YEARLY STATUS REPORT - 2022-2023

Part A
Data of the Institution

1.Name of the Institution	CHANDRAROOP DAKLE JAIN COLLEGE OF COMMERCE, SHRIRAMPUR.
• Name of the Head of the institution	DR. S. A. NIMBALKAR
• Designation	I/C PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02422222245
• Mobile no	9822807487
• Registered e-mail	iqaccdj@gmail.com
• Alternate e-mail	sachinkul121@gmail.com
• Address	C. D. Jain College of Commerce, Shrirampur
• City/Town	SHRIRAMPUR
• State/UT	MAHARASHTRA
• Pin Code	413709
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE**
• Name of the IQAC Coordinator	**KULKARNI SACHIN VIJAYRAO**
• Phone No.	**02422222245**
• Alternate phone No.	**7756839655**
• Mobile	**8149125547**
• IQAC e-mail address	**iqaccdj@gmail.com**
• Alternate Email address	**sachinkul121@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://cdjcollege.com/pdf/iqac/IQAC2021-22.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://cdjcollege.com/academic_calendar.php?ID=10

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**A**	**3.14**	**2019**	**15/07/2019**	**14/07/2024**
Cycle 2	**A**	**3.16**	**2012**	**16/09/2012**	**15/02/2019**
Cycle 1	**B+**	**81.05**	**2004**	**16/02/2004**	**14/02/2009**

6.Date of Establishment of IQAC	**15/06/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NILL	**NA**	**NA**	**NA**	**NILL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	[View File](#)
9.No. of IQAC meetings held during the year	`3`
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`
• If No, please upload the minutes of the meeting(s) and Action Taken Report	[View File](#)
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Organised Orkshops& Seminars :? Organized the National Level Workshop on "Entrepreneurial Decision Making For Start-Ups Based on Cost & Works Accounting" on 24/04/2023. ? Organized the National Level Seminar on "Recent Advances in the Field of Business Administration with Respect to Start-Ups" on 24/04/ 2023. ? Organised National Level One Day Seminar on "Future Impact of National Education Policy 2020 on Business Entrepreneurship on 25/04/2023. ? Organised One Day Seminar on "Entrepreneurship and Digital Banking" on 25/04/2023. ? Organized One Day Workshop on "Research Methodology and IPR" on 24/11/2022. ? Organised One Day Workshop on "Research Methodology" on 25/03/2023. ? Organised One day Workshop on "Share Market and Investment Management" on 29/11/2022. ? Organised Training & Placement Program on "Cloud Computing & Cyber Security" on 09/03/2023. ? Organised One Day Seminar on "Advanced Technologies Used in IT Companies" on 31/03/2023. ? Organized Two Days Workshop on "Full Stack Web Development" on 11/04/2023. ? Organized One Day Seminar on "Project Work" on 15/04/2023.

Successful organization of Skill based Short Term Courses for skills enhancement: The College has started following 8 new Short Term Programs approved by the Savitribai Phule Pune University, Pune for the students. Students have benefited the same during the year. All

aforesaid Short Term programs have been successfully conducted during the year 2022-23. 1) Certificate Course in Computerised Accounting 2) Certificate Course in Communication Skills and Personality Development 3) Certificate Course in Entrepreneurship Development 4) Certificate Course in Beauty Wellness and Fashion Designing 5) Certificate Course in Agro Business Management 6) Certificate Course in E-Commerce 7) Certificate Course in Financial Literacy 8) Certificate Course in Computer Fundamental and Office Automation , Participation in NIRF, The College has started following 3 Online Competitive Examination Preparation Batches from the AY 2022-23: 1) Rayat IBPS Banking Exam Preparation Online Batch. (Beneficiaries: 104) 2) Rayat MPSC Maharashtra Public Service Commission Exam Preparation Online Batch. (Beneficiaries: 23) 3) Rayat SSC Staff Selection Commission Exam Preparation Online Batch. (Beneficiaries: 6) All the above Batches have been successfully completed. The college has successfully completed IBPS Banking Exam Preparation Regular Offline Batch of 57 students during the year.

Stakeholders' Feedback for the AY 2021-22 has been collected, analyzed, interpreted and action taken report also uploaded on the institution website.,

Timely submission of AQAR to NAAC, Conducted Academic Administrative Audit (AAA)of the college., Paricipation in NIRF, Paticipation in AISHE

10 Days Dr. M.R. Jayakar Employability Skills Programme has organized in the college in the month of March 2023., During year 2022-23 the IQAC has organized various Staff Training Programs, FDPs, Workshops and Seminars to train the staff.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To make Discussion and give approval for the Action Taken Report on Feedback for the academic year 2021-22.	Stakeholders' Feedback for the AY 2021-22 has been collected, analyzed, interpreted and action taken report also uploaded on the institution website.
To prepare academic calendar.	According to UGC and SPPU, State government guidelines regarding the prevailing situation an academic Calendar is revised, communicated, uploaded on the institution website and effectively used for the planning and implementation.
To Review, Expand and implement Outcome Based Online Teaching, Learning & Evaluation.	ICT tools like zoom platform, video recording facility and Web Camera facility need to be extended and implemented. The ICT facility has made available to the teacher on his / her desk. Purchased new Microsoft Licensed Copies of software.
To Review Expand and implement online evaluation facility	Well-equipped ICT infrastructure is made available to the staff and the same is properly used by the teachers for outcome based online teaching, Learning and Evaluation.
To organize National Seminars / Conference / Workshops online and offline platform.	Organized the National Level Workshop on "Entrepreneurial Decision Making For Start-Ups Based on Cost & Works Accounting
To review the needs of repairing & Maintenance in the campus like – Water pipe line, Wall Fencing to play ground & campus, etc and suggest the probable solutions about the same to the CDC.	Repairing & Maintenance work like; Water pipe line, Wall Fencing to play ground & campus completed.
To review the working of CS - Company Secretary Study Centre running in the College.	Established an authorised CS - Company Secretary Study Centre in the College. All requirements

	of the same are fulfilled. Now it is working properly as per the expectation.
To introduce 8 new Short Term Programs for the students.	The College has started following 8 new Short Term Programs approved by the Savitribai Phule Pune University, Pune for the students. Students have benefited the same during the year. All aforesaid Short Term programs have been successfully conducted during the year 2022-23. 1) Certificate Course in Computerised Accounting 2) Certificate Course in Communication Skills and Personality Development 3) Certificate Course in Entrepreneurship Development 4) Certificate Course in Beauty Wellness and Fashion Designing 5) Certificate Course in Agro Business Management 6) Certificate Course in E-Commerce 7) Certificate Course in Financial Literacy 8) Certificate Course in Computer Fundamental and Office Automation
To organise Cultural & Commerce Festival.	Organised Cultural & Commerce Festival in the college.
To start 3 Competitive Examination Preparation Online Batches from the AY 2022-23.	The College has started following 3 Online Competitive Examination Preparation Batches from the AY 2022-23: 1) Rayat IBPS Banking Exam Preparation Online Batch. (Beneficiaries: 104) 2) Rayat MPSC Maharashtra Public Service Commission Exam Preparation Online Batch. (Beneficiaries: 23) 3) Rayat SSC Staff Selection Commission Exam Preparation Online Batch.

