, and Circulation with a full-screen Graphical User Interface (GUI). The Vriddhi Digital Library portal with the teacher's notes, Power point Presentation and Question Bank, braille Books, audiobooks for Divyangjan students, CDs/DVDs, e[1]content prepared by the teachers, and many more information are made available. The video content of the teacher is classified on the website according to teachers and class wise for references on college library portal.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://cdjcollege.com/pdf/2021-22/4.2.1%20additional%20information%202022.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.37

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

67

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has created adequate IT facilities for teaching and learning process. Each class equipped with projector, computer, speaker and internet facility. There are five computer labs in the college with 232 computers. Each section has provided with necessary numbers of computers with Wi-Fi and internet facility. The college has upgraded leased line to 50 mbps capacity along with necessary licensed software. Wi-fi facility is enabled with secured firewall SOPHOS to avoid unethical content. The College library is fully equipped with IT facilities such as Colour Printer, Xerox Machine, Scansnap digital scanner, and 28 Computers for the Knowledge resource centre. The college is using Vriddhi ERP Software for the online admission process and MIS for the college administrative process. Microsoft- Campus license agreement uses for educational and administrative work related to various Microsoft system and application software. Language Laboratory is well equipped with computers and a Digital multilingual interactive ETNL language Lab. It has one teacher and 40 student positions. Each computer lab has electric backup with a UPS system with printers. Up-gradation carried out time to time depending on changes in syllabi, practical and the introduction of new technologies and software. Laptops provided to various

departments and updated according to their purpose. The college has created its own profile on YouTube channel and uploaded videos of various events on it. Faculty members use Google mail group, Google Classroom, and various social media platforms for promotion and notification. Online Payment Gateway subscribed by the college for payment of admission.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cdjcollege.com/pdf/2021-22/4.3.1%20additional%20information%202022.pdf

4.3.2 - Number of Computers

232

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.03372

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College's the infrastructure facilities such as classrooms, laboratories, library, common amenities like girls' common room, indoor and outdoor game facilities, etc. are utilized optimally. General Maintenance: The office maintains register to record the complaints related to AC, furniture, fixtures, plumbing, electrical work, etc. Depending upon the nature of the complaints the majority of them are resolved by the in-house staff. If required, experts from outside agencies are called. Annual Maintenance Contracts are signed for AC, Lifts, Pest Control, Water Purification, and Coolers. Some software is also under AMC like LMS Vriddhi, Computer Maintenance, Xerox Machine, UPS, etc. They are required to maintain an inventory of the equipment and carry out Annual Stock checking and withdrawal/Scrap. Repairs and maintenance are handled as per the common policy of the college. IT Infrastructure: each year, the IT support staff has to carry out preventive maintenance of the IT equipment. The problems faced by the department and staff members should be reported to the technical staff using Google form which is updated when the complaints are solved. Use of common LCD's/Laptops for lectures should be recorded in the log book Sports Rayat Sankul college ground is common for all Institutes under the Rayat Sankul umbrella.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://cdjcollege.com/pdf/2021-22/amc4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****1402**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****12**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://cdjcollege.com/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2296

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2296

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

65

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

87

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

18

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per the rules framed by the Savitribai Phule Pune University, Pune only meritorious students are eligible to contest elections. The council framed by the students helps to solve their problems