	(Beneficiaries: 6) All the above Batches have been successfully completed.
To start IBPS Banking Exam Preparation Regular Offline Batch for the AY 2022-23.	The college has successfully completed IBPS Banking Exam Preparation Regular Offline Batch of 57 students during the year.
To take necessary initiatives to ensure proper E- Governance	All the necessary initiatives have been taken to ensure proper E- Governance Like: Made purchases of the Microsoft Licensed Copies of software, Subscription of Vriddhi LMS, Tally 9 Software, Anti-Virus, Printers, Tonners, Pen Drives, Oi Pulse Go Annual Subscription, CC TV Camera Installation, College Website Hosting Charges, Internet Subscription, ZOOM Online Subscription, Battery Backup Maintenance, Annual Maintenance Charges for College Website, etc.
To organize 10 Days Dr. M.R. Jayakar Employability Skills Programme.	10 Days Dr. M.R. Jayakar Employability Skills Programme has organized in the college in the month of March 2023
To introduce 4 Skill Development Courses for the A.Y. 2022-23 (French Language, Spoken English, Tally ERP and Cake Making)	Started following 4 Skill Development Courses for the A.Y. 2022-23: ? French Language ? Spoken English ? Tally ERP ? Cake Making
To organize Avishkar 2022 Competition.	Organized Avishkar 2022 Competition on 23/09/2022.
To look after infrastructural renovation and maintenance needs of the college	Implemented following infrastructural renovation and maintenance initiatives: ? Established new toilet block for the students. Installed new Vending Machine in the girls' toilet. ? Created new bicycle

	stand; paver blocks installed on the proposed bicycle stand location. ? Maintenance of College road and Staff Accommodation campus has been done. ? Installed Rolling Gate to the Administrative Building.
To establish MoU between Excellence Academy, Shrirampur and the college to train the students for the IBPS Banking Competitive Examinations. Apart from aforesaid MoUs more MoUs to be established as per requirement.	Established MoU between Excellence Academy, Shrirampur and the college. Organized activities under the same. Apart from aforesaid MoUs many other MoUs are also established and activities are also organized under the various MoUs.
To take review of the preparation required to submit DCS of NIRF 2023 of the college.	DCS of NIRF 2023 successfully submitted by the college.
To take review of the preparation required to submit AISHE data for the AY 2022-23 of the college.	AISHE data for the AY 2022-23 successfully submitted by the college.
To conduct Internship and organize field visits for the students.	Completed Internship Program and organized various field visits for the students.
To implement ICT tools, LMS in Outcome Based Teaching, Learning and Evaluation.	Implemented ICT tools, LMS in Outcome Based Teaching, Learning and Evaluation during the year.
To promote the research culture among the staff and students of the college by offering them financial and non-financial incentives.	To promote the research culture among the staff and students of the college has granted them the financial and non-financial incentives.
To organize Staff Training Programs.	During year 2022-23 the college has organized various Staff Training Programs, FDPs, Workshops and Seminars to train the staff.
To discuss about the action plan for the academic year	The action plan decided in IQAC and commerce department joint review meeting has been approved

	and used as a plan of actions during the year.
To review the teaching, learning and evaluation process.	The review regarding the teaching, learning and evaluation workings of the college has been carried out and it is observed that All the faculty members have been optimally using ICT for Outcome Based Teaching, Learning and Evaluation.
To review the institutional practices and feedbacks of the year 22-23 received from the various stakeholders.	Stakeholders' Feedback of the year 2022-23 is collected, analyzed, interpreted and Action Taken Report of the same is also finalized.
To review the workings of the various criterion committees of AQAR to initiate the AQAR drafting procedure by the IQAC.	The review regarding the workings of the various criterion committees of AQAR has been carried out and AQAR 2022-23 drafting procedure is completed.
To review the action plan for the academic year.	The review regarding the achievement of the action plan for the academic year has been taken and it is observed that; all the activities mentioned in the Minutes of last 3 IQAC meetings and Action Plan are successfully completed.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	02/04/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	**07/02/2024**

15.Multidisciplinary / interdisciplinary

Institution is always striving to develop and cater the versatile capacities of students. The college has already stepped towards adapting multidisciplinary subject approach as per the NEP 2020. College has initiated 24 various short-term courses. Most of them are open to all streams.

16.Academic bank of credits (ABC):

Academic Bank of Credits (ABC) has been implemented with the instructions and guidelines from affiliating university. College has formed a committee to sensitize and help students to generate and collect the ABC ids. Faculties participate in syllabus formation workshops of the university and substantially contribute through inputs received from various stakeholders.

17.Skill development:

The college envisages promoting value-based skill education; hence the college takes efforts to inculcate positivity among the knowledge seekers. College has started with skill based short term courses.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Regarding the adoption of Indian languages, the college offers various Indian languages as under graduate courses. Faculties are promoted to attend workshops and seminars organized by other colleges in the lines of NEP 2020. As per demand of the students the lectures are delivered in bilingual mode. Preservation and promoting of languages are one of the targets of the College in future.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcomes of the students.

20.Distance education/online education:

The college has potential and is also preparing itself to offer courses through ODL (Open and Distance Learning) mode in due course of time. College has 13 ICT enabled lecture halls and 04 laboratories. Use of interactive sessions, videos, lectures are practiced by the faculties. Also keeping in view, the convenience of the student, various tools are used by faculties especially during the pandemic like Google Classroom, Zoom, Google Meet, YouTube videos as teaching and learning aids. Group discussions, interactions, assignments, revisions along with online assessment have been conducted. These add to some of the institutional efforts towards blended learning.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**133**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1817**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**941**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**508**

File Description	Documents
Data Template	View File

3.Academic

3.1	**27**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**32**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**24**
Total number of Classrooms and Seminar halls	

4.2	**460.41929**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**232**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated with Savitribai Phule Pune University and strictly follows the Curriculum designed and prescribed by the university. The teachers prepare a yearly plan of teaching and daily classroom activities and a record of the teaching methodology used in the classroom. An academic calendar is made available on the

website for the information of the students and stakeholders. The college students are made aware of academic plans through the college prospectus, Time table, and website as well as by circulating notices in classrooms. Teachers plan their work in view of the abilities of students of slow and advanced learners. Conducting tests, tutorials and assignments are prominent features of the academic plans of the college. Students are exposed to various skills like Problem-solving, Positive thinking, decision-making, creative thinking, self-awareness, interpersonal relations, stress management, communication skills, emotional intelligence, etc. Throughout the year students participate in curricular and extra-curricular activities and their performance is displayed and notified to the students at the end of the academic year. The feedback of students regarding the curriculum helps to take remedial measures. All the above activities are planned in the academic calendar. The process is monitored by the Principal.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://cdjcollege.com/pdf/2022-23/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is a vital document, which contains tentative dates of internal and external semester examinations, co-curricular and extra-curricular activities, end of term, and vacation period, to guide the teachers and students. The institutional academic calendar is made available to all stakeholders on the institution's website. Nowadays students are informed about the CIE schedule through social media also. Due to some problem, if a student is unable to attempt the scheduled examination, the absent student gets a chance to appear for the re-test. Like theory courses, practical CIE is also carried out through various methods like; orals, PowerPoint presentations, internships, surveys, journal completion, and certification. Different Add-on Courses are also scheduled at specific times in the semester and they are conducted at the said time by all the departments. Induction programs for newly admitted students and staff, and Parent Teacher Meetings are also planned and executed. Placement activities, National/International conferences are also mentioned in the calendar. The planned academic activities execution is ensured through rigorous monitoring by the Principal/Vice-Principals. In this way, IQAC encourages the faculty

members of the institute to adhere to the academic calendar including the conduct of CIE for achieving academic excellence.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://cdjcollege.com/academic_calendar.php?ID=10

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

25

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1574

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting issues related to the syllabus include Gender, environment, sustainability of human values, and professional ethics. The Women Empowerment cell promotes gender equality through lectures and exhibitions on violence, domestic violence equality before the law, and self-defense training like exercises, Martial Art Judo Karate Yoga, etc. The college organizes seminars, conferences, and workshops based on the emotional, psychological, social, gender equality, and economical development of girl students. The environment is the most important part of the curricula for creative alertness amongst the students under graduation. A compulsory course on environmental awareness taught to second-year students of B.Com is the part of curricula. N.S.S. and N.C.C. promote alertness about reaching effects of the environment and its protection of it. Campaigns like tree plantation,

forestation, conservation of water reservoirs and earth, flora and fauna, and other sustainable development programs during their camps. The N.S.S. arranges these programs in each academic year during pre-winter with an ovation in nearby villages such as Health Hygiene, tree plantation, road repairs, crematorium, plastic-free zones, etc. Human values and professional ethics - Human rights are taught in postgraduate classes as a part of the curriculum through the courses "Cyber Security" and "Human Rights" a paper on skill development.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	[View File](#)
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

1019

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://cdjcollege.com/pdf/2022-23/1.4.1%20&%201.4.2.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://cdjcollege.com/pdf/2022-23/1.4.1%20&%201.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1817

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

941

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students admitted in the college are from varied backgrounds and different faculties. Students are from rural as well as urban areas having differed grasping capacities. Admission process for the entry level is strictly based on merit.

The students having less than 55% score are included in the listof Slow Learners and more than 70% score are included in Advanced Learner's Course.

Advanced learners are encouraged to participate in different programs organized in the college premises and out of the premises. Advance learners participate in the seminars, different levels of competitions at university level such as 'Avishkar'. Advanced learners are provided with the coaching by the faculty members about competitive examinations, professional courses guidance from the concerned experts of CA, CS and ICWA and also introduced with the entrance test pattern for MBA. Slow learners are motivated to join in the regular stream. They are encouraged by providing the extra coaching from the faculty members for the subjects such as Accountancy, Maths, Economics and English. PPTs and e-Books are

provided to enhance the interest of slow learners in their studies.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2022-23/2.2.1-Catering%20to%20Students%20Diversity.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1817	27

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Faculty arranges field visits to industry, banks and markets with the use of smartphones, various applications and gadgets to improve experiential learning.

Department organizes group discussions, classroom seminars, question- answer sessions, brainstorming sessions, presentations, role-play, computer-based language learning etc. The students enjoy participative learning.

Teachers encourage students to think critically and produce innovative problem solving methodologies. Commerce students attempt problems related to Income Tax Calculations, Cost Accounting.

Field work activities like visits to market, industries, banks, IT parks are organized. There is a well equipped computer laboratory to facilitate collaborative learning. Various competitions like quiz,debates, group discussions, poster presentations, model preparation, and Power Point Presentation, etc. are adopted for collaborative learning through ZOOM, Google Meet etc.

Independent learning is also promoted through central library with internet facility, e-resources from INFLIBNET, laboratory facilities

(Computer and Language Lab), research projects / experiential learning/ problem solving activities, participation in inter and intra-collegiate competitions, etc.

Interactive learning is followed with hands-on approach to help students to participate actively in the learning process. Facilities offered for the interactive learning include computers and internet, Wi-Fi connections, L.C.D. Projectors, digital board, softwares, display boards, computer laboratories, language laboratories, etc.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	[https://www.cdjcollege.com/pdf/2022-23/2.3.1-Student%20Centric%20Methods.pdf]()

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute follows ICT enabled teaching in addition to the traditional classroom education. Subsequent efforts are taken by the institute to provide e-learning atmosphere in the classroom. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , ZOOM, Google Meet and other online sources to expose the students for advanced knowledge and practical learning. Classrooms are furnished with LCD Projectors. A studio for lecture recording facility is functional. Interactive boards, smart boards are also used. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments and quiz/tests/viva. Specialized computer laboratory with an internet connection has been provided to promote independent learning. Wi-Fi facility for access of internet is provided on individual laptop and mobile devices. Its access is controlled by the system administrator. Central e- Content Depository (Rayat Knowledge Bank) is formed at the level of parent institute. All colleges run by parent institute contribute to enrich the Central e- Content Depository. Institutional YouTube Channel is also active for providing e- content to the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

323

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College Examinations and Evaluation Board plans for continuous internal assessment related activities viz. class test, seminars, projects group discussions, etc. The assessed answer books are shown and discussed with students in case of written evaluation.

- In case of other evaluation modes, the performance is discussed openly with the students.
- The teacher mentor takes cognizance of the overall performance of the students in all subjects and helps the students to take corrective measures.
- During Parents Meet, the parents are allowed to see and discuss the progress of the ward with faculty.
- College Examinations and Evaluation Board organizes and monitors the Unit Tests. The concerned subject teachers conduct tests as per the schedule.

The result process is completed within 45 days after examination. The photocopy of assessed answer sheet is provided to the students

on demand. The students fill the revaluation and rechecking forms in the prescribed format with necessary documents. The panel members revaluate such answer papers. The filled forms are submitted to Board of Examination and Evaluation of the University. The grievances regarding the discrepancies Hall Tickets in name and subjects offered are immediately communicated to the Examinations Coordination Section.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.cdjcollege.com/pdf/2022-23/2.5.1 -Mechanism%20of%20Internal%20Assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has an effective mechanism to resolve the grievances of students related to internal and university evaluation.

Grievances regarding evaluation:

- A student can obtain photocopy of an assessed answer sheet on demand of the desired subject by filling online application on university website.
- A hard copy submitted by students to College Examinations and Evaluation Board is duly authenticated and is forwarded to the University.
- A student gets the photocopy of the assessed answer sheet on demand.
- If a student desires revaluation of the answer sheet, he/she can online fill revaluation form on the university website and the same is duly authenticated and forwarded to the university.

Other Grievances: Discrepancies in Mark Sheet

- The students having grievances regarding print errors in mark sheet can approach the College Examination Grievances Redressal Cell with individual applications.
- These applications are authenticated and forwarded to the Board of Examination and Evaluation of the University along with necessary documents for corrective measures.
- After verification the revised mark sheet is obtained by from the university and college delivers it to the concerned

student.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.cdjcollege.com/pdf/2022-23/2.5.2-Mechanism%20to%20deal%20with%20examination%20related%20grievances.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

College organized various workshops and training sessions for the entire faculty to disseminate information on designing, mapping and attainment of outcomes at periodic intervals. All faculty members have framed Course Outcomes (COs) as per the course curriculum by using action verbs appropriate at each level as per revised Bloom's taxonomy. POsand COs displayed on the college website- (www.cdjcollege.com).