and to share their views with the administration and authorities. Each elected member participates in academic and administrative bodies. The students are encouraged to participate in various administrative bodies and in other extra-curricular activities as well. It helps to enhance their leadership qualities. They learn to execute rules and regulations through the administrative role they play in various committees. The principal conducts periodic meetings with elected members regarding student activities. Members of the Students Council perform a proactive role during Inter-Collegiate Events and Competitions related to Sports, Academics, Co-Curricular and Extra-Curricular activities as a volunteer. The council has been an amalgamation of strength, discipline, and diversity ensuring that the students have several events to engage including Annual Day, Alumni Meet, Shram Pratistha Din, etc. These activities have-not only helped students to shape their personalities but also helped members of the council. The students are the future leaders of the society and they actively participate in Social Responsibility Programmes like Blood Donation, Road Safety, Swatch Bharat Abhiyan, Revenue Department Programmes, Voters Awareness, and also help various NGOs. The students actively participated in college and social events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association with the registration number No.302/2018, Dated: 07/06/2018. The main objective behind enrolling all alumni as members of the alumni association is that each member should devote his valuable time to the growth of the college by actively participating in various activities and initiatives organized by the association. The alumni association is an independent body with an objective of facilitating a pleasant and friendly interface for all the alumnae by creating a single semantic web of a college fraternity. The main goal of this Alumni Association is to coordinate the network of all the college alumnae and creates a single dome for the benefit of the institute as well as the student community. Alumnae can play a very active role indenturing students in the areas as per their expertise. This association can create opportunities for the young generation by offering them jobs in their own firms and by giving suggestions to the authority to frame a new curriculum as per the need of the local community. As the network spread up Alumni Association became the best networking platform, through which it could increase its membership in various ways. The alumni association has become the backbone of the college. Being a flag bearer of the developments of the College Alumni Association members meet and interact with the CDC. The suggestions made by alumnae are taken into account on the priority level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The nature of governance of the college is as per the provisions of the Constitution of Rayat Shikshan Sanstha, Satara, which runs the college. The institution has an appropriate mechanism for effective governance of the college, it works at following five levels- Managing Council of Rayat Shikshan Sanstha, CDC, Principal, IQAC, Various Curricular Committees in association with the various Departmental heads. To achieve the vision, mission, goals and objectives of the college, at the beginning of each academic year, the IQAC after considering the urgency and priority makes its action plans to implement the perspective plans. The IQAC while preparing such perspective plans takes into account the suggestions and feedback from stakeholders, various curricular committees consisting of various teaching and non-teaching staff, in addition to this IQAC considers many factors like changes in the government policies, university policies, rules, changes in the programs/ courses or any aspect of the teaching, learning & evaluation, SWOC analysis of the college, etc. Periodically the IQAC prepares long term master plans and departmental plans to achieve its vision and mission of the college. Recently in the year 2015 long term perspective plan document was prepared by the IQAC after consultation with the principal, CDC, various curricular committees, stakeholders, etc. The governing structure of the College is decentralized as all faculty members and administrative staffs participate in the decision making and actuating process. The active participation in the various

committees enhances the academic progress of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To show how the college follows the decentralization and participative management, the case study regarding the Restructuring and re-establishing the CA Foundation Guidance Centre in the College; can be described as follows:

In the joint meeting of the All Faculty members, HODs, Department of Commerce and IQAC for the review of teaching learning process, Stakeholders' feedback, structures & methodologies of operations and learning outcomes for the year 2021-22; Action Plan containing plan for Restructuring and re-establishing the CA Foundation Guidance Centre in the College for the year 2021-22 was framed. Then in the IQAC meeting dated 7-9-2021; resolution was passed for re-starting the CA Foundation Guidance Centre in the college. After that the said resolution was forwarded to CDC for the final approval.

Then in the CDC meeting Dated 15-09-2021 resolution for the approval of starting CA Foundation Guidance Centre was passed. Then Principal has formed committee of teachers for the same. As a result of this CA Foundation Guidance Centre has been established and successfully running in the college.

The above case study indicates the participation of students and teachers in the decision making process of the college in the form of suggestions and recommendations, the decision making and the implementation of the above activity regarding Restructuring and re-establishing the CA Foundation Guidance Centre in the College gives the indications regarding the application of decentralization and participative management in the college.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2021-22/6.2.1.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC while preparing perspective plans takes into account the suggestions and feedback from students' representatives, stakeholders, various curricular committees consisting of various teaching and non-teaching staff, in addition to this IQAC considers many factors like changes in the government policies, university policies, rules, changes in the programs/ courses or any aspect of the teaching, learning & evaluation, SWOC analysis of the college, etc. At the beginning of each academic year, the IQAC after considering the urgency and priority makes action plan to implement the perspective plans.