IQAC and Department of Commerce and B.B.A. (C.A.) make students aware of the learning objectives at the beginning of the academic year and necessary orientation is provided by the Principal and subject teachers through bridge courses before commencement of the teaching of the curriculum. The fundamental goals of higher education such as the dissemination, creation and application of knowledge as well as developing innovative and creative minds are preferred and attained by defining the Programme Outcomes and Course Outcomes. Teachers impart the subject related skills envisioning the outcomes through various teaching - learning activities. They convey learning objectives through regular teaching and informal discussions with the students. It covers independent skills on subject knowledge and global skills and competencies thatprepare learners for progression to higher studies, prepare them for employability and inculcate social responsibility. The college has sensitized departmental faculty members and students on OBE and has discussed the POs and COs. In this direction, the college has introduced a number of short-term courses with clearly stated COs. The courses will offer professional skills to students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cdjcollege.com/pdf/2022-23/2.6.1%20-%20Students%20Performance%20&%20Learning%20Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Faculty members are always in effort to provide critical inputs with proper guidelines which help them to improve their performance in future. There are different measuring scales to measure the attainment of Programme Outcome, Programme Specific Outcome and Course Outcome. The students of the college are involved in various activities such as Curricular, Co-curricular and Extra-Curricular activities through different departments at different stages. NSS, NCC, Students Development Board, Women Empowerment Forum, Sports, Computer etc. Students actively organize various programs throughout the year such as exhibitions, poster presentations, celebrations of cultural days competitions, commerce festival etc. On these occasions, students get the opportunity to highlight their hidden skills such as soft skills, creativity, leadership, team work spirit and event management etc.

Course outcomes are measured by the students' performance through Internships, Off-the-Job Training, practical, internal and external evaluations. Teachers are always in effort to provide critical inputs with proper guidelines which help them to improve their performance in future. There are different measuring scales to measure the attainment of Programme Outcome, Programme Specific Outcome and Course Outcome. Students participate in curriculum as well as extra curriculum activities at different levels and get the automatic index for calculating their outcome attainments.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.cdjcollege.com/pdf/2022-23/2.6.2-%20Attainment%20of%20Programme%20Outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

508

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.cdjcollege.com/pdf/2022-23/2.6.3-%20Pass%20Percentage%20of%20Students.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://cdjcollege.com/pdf/2022-23/2.7-%20Student%20Satisfaction%20Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.72

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://sarthi-maharashtragov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. Intellectual Property:

Prin. Dr. Nimbalkar S.A. registered a patent on "Effect of Corporate Governance Policies and Practices on the Financial Performance of Big Corporation in Developing Economies".

2. Research Center

The contributions of registered 4 research supervisors are

supervising 10 research students.

3:Books/Chapters published: Faculty have published 27 chapters in 'The Contribution and Achievements of Men in various Spheres at National and International Level' funded by college providing the seed money of 40,500/-.

4:Publication of Research Papers: Total 16 research papers are published in reputed UGC CARE listed research journals.

5:Grants Received to the Research Center: Ms.Priynka Subhas Nalkar has received the amount of Rs.3,72,000/- by SARTHI, Punefor the promotion of research for Social upliftment

6: MoUs:Total 7 MoUs are signed with various organizations.

7:Research Promotion Programmes: Total 4 programmes are organised to inculcate research attitude and aptitude among students

8: Incentives for Research:

The budgetary provision for research promotion is made every year. Faculty are availed funding for research.

9.College organised orientation programmes on One Day National Level Seminar on

Future Impact of National Education Policy-2020 on Business Entrepreneurship for National Education Policy: 2020 for staff and students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdjcollege.com/research.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://cdjcollege.com/research.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

27

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Awareness on Social issues:

NSS organized seven days special winter camp at Wadala Mahadeo, an adopted village including tree plantation Shramdan (labour donation), village cleanliness campaign etc. These activities promote institution-neighborhood community network and student engagement.

N.C.C. organized voter awareness rally, Kargil fund collection drive, village cleanliness campaign, A.I.D.S. awareness rally, blood donation camp, cleanliness awareness rally, etc.

Vivek- Vahini Committee is actively engaged awareness lectures on superstition eradication, demos on fake miracles, campaign for crackers free Diwali, etc. are organized.

2. Awareness on cleanliness:

NCC and NSS organized several activities such as cleanliness campaign, Swachha Bharat Abhiyan, Gram Swacchata Abhiyan, renovation of the temple, cleaning of public places, college campus cleaning and so on.

3. Awareness on health and hygiene:

To sensitize students, as well as a society regarding health and hygiene activities such as health check-up camp and vaccination awareness drives in Covid-19 pandemic were conducted.

4. Lecture Series for community bridging:

The departmental students create awareness in vicinity by taking the

lecture at nearby schools on various topics such as women empowerment, etc.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/gallery_ncc.php
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

28

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1935

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

11

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college complex is located on 16 acres of land, with a fully built-up space of about 9529.6 sq. mtrs. which offers all the modern amenities required for the all-round development of the students. The college has a building with a built-up area of 2817.43 sq.m. with classrooms. The college has a separate Administrative Building with an 875.21sq.m.area. Gymkhana (473.20 sq. m), Girls' Hostel (850.62 sq.m) with a separate Ladies Gym, Principal Residence (564.02 sq.m.), Staff Quarters for Teachers (1469.43 sq. m), Staff Quarter-1 for non-teaching (106.02 sq.m) Staff Quarter-2 for non-teaching Toilet blocks for non-teaching (9.52 sq.m) NSS office, Two store rooms, and Watchman Cabin, etc. are available on the campus. A Separate Students' Development Board and Women Empowerment Cell building with (197.50 sq.mtrs.). Ladies common room and eight separate toilet blocks are available for female students with the Vending and disposal machine. The College has a separate additional class room building with built-up area 1988.37sq.mt including elevator facility. The college has adequate facilities like 22 classrooms with ICT and internet facilities for conducting two undergraduate and four PG Programs. College has 4 Computer laboratories with 188 computers with Wi-Fi enabled campus, Projector CCTV, and Internet lease Line. The computer department has a Separate Laboratory with 73 computers and two printers for conducting practical for BBA (CA).