The example of one activity successfully implemented based on the perspective plan is the implementation of action plan of encouraging students to be a good entrepreneurs; which is mentioned in "Perspective Plan 2013-2023".

In the "Perspective Plan 2013-2023" under the action plan for Research Consultancy and Extension; sub plan number 9 for encouraging students to be a good entrepreneur; is as follows:

"To encourage students to be a good entrepreneur."

As per "Perspective Plan 2013-2023" to encourage students to be a good entrepreneur, the college has passed resolution in the IQAC meeting about organising Industry-Academia Meet and organised Industry-Academia Meet on 16th Feb. 2022. In the said Industry-Academia meet students are encouraged and guided by various entrepreneurs, they shared their success stories, problems they faced, etc with the students.

In this way, the College has successfully implemented one activity of Industry-Academia Meet for encouraging the students to be a good entrepreneur based on Strategic Plan.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://cdjcollege.com/pdf/2021-22/6.2.1.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Rayat Shikshan Sanstha, Satara, and is permanently affiliated with Savitribai Phule Pune University, Pune.

Administrative setup: The Principal works as an administrative head of the college. He gets regular assistance from the Vice-Principal, Departmental Heads, Office Superintendent, Chairpersons of various Committees, faculty members, and non-teaching staff.

CDC: - The members of the CDC discuss various important issues regarding the teaching and non-teaching staff, problems in the regular functioning of the college, and budgetary issues in the college.

Principal: - Performs the role of the Administrative Head of the college, the representative of the Managing Council and CDC, Chairman of IQAC, and academic teaching role. He looks after the day-to-day functioning of the college and takes emergency decisions.

IQAC: IQAC works as a think tank as it collects suggestions, recommendations, and feedback from all stakeholders to give recommendations to the Principal and CDC about the solutions to the emerging challenges. IQAC works as a co-coordinating agency and links all levels of staff. IQAC performs all its duties as assigned to it by the management and as per the govt. of Maharashtra universities act. **Head of the Support Services Section:** Regular duties, manager of the section, the role of co-ordinator, supervising the functioning of sectional staff.

The college strictly follows Service Rules, Promotion Policies, Procedures, Recruitment, and Grievance redressal mechanism as per

the affiliating University Savitribai Phule Pune University; Pune, UGC, and State Government of Maharashtra strictly followed by the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.cdjcollege.com/pdf/ssr/6_2_2_College_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Welfare measures for the teaching and Non-teaching staff are as follows:

1. Staff Accommodation in the college campus at very concessional rent.
2. Rayat bank finance facility at very concessional rate of interest.
3. Family Welfare scheme, under which college has created 'Kutumb Kalyan Nidhi' (Family Welfare fund). The staff members in financial crisis get special financial support from the said Nidhi.