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdjcollege.com/gallery_hostel.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has separate building with 473.20 sq. m. for sports and cultural activities. It has separate office (29.02 sq.m), Gym (103.21 sq.m.), Gymkhana and multipurpose hall (196.46sq.m.), gymnasium indoor stage (46.48 sq.m), Multipurpose outdoor stage (71.44 sq.m), Store room-A (10.04 sq.m), Store room – B (6.51 sq.m.), Washroom for Gents and women (5.02 sq.m) respectively. The college has its own spacious and well-maintained two play grounds with 23400 sq m. (180 m x 130 m) and 1530 sq m. (51 m x 30 m) area respectively. The college has established indoor games facilities for Table tennis (in 1975), weight lifting (in 1987), weight lifting platform (in 2012), Power lifting (2004), Boxing ring (2006), wrestling mat (1993) and six station multy gym (1990) respectively. The college has adequate outdoor game facilities wise volleyball (1970), Football (1971), Kabbaddi(1971), Kho-Kho (1972), 400 mtr. Standard Track (1972), Cricket (1973), Basket ball (1975) and Callisthenic work out set (2016) respectively. The college also have levering weighing machine (2008) with 300 kg. And electronic weighing machine (2016) with 200 kg., open area for Archery Ring (2017) The college has adequate infrastructural facilities for the cultural activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdjcollege.com/gallery.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cdjcollege.com/facilities.php?ID=6
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.31

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Keeping the reader at the center, the library has initiated the Integrated Library Management System (ILMS) facilitating the end user. The library has used LIBRERIA software for preserving and updating database with hosted by Maharashtra Knowledge Commission Limited, Pune. The system provides book accession, users membership, book circulation, OPAC (Online Public Access Catalogue- Book Search) and various types of reports facilities. The database is fully automated and utilized by the stakeholders. Library has subscribed N- LIST database for the maximum use of e-resources, e-books and journals by the authorised users (teachers and PG students) for their information enrichment hosted by INFLIBNET, Ahmedabad, Gujrat. The detailed usage report is attached herewith. The library has maintained and updated the website dynamically. The website is multipurpose in its facilitation of the stakeholders containing

library portal giving access to free resources i.e. NPTEL, e-pg pathshala,SWAYAM, DOAJ, NISCAIR Research journals, Journals of Indian Academy of Sciences, Bangalore, e- content development and learning innovation centre of Savitribai Phule Pune University, NCERT e- books, National Digital Library of India etc. Any user can access the data and information hosted by the college library without log in.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://cdjcollege.com/library_sub.php?ID=13

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.6

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for

online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`1655`

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has created adequate IT facilities for teaching and learning process on the campus. Each class equipped with projector, computer, speaker and internet facility. The college take care of safety of college premises by installing sufficient number of C.C.T.V. cameras in the campus. There are five computer labs in the college with 232 computers. Each section has provided with necessary numbers of computers with Wi-Fi and internet facility. The college has upgraded leased line to 50 mbps capacity along with necessary licensed software. Wi-Fi facility is enabled with secured firewall SOPHOS to avoid unethical content. Each student and teacher has an individual internet user name and password for easy access of internet facility. The College library is fully equipped with IT facilities such as Colour Printer, Xerox Machine, Scansnap digital scanner and 28 Computers for Knowledge resource centre. Each student as well as teacher has separate Barcode number for login and logout in the library. SOUL, INFLIBNET, N-list, Shodhganga, e-resources facilities are also available in college library. The college is using Vriddhi ERP Software for online admission process and MIS for college administrative process. Microsoft- Campus license agreement uses for educational and administrative work related to various Microsoft system and application software. Language Laboratory is well equipped with computers and Digital multilingual interactive ETNL language Lab. It has one teacher and 40 students' module. Each computer lab has electric backup with UPS system with printers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cdjcollege.com/pdf/2022-23/Bills%20%20Invoices%20%20Vouchers%20of%20the%20various%20e%20governance%20software%20packages%20%20services%20subscribed%20by%20the%20college%2022-23.pdf

4.3.2 - Number of Computers

232

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

22.13

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has constituted Building Construction and Maintenance as well as Campus Beautification Committees that look after the infrastructure and maintenance.

Physical Facilities:

Central Library (Knowledge Resource Center):

The Library Advisory Committee is instrumental in the college which plans and monitors the activities related to Library. The Central Library is user friendly, dust free and well- ventilated. The attendants keep the library premises clean by using vacuum cleaner. Besides this, as a precautionary measure, the stack room is fumigated from time to time to keep the pests away. The students of 'Earn while Learn Scheme' help in this regard.

Laboratories:

The institute has Computer, Commerce and English Language Laboratory. The support staff cleans and maintains the physical infrastructure, equipments etc. The laboratories are well maintained by staff and external agency in case of emergency.

Academic and Support Facilities of Infrastructure:

Classrooms:

The Apex Committee of the college plans for the optimal use of available infrastructure. As per the guidelines of the committee, the 'Time-Table' Committee prepares the time table for Arts and Commerce Streams.

Sports Complex:

The sports complex is maintained by players and support staff. The sports equipments are oiled/greased and used frequently. The ground is well maintained for practice and conducting the games.

Computers:

The institute has adequate computers, laptops, internet connectivity, Wi-Fi, LAN facility, anti-virus and IT equipments.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdjcollege.com/facilities.php?ID=7

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1361

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://cdjcollege.com/gallery.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

249

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

249

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

38

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

84

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

13

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute forms Student Council every year as per the directives of Maharashtra Public Universities Act, 2016 and Savitribai Phule Pune University, Pune. The institute has a Student Council constituted under the provisions of Section 40 (2) (b) of The Maharashtra Universities Act, 1994 and after 2016, the College Student Council is constituted as per Section 99 (3) of The Maharashtra Public Universities Act, 2016.It gives the premier importance to the representation of the students on academic, administrative bodies and the various college committees. Suggestions and feedbacks given by students play a vital role in improving quality of academic, administrative and support services. This representation is ensured on various academic and administrative committees considering their interest by arranging a common meeting. Students' representation on various bodies promotes the inclusiveness and participatory governance to execute the day to day activities smoothly and effectively in the college. The Student Council co-ordinates sports events, cultural activities, various functions and other co-curricular activities throughout the year. It also helps to maintain discipline on the campus. Students Council proactively cooperates the teachers in organizing the Annual Social Event and the activities related to it.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/Student%20 0Council.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association which is functional in academic and social walks of life. The joint meet of Alumni and faculty of the institution is organized occasionally. Number of issues related to the institutional development are discussed and the meet ends with the lunch sponsored by alumni. The Alumni visit the departments in the institution, interact with the faculty, give their feedback and make valuable suggestions regarding the curriculum and the facilities available. The prominent Alumni interact with the students and counsel them over career opportunities. The Alumni provide experts from diverse fields on different occasions. The Alumni are invited as resource persons for seminars, conferences and other functions in the college.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/Alumni%20 Association.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The nature of governance of the college is as per the provisions of the Constitution of Rayat Shikshan Sanstha, Satara, which runs the college. The institution has an appropriate mechanism for effective governance of the college, it works at following five levels- Managing Council of Rayat Shikshan Sanstha, CDC, Principal, IQAC, Various Curricular Committees in association with the various Departmental heads. To achieve the vision, mission, goals and objectives of the college, at the beginning of each academic year, the IQAC after considering the urgency and priority makes its action plans to implement the perspective plans. The IQAC while preparing such perspective plans takes into account the suggestions and feedback from stakeholders, various curricular committees consisting of various teaching and non-teaching staff, in addition to this IQAC considers many factors like changes in the government policies, university policies, rules, changes in the programs/ courses or any aspect of the teaching, learning &evaluation, SWOC analysis of the college, etc. Periodically the IQAC prepares long term master plans and departmental plans to achieve its vision and mission of the college. Recently in the year 2013 long term perspective plan document was prepared by the IQAC after consultation with the principal, CDC, various curricular committees, stakeholders, etc. The governing structure of the College is decentralized as all faculty members and administrative staffs participate in the decision making and actuating process. The active participation in the various committees enhances the academic progress of the college.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/index.php
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To show how the college follows the decentralization and participative management, the case study regarding the Creation of new bicycle stand having paver blocks in the College campus; can be described as follows:

In the joint meeting of the All Faculty members, HODs, Department of Commerce and IQAC for the review of teaching learning process, Stakeholders' feedback, structures & methodologies of operations and learning outcomes for the year 2022-23; Action Plan containing plan for Creation of new bicycle stand having Paver Blocks in the College campus for the year 2022-23 was framed.