4. Monetary support to felicitate the staff member and to arrange the farewell functions of staff member on the occasion of the retirement of any college staff member.
5. Loan facility to staff members at very concessional rate of interest through Laxmibai Bhaurao Patil Credit Co-Operative Society.
6. Emergency advance and Festival advance.
7. Group Accidental Health Insurance facility.
8. College initiates the necessary actions so as to the staff of the college can get covered with the health facilities made available by the state government.
9. Members welfare Deposit Scheme through The Rayat Sevak Co-Operative Bank Ltd. is also made available by the college for its Staff members under such a scheme, after death of the member his legal heirs get financial support up to Rs.10 lacs.
10. College staff members contribute to the 'Rayat Sevak Welfare Fund' of parent institute: Rayat Shikshan Sanstha and get benefits of the same whenever required.
11. Maternity leave and paternity leave.
12. College encourages teaching and non-teaching staff to participate in various workshops, conferences, FDPs for their continuous career developments by offering them financial support for the same.
13. Staff Training programs to upgrade their knowledge.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2021-22/6.3.1.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college strictly follows all the recruitment, appraisal, and promotion policies stipulated by the UGC, Savitribai Phule Pune University, Pune and the Government of Maharashtra. All faculty members complete the self-appraisal procedure every year in the manner prescribed by the UGC and Savitribai Phule Pune University, Pune. The PBAS system enables the teachers to take career advancement through CAS for placement. The management approves applications of teachers regarding Assistant, Associate, and Professor Grade scales. The university and Higher Education department approve the teachers' scale. In addition to this a separate performance appraisal committee headed by the principal, consisting of various departmental heads and IQAC, carries out the performance appraisal of the teaching staff after considering specific factors like evaluation of teaching & learning outcomes, students' and parents' feedback, specific duties/tasks assigned by HOD, a contribution for the benefit of students/ staff / College.

Appraisal system/policy for the non-teaching staff:

Every year college conducts a performance appraisal of non-teaching staff through the separate performance appraisal committee headed by the office superintendent. The aforesaid committee prepares confidential reports after verifying the various parameters like knowledge, ability, competent authority/Principal / CDC depends upon the terms of appointment of the staff for the further remedial actions like regularizing the staff after probation period, deciding the regular increments, and deciding the promotions, transfers, etc.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2021-22/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The parent institute Rayat Shikshan Sanstha appoints a team of internal auditors to conduct the internal audits of the various colleges of the Rayat Shikshan Sanstha. The same team of internal auditors conducts the internal audit of the college twice in an academic year. Internal audit objections are immediately resolved at the time of audit. The audit objections which can't be resolved immediately, then necessary remedial valid accounting adjustments are implemented as per the suggestions and recommendations made by the team of internal auditors. Under the system of external audit, the parent institute Rayat Shikshan Sanstha appoints the authorized firm of chartered accountants.

Management of the college promptly resolves the external audit objections according to the recommendations and suggestions of the external auditors. Five external audits and ten internal audits of the college have been carried out during the period of the last five years. The recent external annual financial audit of the college is conducted for the financial year 2021-22. Apart from this regular annual external financial audit, the college undergoes various audits conducted by the auditors appointed by the respective funding agencies (like UGC, Savitribai Phule Pune University, etc.) In addition to this internal and external system of audit, the college undergoes a government audit once in the period of three years as per the rules of the Government of Maharashtra.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2021-22/6.4.1.pdf
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.82

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College is an aided college so it gets regular grants and / or funds from the University Grants Commission, government of Maharashtra and Savitribai Phule Pune University, Pune. In addition to this the major internal source of finance is the collection of fees from the students admitted for the self-financed courses offered by the college. Because of the ever increasing number of students studying in the college, the collection of fees from the students is also increasing, which enables the college to meet all the financial requirements.

IQAC of the college prepares the long, medium and short term plans of the college after deliberate discussions with all the stakeholders which enable the CDC to predict the long, medium and short term financial requirements of the college. College always constitutes committees for the purchases and supervision of the projects under development to ensure the optimum utilization of resources. In addition to this the parent institute also has a separate team of inspectors to ensure the optimum utilization of

resources for the respective projects. Apart from this college has definite system of audit like internal audit twice in a year, external annual financial audit, government audit, audits by respective funding agencies like UGC, Savitribai Phule Pune University, Pune, etc. to ensure optimum utilization of resources. The college follows the Budgetary Control System to ensure the optimum utilization of the recourses.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2021-22/6.4.3.pdf
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes in the college to convert the challenges before the college into strengths of the college. Two examples of the practices institutionalized as a result of IQAC initiatives can be described as follows:

1. Establishment of CS- Company Secretary Study Center in the College.
2. Career Mahotsav (Career Festival)

Resolution was passed about the implementation of the above two IQAC initiatives in the separate IQAC Meeting and joint meeting of the Faculty members, HODs, Department of Commerce and IQAC for the review of teaching learning process, stakeholders' feedback, structures & methodologies of operations and learning outcomes for the year 2021-22.