Then in the IQAC meeting dated 07-08-2022; resolution was passed for Creation of new bicycle stand having Paver Blocks in the College campus.

After that the said resolution was forwarded to CDC for the final approval.

Then in the CDC meeting dated 10-12-2022 resolution for the approval of Creation of new bicycle stand having Paver Blocks in the College campus was passed. Then Principal has formed committee of teachers for the same. As a result of this new bicycle stand having Paver Blocks has been created and students are using the same.

The above case study indicates the participation of students and teachers in the decision making process of the college in the form of suggestions and recommendations, the decision making and the implementation of the above activity regarding Creation of new bicycle stand having Paver Blocks gives the indications regarding the application of decentralization and participative management in the college.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/index.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC while preparing perspective plans takes into account the suggestions and feedback from stakeholders, in addition to this IQAC considers many factors like changes in the government policies, university policies, rules, changes in the programs/ courses or any aspect of the teaching, learning & evaluation, SWOC analysis of the college, etc. At the beginning of each academic year, the IQAC after considering the urgency and priority makes action plan to implement the perspective plans.

The example of one activity successfully implemented based on the perspective plan is the implementation of action plan of encouraging students to be a good entrepreneurs; which is mentioned in Perspective Plan 2013-2023.

In the Perspective Plan 2013-2023 under the action plan for Research Consultancy and Extension; sub plan number 9 for encouraging students to be a good entrepreneur; is as follows:

"To encourage students to be a good entrepreneur."

As per "Perspective Plan 2013-2023" to encourage students to be a good entrepreneur, the college has passed resolution in the IQAC meeting about organising 10 Days Dr. M.R. Jayakar Employability Skills Programme and organised the same from 15th March 2023 to 25th March 2023. In the said programme students are trained and encouraged to start their own business Start-Ups.

In this way, the College has successfully implemented one activity which is 10 Days Dr. M.R. Jayakar Employability Skills Programme based on Perspective Plan to encourage students to be a good entrepreneur.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://cdjcollege.com/iqac_perspective_plan.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Rayat Shikshan Sanstha, Satara, and is permanently affiliated with Savitribai Phule Pune University, Pune.

Administrative setup: The Principal works as an administrative head of the college. He gets regular assistance from the Vice- Principal, Departmental Heads, Office Superintendent, Chairpersons of various Committees, faculty members, and non-teaching staff.

CDC: - The members of the CDC discuss various important issues regarding the teaching and non-teaching staff, problems in the regular functioning of the college, and budgetary issues in the college.

Principal: - Performs the role of the Administrative Head of the college, the representative of the Managing Council and CDC, Chairman of IQAC, and academic teaching role. He looks after the day-to-day functioning of the college and takes emergency decisions.

IQAC: IQAC works as a think tank as it collects suggestions, recommendations, and feedback from all stakeholders to give recommendations to the Principal and CDC about the solutions to the emerging challenges. IQAC works as a co-coordinating agency and links all levels of staff. IQAC performs all its duties as assigned to it by the management and as per the govt. of Maharashtra universities act. Head of the Support Services Section: Regular duties, manager of the section, the role of co- ordinator, supervising the functioning of sectional staff.

The college strictly follows Service Rules, Promotion Policies, Procedures, Recruitment, and Grievance redressal mechanism as per the affiliating University Savitribai Phule Pune University; Pune, UGC, and State Government of Maharashtra strictly followed by the

institution.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/
Link to Organogram of the institution webpage	https://www.cdjcollege.com/pdf/ssr/6_2_2_College_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for the teaching and Non-teaching staff are as follows:

1. Staff Accommodation in the college campus at very concessional rent.

2. Rayat bank finance facility at very concessional rate of interest.

3. Family Welfare scheme, under which college has created 'Kutumb Kalyan Nidhi' (Family Welfare fund). The staff members in financial crisis get special financial support from the said Nidhi.

4. Monetary support to felicitate the staff member and to arrange the farewell functions of staff member on the occasion of the retirement of any college staff member.

5. Loan facility to staff members at very concessional rate of interest through Laxmibai Bhaurao Patil Credit Co-Operative Society.

6. Emergency advance and Festival advance.

7.Group Accidental Health Insurance facility.

8. College initiates the necessary actions so as to the staff of the college can get covered with the health facilities made available by the state government.

9.Members welfare Deposit Scheme through The Rayat Sevak Co-Operative Bank Ltd. is also made available by the college for its Staff members under such a scheme, after death of the member his legal heirs get financial support up to Rs.15lacs.

10.College staff members contribute to the 'Rayat Sevak Welfare Fund' of parent institute: Rayat Shikshan Sanstha and get benefits of the same whenever required.

11.Maternity leave and paternity leave.

12.College encourages teaching and non-teaching staff to participate in various workshops, conferences, FDPs for their continuous career developments by offering them financial support for the same.

13. Staff Training programs to upgrade their knowledge.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2022-23/6.3.2%20Number%20of%20teachers%20provided%20with%20financial%20support%20to%20attend%20conferences%20workshops%20final.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops

and towards membership fee of professional bodies during the year

23

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college strictly follows all the recruitment, appraisal, and promotion policies stipulated by the UGC, Savitribai Phule Pune University, Pune and the Government of Maharashtra. All faculty members complete the self-appraisal procedure every year in the manner prescribed by the UGC and Savitribai Phule Pune University, Pune. The PBAS system enables the teachers to take career advancement through CAS for placement. The management approves applications of teachers regarding Assistant, Associate, and Professor Grade scales. The university and Higher Education department approve the teachers' scale. In addition to this a separate performance appraisal committee headed by the principal, consisting of various departmental heads and IQAC, carries out the performance appraisal of the teaching staff after considering specific factors like evaluation of teaching & learning outcomes, students' and parents' feedback, specific duties/tasks assigned by HOD, a contribution for the benefit of students/ staff / College.

Appraisal system/policy for the non-teaching staff:

Every year college conducts a performance appraisal of non- teaching staff through the separate performance appraisal committee headed by the office superintendent. The aforesaid committee prepares confidential reports after verifying the various parameters like knowledge, ability, competent authority/Principal / CDC depends upon the terms of appointment of the staff for the further remedial actions like regularizing the staff after probation period, deciding the regular increments, and deciding the promotions, transfers, etc.