IQAC has institutionalized aforesaid two practices in the College.

As a result of these IQAC initiatives, college has organized Career Mahotsav (Career Festival) in May 2022 and steps were initiated to start the CS Study Center in the College. Proposal was made for the establishment of CS Study Center in the College.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2021-22/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms. Two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC can be described as follows:

1. Introduction of Internship Program for the students.
2. Establishment of CA Guidance Centre in the College and establishment of CS Company Secretary Study Center in the College.

IQAC has organised joint meeting of the Faculty members, HODs, Department of Commerce and IQAC for the review of teaching learning process, stakeholders' feedback, structures & methodologies of operations and learning outcomes for the year 2021-22 on 15th June 2022. As a result of the review taken by the IQAC, IQAC has implemented above two reforms in the teaching learning process. As a result of these IQAC reforms in the teaching learning process, college has introduced Internship program for the last year B.Com students of the college and established CA Guidance Centre in the college and steps were initiated to start Company Secretary CS Study Centre in the College.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2021-22/6.5.2.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

A. All of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college provides equal opportunities to all individuals irrespective of gender, race, caste, color, creed, language, religion, political or other opinion, national or social origin, property, birth or other status.

(a) Safety and Security: - The College has a Women Empowerment Cell and it ensures that all the girls are healthy and safe in the college. Well-trained and vigilant women Warden and Assistant Wardens have been appointed in the Girls' Hostel which is situated in the campus. Security checkpoints are made at all campus entries and exits. Rotational vigilance duty is performed by all faculty members for discipline and security. The college strictly implements the Anti-Ragging Measures and keeps the campus ragging free. Awareness campaigns on women safety and gender sensitivity through Street Plays, rallies and camps by NSS and NCC student & volunteers. Separate hostel is made available for girls with appropriate security. The college campus is under surveillance with CCTV cameras installed at prominent locations. An active and vigilant Sexual Harassment Prevention Cell has already been established which works as per the guidelines laid down by PUSH.

(b) **Counseling:** - Faculty members counsel the students during mentoring regarding the academic Performance, career plans and personal issues.

(c) **Common Rooms:** In most of the Departments, common rooms have been allocated for men and women, which also facilitate meetings and discussions.

File Description	Documents
Annual gender sensitization action plan	https://cdjcollege.com/pdf/2021-22/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://cdjcollege.com/pdf/2021-22/Gender%20Equity%201.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Scrap and Waste management is Initiated by the College. The College has adopted a policy to maintain cleanliness on the campus. The college Development Committee has issued various directive notices and displayed posters at selected locations to instruct the staff, students and faculty members to maintain cleanliness on the Campus. Solid and Liquid waste disposable dustbins are kept on the campus. Kitchen and other waste are collected from different areas of campus and processed for vermin compost. The compost used for the plants and garden purpose. Dry

waste mainly leaves of trees are collected and used for compost plant on the campus premises. Toilets and Bathrooms are connected with the drainage system of Municipal Council for further water treatment. The parent institute Rayat Shikshan Sanstha having MOU with the e-waste management firm for the college. The sanstha has appointed e-waste management committee of expert personnel for verification of e-waste management. The dealer appointed by sanstha purchases that material from the college i.e. computer, printer, monitor, peripheral parts, electric and electronic materials etc. Purchase Committee of college recommended buyback products policy for Xerox Machine, Batteries and UPS. "E-waste Management" has created an impact upon students and faculty about the hazardous effects and importance of e-waste management system. NSS & NCC volunteers have also demonstrated the proper procedure of disposing the waste in a selected village.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways

A. Any 4 or All of the above

4. Ban on use of plastic 5. Landscaping	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

This is the only commerce senior college in the town. Most of the students taking admissions in the college are local and belong to the nearby villages. As per government rules the admission process is carried out. Enough care is taken for specific earmarked seats of each category are filled up. The statutory committees of the college are well balanced with the representation of each category. The college regularly organizes different activities for inculcating the values of tolerance; harmony towards cultural diversities. Our college belongs to the rural background. Its activities have a very positive impact on the society's cultural & communal thoughts directly. The socio-economic conditions are somehow different than the other developed regions of Maharashtra. Our institution also runs the Gandhian thoughts exam in collaboration with Gandhi Research Foundation, Jalgaon. The students also contributed as a Varkari volunteers in Ashadi Ekadashi july month of every year. The students are inculcated with the tolerance and harmony about cultural regional, linguistic communal socio-economic and other diversities by arranging experts' lectures on the various topics. To maintain the linguistic importance Department of Marathi celebrates various activities such as 'Marathi Rajbhasha Din' is celebrated with the local community. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like Women's day, Yoga day, AIIDS along with many regional festivals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. On 26th Nov, Constitution day was celebrated in the college of every year. The college provides for human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life. Republic Day is celebrated on January 26 to commemorate the adoption of constitution. On this day, various formal events including flag-hoisting and which are followed by "Constitution Awareness Program" in which students and staff members got information of their duties towards our nation and rights given to them by the constitution. Independence Day is celebrated every year. College has organized guest lecture on human rights. Human rights are very important for making sure that all humans get treated equally. The college has celebrated National Consumer Day every year. College has organized Cleanliness Campaign for increasing social responsibility among the student mostly NSS and NCC students are participated in this Campaign. National Voter Awareness Rally/Programme is organized in the college. Students shouldered this responsibility and holding the placards in their hands, appealed the people to make use of their constitutional right of casting vote, their right to elect who they want and their right to make change. With a message-"Please Exercise the Voting Right' so that wherever they reach, can awaken the people there.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://cdjcollege.com/pdf/2021-22/7.1.9%20Final.pdf
Any other relevant information	https://cdjcollege.com/pdf/2021-22/7.1.9%20Final.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes National Festivals, national and international commemorative days, Birth and Death Anniversaries of great Indian Personalities with enthusiasm. The students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days. Every year the college organizes the national festivals, national and international commemorative days

and birth / death anniversaries of the great Indian personalities. Republic Day- is celebrated on January 26 to commemorate the adoption of constitution. 15th August Independence day- It is celebrated every year along with all college students. Every year, on 19th Feb. Birth Anniversary of Chhatrapati Shivaji Maharaj is observed as Shiv Jayanti in the college. The birth anniversary of Dr. Karmaveer Bhaurao Patil is celebrated as "Karmaveer Birth anniversary week" and various programs and activities are organized in the college. The National Sports day is also observed in the college. Major Dhyanchand's birth anniversary is observed as Sports Day every year. International Yoga day is celebrated on 21st June of every year. Maharashtra Labour Day -1st May, World Women's Day 8th March, NCC Day, National Flag Day, National AIDS Day -1 December, National Voters Day -25 Jan, National Day of Unity, Martyr's day are celebrated in the college in ever year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Entrepreneurship Development Cell

2. Objectives of the Practice: To train college students to have the appropriate business insights & entrepreneurial skills.

The Context: The college has to promote entrepreneurship and managerial skills every year and collaboration with other organizations /institutes / firms - guest lectures, webinars, certification courses, workshops.

The Practice: The College has created a favorable environment to create awareness amongst about new entrepreneur.

Evidence of Success: College endeavors to inculcate entrepreneurial spirit in the young minds, and aims at providing a platform where potential is tapped and opportunities are grabbed to assist, nourish and develop an aspiring idea into a business talent.