File Description	Documents
Paste link for additional information	http://sppudocs.unipune.ac.in/sites/circulars/Approval%20Circulars/gov.%20GR.%2010%20may%202019_21052019.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The parent institute Rayat Shikshan Sanstha appoints a team of internal auditors to conduct the internal audits of the various colleges of the Rayat Shikshan Sanstha. The same team of internal auditors conducts the internal audit of the college twice in an academic year. Internal audit objections are immediately resolved at the time of audit. The audit objections which can't be resolved immediately, then necessary remedial valid accounting adjustments are implemented as per the suggestions and recommendations made by the team of internal auditors. Under the system of external audit, the parent institute Rayat Shikshan Sanstha appoints the authorized firm of chartered accountants.

Management of the college promptly resolves the external audit objections according to the recommendations and suggestions of the external auditors. Five external audits and ten internal audits of the college have been carried out during the period of the last five years. The recent external annual financial audit of the college is conducted for the financial year 2022-23. Apart from this regular annual external financial audit, the college undergoes various audits conducted by the auditors appointed by the respective funding agencies (like UGC, Savitribai Phule Pune University, etc.) In addition to this internal and external system of audit, the college undergoes a government audit once in the period of three years as per the rules of the Government of Maharashtra.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2022-23/6.4.1%20audit%20statement%20-2022-23.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.47934

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College is an aided college so it gets regular grants and / or funds from the University Grants Commission, government of Maharashtra and Savitribai Phule Pune University, Pune. In addition to this the major internal source of finance is the collection of fees from the students admitted for the self- financed courses offered by the college. Because of the ever increasing number of students studying in the college, the collection of fees from the students is also increasing, which enables the college to meet all the financial requirements.

IQAC of the college prepares the long, medium and short term plans of the college after deliberate discussions with all the stakeholders which enable the CDC to predict the long, medium and short term financial requirements of the college. College always constitutes committees for the purchases and supervision of the projects under development to ensure the optimum utilization of resources. In addition to this the parent institute also has a separate team of inspectors to ensure the optimum utilization of

resources for the respective projects. Apart from this college has definite system of audit like internal audit twice in a year, external annual financial audit, government audit, audits by respective funding agencies like UGC, Savitribai Phule Pune University, Pune, etc. to ensure optimum utilization of resources. The college follows the Budgetary Control System to ensure the optimum utilization of the recourses.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2022-23/budget%20 2022-23.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes in the college to convert the challenges before the college into strengths of the college. Two examples of the practices institutionalized as a result of IQAC initiatives can described as follows:

1. Introduction of 8 new Short Term Programs approved by the Savitribai Phule Pune University, Pune for the students from the AY 2022-23:

As a result of IQAC initiatives and resolution passed in the IQAC Meeting; the College has introduced following 8 new Short Term Programs approved by the Savitribai Phule Pune University, Pune for the students from the AY 2022-23. Students have benefited the same during the year. All of the following Short Term programs have been successfully conducted during the year 2022-23.

1. Certificate Course in Computerised Accounting
2. Certificate Course in Communication Skills and Personality Development
3. Certificate Course in Entrepreneurship Development
4. Certificate Course in Beauty Wellness and Fashion Designing
5. Certificate Course in Agro Business Management
6. Certificate Course in E-Commerce
7. Certificate Course in Financial Literacy
8. Certificate Course in Computer Fundamental and Office

Automation

2. Organised 10 Days Dr. M.R. Jayakar Employability Skills Programme:

To encourage students to be a good entrepreneur, the IQAC has passed resolution in the IQAC meeting about organising 10 Days Dr. M.R. Jayakar Employability Skills Programme and organised the same from 15th March 2023 to 25th March 2023.In the said programme students are trained and encouraged to start their own business Start-Ups.

The IQAC has institutionalized aforesaid two practices in the College.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/iqac.php?ID=1
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms. Two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC can be described as follows:

  ○ **Introduction of 8 new Short Term Programs approved by the Savitribai Phule Pune University, Pune for the students from the AY 2022-23:**

As a result of IQAC initiatives and resolution number 9 passed in the IQAC Meeting dated 06/07/2022 the College has introduced following 8 new Short Term Programs approved by the Savitribai Phule Pune University, Pune for the students from the AY 2022-23. Students have benefited the same during the year. All of the following Short Term programs have been successfully conducted during the year 2022-23.

  1. **Certificate Course in Computerised Accounting**
  2. **Certificate Course in Communication Skills and Personality Development**

3. **Certificate Course in Entrepreneurship Development**
4. **Certificate Course in Beauty Wellness and Fashion Designing**
5. **Certificate Course in Agro Business Management**
6. **Certificate Course in E-Commerce**
7. **Certificate Course in Financial Literacy**
8. **Certificate Course in Computer Fundamental and Office Automation**

○ **Introduction of Hands on Training Program for the students under Training and Placement Cell Collaborative Activity with ExcelR Corporation and Mahindra Pride Classroom; to train the students so as they can become experts in the field of ICT. In addition to this the college has conducted Internship Program for the students.**

IQAC has implemented above two reforms in the teaching learning process.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://cdjcollege.com/pro_reports.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has actively organized the following activities for the gender sensitization among the students-

a) Safety and Security:

The college premises is made safe and secure by hard wire fencing. A watchman is appointed for the security check at the entry point. The identity cards of the students are regularly checked to prevent the trespassers entering the college premises. The surprise visits of the Nirbhaya Pathak (Special Police Squad) help to maintain the discipline and feel of security among the girl students.

The college has installed CCTV cameras in the premises. Campus supervision is done to maintain discipline on the campus.

Sexual Harassment Prevention Committee/Internal Complaint Committee, Women Development Cell and Anti-Ragging Committee are actively working in the college. These committees take initiatives in organizing gender sensitization Programmes.

b) Counseling:

The college has Mentor-Mentee Scheme to solve the academic and personal problems of the students. The staff members also personally counsel the students over their academic and personal issues.

c) Common Room

There is a provision of well facilitated Ladies Common Room which provides privacy to the girl students. The girl students avail of this facility during leisure hours. The Leisure Space specially structured in the premises is availed of by other students during free hours.

File Description	Documents
Annual gender sensitization action plan	https://cdjcollege.com/pdf/2022-23/Annual%20Gender%20Sensitization%20Action%20Plan.jpeg
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://cdjcollege.com/pdf/2022-23/7.1.1%20Specific%20Facility%20Provided%20for%20Women%20in%20terms.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Scrap and Waste management is initiated by the College.The College has adopted a policy to maintain cleanliness on the campus. Various directive notices and displayed posters at selected locations to instruct students and faculty members to maintain cleanliness on the Campus. Solid and Liquid waste disposable dustbins are kept on the campus. Kitchen and other waste are collected from different areas of campus and processed for vermi compost. The compost used for the plants and garden purpose. Dry waste mainly leaves of tress are collected and used for compost plant on the campus premises. Toilets and Bathrooms are connected with the drainage system of Municipal council for further water treatment. The parent institute Rayat