2) Title of the practice: Green initiatives

Objectives: To introduce and aware the students to real concerns of environment and its sustainability.

The Context: Greenery can be defined as systematic identification, quantification, recording, reporting and analysis of components of environmental diversity.

The Practice: Rayat Shikshan Sanstha's C.D. Jain college of Commerce is a quality conscious college. It protects its own environment with its green campus, kept pollution free. Environment development is its basic work with the educational policies implemented in the campus.

Evidence of Success: As per the environmental policy and should the responsibility of maintaining and protecting environment surrounding the college. The aim of college about the greenery to provide advice for the development of environmental policy and practice in the areas of Soil, Waste and E-waste Management, Energy use and conservations, Eco-friendly techniques, Noise Pollution, Air Pollution, Paperless operation Procedure, Green environment and clean campus.

File Description	Documents
Best practices in the Institutional website	https://cdjcollege.com/pdf/2021-22/best%20practice%201%20final.pdf
Any other relevant information	https://cdjcollege.com/pdf/2021-22/Best%20practice%202%20final.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Research Centre in Commerce and Management was established in the college from the academic year 2007-2008. It is approved by the Savitribai Phule Pune University, Pune for conducting M. Phil and Ph.D. Course. In the academic year 2021-22, 22 Scholars are pursuing their Ph.D. course. The research Centre conducts research on Marketing, Business Administration, Banking and Finance, Co-operation and Rural Development, Business Economics and Business Practices. Two permanent faculty members pursuing their Ph.D. course. One Ph.D and two M.Phil Researchers completed their research work during the year. 2021-22 six functional MoUs with Rajbee Industries ,MIDC ,Shrirampur, Jivan Agro Industry , Shrirampur, SSS Furniture and Fabrication, Shrirampur, Consumer Guidance Society of India, Mumbai, IDBI Bank Shrirampur Branch, Orange Itech, Rajdhani complex , Pune. Grant received from government and non govt. organization Rs.4,65,000 for research. Research Centre sanctioned Rs.2,82,000 for fifteen Minor Research projects to faculty members. The ratio of male and female researchers of Ph.D./M.Phil Degree awarded is 1:2. Various activities were taken by Research Centre. Three days' workshop on Share market has organized in the college. National Level webinar on Intellectual Property Rights: Copyright and patents. Seminar on Aatmanirbhar career option in Accounts and Taxation. One day webinar on organized by consumer Guidance society of India and the college. One day workshop on online submission of AQAR. Two days online seminar on 'Union Budget 2021-22'. One Day workshop on Research Methodology. National webinar on 'Consumerism and Financial Literacy During Covid-19.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The institute has planned the following line of action.

a) Strengthening Industry Institute Interaction: The training and Placement Cell shall have regular interaction with the major industries.

b) Pre Placement training: In order to make students aware of the placement, sessions are conducted.

- c) Regular Alumni meetings and strengthening Alumni Network: To strengthen the relations with alumni and all other stakeholders, alumni meet has to be organized on an annual basis.
- d) Regular ICT-based training programs/workshops are to be conducted in order to enhance the ICT-based teaching learning skills of the faculty members.
- e) Strengthening the existing centre for Innovative Teaching and Exuberant Learning by adding new technology-enabled learning resources.
- f) To improve on research and publications: Enhancing research culture: Seminars and workshops will be organized in order to make faculty aware of research, publication, and patenting.
- g) To Organise National level workshop on Entrepreneurial Decision Making for Start-ups based on Cost and Works Accounting.
- h) To establish new MoU with the Professional Training Institute Named "Excelr Solutions to give software Training to the students and to promote placement.
- i) To conduct Staff Training Programs.
- J) To get certification of ISO 21001:2018 Educational Organizations Management System.
- k) To get certification of ISO 14001:2015 Environmental Management System.
- l) To get Certification of Green Audit.
- m) To get certification of ISO50001:2018 Energy Management System