Shikshan Sanstha having MOU with the e-waste management firm for the college. The sanstha appointed e-waste management committee of expert personnel for verification of e-waste management. The dealer appointed by sanstha purchases that material from college i.e. computer, printer, monitor, peripheral parts, electric and electronic materials etc. Purchase committee of college recommended buyback products policy for Xerox Machine, Batteries and UPS. "E-waste Management" for the students and staff which has created an impact upon students and faculty about the hazardous effects and importance of e-waste management system. NSS & NCC volunteers have also demonstrated the proper procedure of disposing the waste in a selected village.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is the exclusive commerce institute in the city. Most of the students taking admissions in the college are local and belong to the nearby villages. As per government rules the admission process is carried out. Enough care is taken for specific earmarked seats of each category are filled up. The statutory committees of the college are well balanced with the representation of each category. The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities. Our college belongs to the rural background. Its activities have a very positive impact on the society's cultural & communal thoughts directly. The socio-economic conditions are somehow different than the other developed regions of Maharashtra. Our institution also runs the Gandhian thoughts exam in collaboration with Gandhi Research Foundation, Jalgaon. The students also contributed as a Varkari volunteers in Ashadhi Ekadashi in the month of July every year. The students are inculcated with the tolerance and harmony about cultural regional, linguistic communal socio-economic and other diversities by arranging experts lectures on the various topics. To maintain the linguistic importance Department of Marathi celebrates various activities such as 'Marathi Rajbhasha Din' is celebrated with the local community. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like Women's day, Yoga day, AIIDS along with many regional festivals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. On 26th Nov, Constitution day was celebrated in the college of every year. Our constitution provides for human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life. Republic Day is celebrated on January 26 to commemorate the adoption of constitution. On this day, various formal events including flag-hoisting and which are followed by "constitution awareness program" in which students and staff members got information of their duties towards our nation and rights given to them by our constitution. Independence day is celebrated every year. College has organized guest lecture on human rights. Human rights are very important for making sure that all humans get treated equally. College has celebrated National Consumer Day every year. College has organize cleanness Campaign for increasing social responsibility among the student mostly NSS and NCC students are participated in this Campaign. National Voter awareness Rally/Programmed is organized in the college. Students shouldered this responsibility andholding the placards in their hands, appealed the people to make use of their constitutional right of casting vote, their right to elect who they want and their right to make change. With a message-"Please Exercise the Voting Right' so that wherever they reach, can awaken the people there.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://cdjcollege.com/pdf/2022-23/7.1.9.pdf
Any other relevant information	https://cdjcollege.com/pdf/2022-23/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes national Festivals, national and international commemorative days Birth and Death Anniversaries of great Indian Personalities with enthusiasm. Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days. Every year our institute organizes the national festivals, national and international commemorative days and birth / death anniversaries of the great Indian personalities1.26th January Republic Day- Republic Day is celebrated on January 26 to commemorate the adoption of constitution.15th August Independence day- It is celebrated every year along with all college. Every year, on 19th FEB birth anniversary of Chhatrapati Shivaji Maharaj is observed as Shiv Jayanti in the college. The birth anniversary of Dr. Karmaveer Bhaurao Patil is celebrated as "Karmaveer Birth anniversary week" and various programs and activities are organized in the college.The National Sports day is also observed in the college. Major Dhyanchand's birth anniversary is observed as Sports Day every year. International Yoga day is celebrated in 21st June of every year.

Maharshtra Labour Day 1st may , World Women's Day 8th March , NCC Day, National flag day, National AIDS Day 1 December , National Voters Day 25 Jan , National day of Unity , Martyr's day are celebrated in the college in ever year .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice No.01:Title of the practice:Green initiatives

Objectives:1.To introducestudents to real concerns of environment and its sustainability.

2.To secure the environment and cut down the threats posed to human health.

The Context:College has always supported healthy environment.Our prime duty and responsibility is to maintain healthy environment.Thus,the college envisaged eco-friendly and sustainable approach for the future generations.

The Practice:College actively participates in Maazi Vasundhara Abhiyan for the preservation of eco-friendly approach among students.College completed Green,Energy and Environmental Audit for environment sustenance and updates.

Evidence of Success: The college takes initiative with the help of stakeholders.

Best Practice No.02 Title of the Practice-Entrepreneurship Cell

Objectives:1.To imbibe the entrepreneurial skills among students. 2.To introduce successful and renowned entrepreneurs.

The Context:Shrirampur is the famous city for sugar

industry.Previously,in British time,it was the biggest market place for the jaggery.Many businessman established related business in the market place. It has created and developed business culture among the locals.

The Practice:In line with the objectives,college has created a conducive environment in collaboration with other organizations/institutes/firms by organizing future generation courses.

Evidence of Success:Center for Invention, Incubation and Entrepreneurship Development is instrumental in the college assisting tonourish and develop an aspiring idea into a business talent.

File Description	Documents
Best practices in the Institutional website	https://cdjcollege.com/pdf/2022-23/7.2.Best%20Practice%20Entrepreneurship%20Cell.pdf
Any other relevant information	https://cdjcollege.com/pdf/2022-23/7.2.Best%20Practice%20Green%20Initiative.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Padmabhushan Dr. KarmaveerBhauraoPatil State Level inter- collegiate Elocution Competition

Objectives of the Practice:

1.The main goal of organizing Dr. Padmbhushan Karmveer Bhaurao Patil Elocution Competition is to disseminate the educational philosophy of Dr. Karmveer Bhaurao Patil among the students and society.

2.To give an exposure to hidden talent among students.

The Context:

The college has started this best practice in memory of Dr. Karmveer Bhaurao Patil since 22nd September 1972 compelting 56 years of conducting elocution competition in which students from all over Maharashtra participate.

The Practice:

State level elocution competition is held by the college in honour of Dr. Karmveer Bhaurao Patil, on his birth anniversary. The motto of this practice is to make students aware about the sanstha's, mission and vision and inspire students to be the best citizens by inculcating in them Karamaveer's Philosophy of education.

Evidence of Success:

Every year students participate in the elocution competition at the various levels and win prizes for the college. Our students Mr. Dinesh Pawar and Saurabh Fasate become the good speakers and they are invited in the various functions as a resource person on the occasion of eminent person's birth anniversary. It has developed their leadership qualities also.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Initiation of skill based courses under the aegis of Pradhan Mantri Kaushal Vikas Yojana 4.0 under the scheme of Skill Hub in Colleges.

2. College intends to increase research collaborations and outputs.

3. Enrich the central library the financial provision will be made for the purchase of additional books, reference books, periodicals and journals.

4. Additional furniture and fixtures will be made available as per the requirement.

5. Updation of institutional website.

6. Organization of Yoga and Meditation classes

7. Tree plantation will be undertaken on the college campus and in the adopted village.

8. Organization of Karmaveer Bhaurao Patil State Level Elocution

Competition

9. Organization of AVISHKAR research project poster presentation competition

10. Conduct employment guidance programme and campus recruitment drive.

11. Organization of Ahmednagar District Zonal Ball Badminton Practice Camp- (Girls).

12. Organization of Training Programme on Entrepreneurial Skill Development.

13. Organization of One Day Workshop on Intellectual Property Rights and patent filing process.

14. Organization of Orientation Programme on National Education Policy- 2020.

15. Organization of Staff Training Programs, Seminars and workshops.